

**Mid-Valley Special Education Cooperative**  
Executive Advisory Board Meeting  
Wednesday, January 4, 2017  
1304 Ronzheimer Avenue  
St. Charles, IL 60174

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday, January 4, 2017 at the Mid-Valley Special Education Cooperative, Administration Building.

**Call to Order**

Dr. Schlomann, Superintendent D303, Board Chairman called the meeting to order at 9:01 a.m.

**Roll Call**

Upon roll call the following members were also present: Dr. Hichens, Superintendent D101; Dr. Stirn, Superintendent D301; Dr. Leden, Superintendent D302; and Dr. Mutchler, Superintendent D304.

Also present: Special Education Administrative Liaisons/Designees from the member districts; Dr. Carla Cumblad, Mid-Valley Executive Director; Nancy Sporer, Mid-Valley Director of Business and Human Resources; and Bonnie Carlson, Mid-Valley Executive Assistant.

**Approval of Amended Agenda**

Dr. Schlomann called for the Approval of the Agenda. Dr. Mutchler moved and Dr. Hichens seconded the motion. Approval of the Agenda was confirmed by unanimous vote.

**Public Comment**

None

**Consent Agenda**

- 4.1 Approval of Minutes, Executive Board Meeting, December 7, 2016
- 4.2 Approval of Bills, December, 2016
- 4.3 Approval of Payroll, December, 2016
- 4.4 Financial Report, December, 2016
- 4.5 Approval of Waubonsee Community College Contract for Spring Semester, 2017

Dr. Schlomann called for Approval of the Consent Agenda. Dr. Mutchler moved and Dr. Hichens seconded the motion. Approval of the Consent Agenda was confirmed by unanimous vote.

## **Information**

### **5.1. Student and Staff Enrollment for December, 2016**

Dr. Cumblad reported to the Board the Student and Staff enrollment, December, 2016. Enrollment has decreased by nine students this past month due to students transitioning back to their home schools, aging out or graduating. Referrals are being received from DeKalb and Sycamore school districts as well as our serving districts. Staffing is where it is expected to be.

### **5.2. Administrative Liaison Meeting Minutes, December 12, 2016**

Dr. Cumblad shared the minutes from the Administrative Liaison Meeting on December 12, 2016. Highlights included: SIS and ISTAR issues; vocational services; the Mid-Valley CSN; and ALOP plans and possibly adding additional classes.

### **5.3. Finance Committee Meeting Minutes, December 15, 2016**

Nancy Sporer shared the minutes from the Finance Committee Meeting on December 15, 2016. Highlights included: FY16 tuition bills; personnel reimbursements, IDEA excess cost; Medicaid Fee for Service and Outreach; budgeting; and ALOP expenditures.

### **5.4. Reduction in Force Guidelines, 2016-17**

Dr. Cumblad shared a copy of the RIF Committee Guidelines that were created in a joint MVSEA/MVSEC committee.

### **5.5. Freedom of Information Request**

Nancy Sporer share there was one FOIA request on December 1, 2016 from Mr. Mihelich, from the Illinois Retired Teachers Associations requesting the name, title, and email address of any teachers or administrators who were retiring in 2017. Information for the retirees was provided.

### **5.6 IAASE Grant**

Dr. Cumblad shared that Paulette Ollie has received a \$1500.00 grant from IAASE for a listening therapy program in her classroom.

### **5.7 Special Olympics**

Dr. Cumblad shared with the Board that Mid-Valley will, once again, be hosting a Special Olympics Track and Field Team. The team is open to K-8 students with intellectual disabilities. Practices will be held on Monday evenings beginning February 6, 2017. Competition will be held on April 30<sup>th</sup> and the State Meet will be held in Bloomington on June 9-10 for qualifying students.

### **5.8 Update on New Directions Programing**

Maura Burns, Principal, Mades Johnston Center, updated the Board regarding New Directions programing. Over the past couple of years, the student demographics have changed from students with aggressive characteristics to students with school refusal and anxiety. Staff has worked diligently to create classroom curriculum that matches more of what the districts are teaching while also imbedding SEL into the curriculum. Vocational opportunities within the community have increased.

### **5.9 Reminder: Program Location Notification – March Board Meeting**

Dr. Cumblad reminded the Board if a host district needs a classroom currently being used for one of the Mid-Valley programs, please notify her prior to the March Board meeting.

## **For Discussion**

### **6.1. Executive Director's Goals**

Dr. Cumblad reviewed the Executive Director Goals with the Board. Discussion included goals that have been completed and are in the works.

## **For Action**

### **7.1. Approval of the Personnel Report, December, 2016**

Dr. Stirn motioned, seconded by Dr. Mutchler for Approval of the Personnel Report. Motion was passed with unanimous roll call vote.

### **7.1. Approval of the Resolution Authorizing the Destruction of Certain Verbatim Records of Closed Board Meetings**

Dr. Hichens motioned, seconded by Dr. Leden for Approval Resolution Authorizing the Destruction of Certain Verbatim Records of Closed Board Meetings. Motion was passed with unanimous roll call vote.

### **7.1. Approval of Copier Agreement Proposal**

Dr. Stirn motioned, seconded by Dr. Leden for Approval of the Amended Personnel Report. Motion was passed with four yes votes and one no.

## **Closed Session**

*(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1)*

## **Return to Open Session**

## **Adjournment**

Motion made by Dr. Mutchler and seconded by Dr. Leden. By consensus the motion carried 5-0 Ayes.

The meeting adjourned at 10:44 a.m.

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Chair of the Mid-Valley Board