

**MINUTES  
BOARD OF TRUSTEES  
REGULAR MEETING  
CLEAR CREEK INDEPENDENT SCHOOL DISTRICT  
APRIL 13, 2026**

The Board of Trustees for the Clear Creek Independent School District met in a regular meeting in the Board Room at the Education Support Center, 2425 E. Main Street, League City, Texas 77573, on April 13, 2026.

**1. *Call to Order***

President Cottrell called the meeting to order at 6:00 p.m.

**2. *Establishment of a Quorum***

President Cottrell established a quorum.

Trustees present:       Jonathan Cottrell, President  
                                  Jessica Cejka, Vice President  
                                  Jeffrey Larson, Secretary  
                                  Jay Cunningham, Trustee  
                                  Arturo Sanchez, Trustee  
                                  Jamieson Mackay, Trustee  
                                  Rebecca Lilley, Trustee (ABSENT)

Staff present:           Karen Engle, Superintendent  
                                  Members of the Superintendent's Cabinet

**3. *Pledge of Allegiance, Texas Pledge, Moment of Silence, and District Mission Statement***

The leaders from Seabrook Intermediate Choir led the Board and the audience in the Pledge of Allegiance, and the Texas Pledge. Dr. Engle led the Board and the audience in a moment of silence. The students also assisted Dr. Engle with the District Mission, Vision, Core Values and Value Statement.

**4. *Recognitions***

**A. *Seabrook Intermediate Choir***

Seabrook Intermediate Choir had the honor of performing in the Harmonic Convergence Concert at Carnegie Hall in New York City on March 21<sup>st</sup>. Seabrook Choir, along with other top choirs from around the nation, was selected to perform for the event in both massed choir and individual repertoire. Their performance concluded with an all-choir world premiere of a special composition.

Choirs are selected for this prestigious honor through a competitive video audition process evaluated by the Choirs of America executive team and a panel of esteemed composers, conductors, and educators.

A video of the Seabrook Choir at Carnegie taken by one of the parents was shared with the audience at the meeting.

Choir Director: Janell Fort

Singers: Caitlyn Adams  
Joyanna Bass  
Zachary Benz  
Giuliana Buske  
Amayah Childress  
Ruby Frandsen  
Bella Gaytan  
Milla Johnson  
Paisley Kurz  
Thomas LaFosse  
Harlow Madrid  
Logan Loner  
Morgan McKee  
Amethyst Michalak  
Sophia Mortensen  
Jude Ortiz  
Hali Parkan-Wolfe  
Catelyn Payne  
Kylie Rasco  
Tilla Sime  
Zoie Stapleton  
Jayla Vega  
Paisley Vernon  
Benjamin Zheng

***B. CCISD Purchasing Team Receives the Purchasing Award of Merit from TASBO***

Clear Creek ISD's Purchasing Department has been recognized by the Texas Association of School Business Officials (TASBO) with a 2026 Award of Merit for Purchasing Operations for the eleventh year in a row. The Award of Merit recognizes Texas educational institutions that are committed to following professional standards in the acquisition of goods and services.

Criteria for the award includes documented evidence showcasing adherence to professional standards, legal compliance, ethics and accountability, certification and staff training, and innovative practices. CCISD is one of only 84 recipients statewide to meet the stringent criteria for the award in 2026.

Chief Financial Officer: Alice Benzaia

Director of Purchasing: Greg Cruthirds

Senior Buyer: Linda Bertram

Senior Buyer: Stephanie Dujanovic

Jr. Buyer: Jessica Eberle

Senior Buyer: Barbara Hogue

Purchasing Administrative Assistant: Summer Molanders

## ***Program Spotlight***

### ***A. Recruiting and Retaining Gold Star Educators***

CCISD is developing and “growing our own” teachers through a seamless pipeline from early preparation in our CTE programs, to training and advancement opportunities for paraprofessionals, as well as advanced certification through National Board Certification. Executive Director of Human Resources, Dr. Britani Moses and Ms. Lauren Jeffrey, National Board Certified Teacher at Mossman Elementary, presented the information to the Board. Members of the Board made comments and had questions. Dr. Moses answered the questions.

### ***5. Community Input***

The following members of the Community addressed the Board during the community input portion of the meeting:

#### One Minute:

- Ms. Mary Cerimele – Voter Registration Drive at the High Schools
- Ms. Jennifer McDonald – Rocketry Club Lettering for CCISD

### ***6. District Update***

Dr. Karen Engle, Superintendent of Schools, presented the Board of Trustees with a District Update regarding Student Activities, STAAR Testing, and an Election Reminder.

### ***7. Action***

#### ***A. Consent Agenda***

President Cottrell announced that Consent Agenda Item #8 and Item #12 would be stricken from the agenda. Trustee Sanchez moved to accept the consent agenda as presented minus items #8 and #12. The motion passed unanimously.

1. Consider Approval of Board Meeting Minutes
2. Consider Approval of Board Workshop and Board Meeting Dates for July 2026 through June 2027
3. Consider Approval of Monthly Human Resources Board Report
4. Consider Acceptance of Monthly Financial Statement
5. Consider Approval of the Quarterly Investment Report
6. Consider Acceptance of Donations
7. Consider Acceptance of the 2025 Tax Collection Report
8. ~~Consider Approval of a Contingent Fee Contract for the Collection of Delinquent Taxes with Perdue, Brandon, Fielder, Collins and Mott, LLP~~
9. Consider Approval of 2026 - 2027 TASB Risk Fund Contribution and Coverage Summary
10. Consider Approval of the Annual Certification of Provision of Instructional Materials (TEKS/IMTA)
11. Consider Approval of Library Materials
12. ~~Consider Approval of Education Elements LIFT Support Agreement for the 2026-2027 School Year~~
13. Consider Approval of the Franklin Covey-Leader in Me Contract Renewal (Multi-Year)

14. Consider Approval of the Use of Capital Projects Funds for Facility Related Projects
15. Consider Approval of Increase in Expenditure with ILA-TIPS Vendor Digi Security Systems, LLC
16. Consider Approval of Expenditures with ILA-BuyBoard Vendor Beynon Sports Surfaces
17. Consider Approval of Expenditure with ILA-HGAC Vendor Lighthouse Video Surveillance, LLC.
18. Consider Approval of Expenditure with ILA-Region 5 SETX Vendor ClassLink
19. Consider Approval of an ILA Contract for the Wedgewood Elementary School Kitchen Plumbing Repairs
20. Consider Approval of Increase in Value of Contract 2022.820 HVAC Equipment, Labor, and Supplies
21. Consider Approval of Renewal of Contract 2023.601 Wholesale Supplies
22. Consider Renewal of Contract 2024.409 Commercial Property Insurance
23. Consider Approval of Construction Contract 2026.408 for the Central Support Facility Driveway Project

#### **8. *Information and Discussion***

President Cottrell made the statement that according to policy BBD, for the reporting period of May 1, 2025, through April 13, 2026, the following board members have completed or exceeded the required number of continuing education hours:

Jessica Cejka  
Jonathan Cottrell  
Jay Cunningham  
Jeffrey Larson  
Rebecca Lilley  
Jameison Mackay  
Arturo Sanchez

#### **9. *Closed Session***

President Cottrell called the meeting into closed session at 6:53 p.m.

President Cottrell reconvened the meeting into open session at 8:18 p.m.

#### **10. *Action on Closed Session***

Prior to the action on closed session items, Dr. Engle made the announcement that Ms. Erin Tite, principal at Campbell Elementary, would be moving to be the new principal at McWhirter Elementary starting with the 2026 – 2027 school year. Dr. Engle made remarks about Ms. Tite's tenure within CCISD. The Board congratulated about Ms. Tite.

#### **A. *Consider Approval of a Resolution Authorizing to Convey 1.2132 Acres of a Drainage Easement to the Sonoma Corporation***

Trustee Mackay moved to accept the Superintendent's recommendation to adopt a resolution authorizing the conveyance of a 1.2132 acre drainage easement to the Sonoma Corporation.. The motion passed unanimously.

***B. Consider Approval of Recommendation of Elementary School Principals***

Trustee Cunningham moved to accept the Superintendent’s recommendation and name Ms. Chenier Bibb as the new Principal for Campbell Elementary School. The motion passed unanimously. Dr. Engle made comments regarding Ms. Bibb.

Trustee Sanchez moved to accept the Superintendent’s recommendation and name Dr. Kara Massey as the new Principal for Falcon Pass Elementary School. The motion passed unanimously. Dr. Engle made comments regarding Dr. Massey.

Trustee Sanchez moved to accept the Superintendent’s recommendation and name Ms. Holly Troyer as the new Principal for Ferguson Elementary School. The motion passed unanimously. Dr. Engle made comments regarding Ms. Troyer.

***11. Adjournment***

President Cottrell adjourned the meeting at 8:23 p.m.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Secretary

Date Approved: \_\_\_\_\_

*Minutes prepared by Greta McMahon*