

# Minutes of Regular Meeting

## The Board of Trustees Millsap ISD

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A Regular Meeting of the Board of Trustees of Millsap ISD was held Monday, October 27, 2025, beginning at 6:30 PM in the Millsap Administration Board Room / Media Center, 301 East Brazos Street, Millsap, Texas 76066.

I. Meeting was called to order at 6:29pm

II. Roll Call: Certification by President that the Provisions of Section 551.041 Sub Chapter C Government Code has been complied with in connection with Public Notice of this meeting and a Quorum is present.

Board members present were Ryan Shands, Daniele Clark, Shelby Humphrey, Beth Adkins, Dr. Heather Hester, and Dr. Heidi Ritthaler. Jon Hartman was absent.

III. Meeting Opening

A. Invocation was given by Shelby Humphrey.

B. Presentation of Colors by MHS BETA Social Officer Kayleigh Wooldridge and Treasurer Jason Staples

C. Pledges

IV. Recognitions

- Employees of the Month for September- MES Sheena Hamscher, MMS Louis Casteel, MHS Lindsey Franklin, and MISD Erica Lam

V. Public Comment: Persons in attendance at the meeting may request a card to be completed and submitted to the Board President no later than five (5) minutes prior to the meeting. This provides the individual with an opportunity to address the Board during Public Comment. The audience may not enter into discussion or debate with the Board on matters being considered by the Board. No presentations are to exceed five (5) minutes.

The Board may not discuss or act upon any issues that are not posted on the agenda. In addition, the Board has adopted policies to provide prompt and equitable resolution of complaints and concerns for employees, students or their parents, and the general public. Copies of our District policies and procedures on public comment and filing complaints are available at [www.millsapisd.net](http://www.millsapisd.net).

None

VI. New Business

A. Discuss and Consider 2025-2026 Budget Amendment #1

Motion made by Ryan Shands to approve the budget amendment as presented. Second by Dr. Heather Hester. Motion carried 6-0.

B. Discuss and Consider Administration and Middle School Remodel Expenditure  
Item needed no action due to being under threshold described in CH(LOCAL)

C. Discuss and Consider Purchase of Stadium Seats

Motion made by Daniele Clark to approve the purchase of stadium seats for a price not to exceed \$135,000. Second by Dr. Heidi Ritthaler. Motion carried 6-0.

D. Discuss and Consider Superintendent's Authority to Sign a Contract for Storm Damage Repair  
Item was tabled.

VII. Superintendent's Report  
Information Item

VIII. Read and Approve the Minutes of the Regular Board Meeting September 22, 2025 and Special Board Meeting October 13, 2025

Motion made by Dr. Heather Hester to approve the minutes of the regular board meeting September 22, 2025 and special board meeting October 13, 2025. Second by Shelby Humphrey. Motion carried 6-0.

IX. Review Bill Payment List for October  
Information Item

X. Consent Items

- A. Tax Report
- B. Comparison of Revenues and Expenditures to Budget
- C. Cash Position of Bank Accounts
- D. Monthly Investment Report

Motion made by Shelby Humphrey to approve the Consent Items as presented. Second by Ryan Shands. Motion carried 6-0.

XI. Board Activities  
Information Item

XII. Executive Session: Executive Session will be held for purposes permitted by Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. including 551.074 Personnel Matters, 551.076 Security Audits, 551.073 Prospective Gifts and 551.071 Attorney Consultation.

Board adjourned to Executive Session at 7:12pm.

- A. Consider Approval of Personnel Items (Tex. Govt. Code Sec. 551.074: Deliberating the appointment, employment, evaluation, reassignment duties, discipline, or dismissal of an elected officer or employee)
- B. Intruder Detection Audit

XIII. Reconvene from Executive Session for Action Relative to Items Considered During Executive Session

Board returned to Open Session at 7:33pm. No action was taken.

XIV. Meeting was adjourned at 7:33pm.

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Lori Beth Adkins, President

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Dr. Heather Hester, Secretary