

No. \_\_\_\_\_



## UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

**TOPIC:** Approval of Sale of Salvage Furniture/Equipment

**SUBMITTED BY:** Mr. Hector G. Cavazos      **OF:** Fixed Assets Department

**APPROVED FOR TRANSMITTAL TO SCHOOL BOARD:** \_\_\_\_\_

**DATE ASSIGNED FOR BOARD CONSIDERATION:** January 21, 2015

### **RECOMMENDATION:**

It is recommended that the Board of Trustees approve the resolution to authorize Administration to sell surplus items by sealed bids, auction, direct sale, or to dispose of any property not sold.

### **RATIONALE:**

Attached you will find a listing of items which are being requested for sale or other disposition.

### **BUDGETARY INFORMATION:**

The current budget will not be impacted.

### **BOARD POLICY REFERENCE AND COMPLIANCE:**

CI (Legal) – School Properties Disposal  
CI (Local) – School Properties Disposal  
CDB (Legal) – Other Revenues-Sale, Lease, or Exchange of School-Owned Property

## RESOLUTION

**WHEREAS**, the United Independent School District Board of Trustees declares that the property described on the attached list of personal property be declared surplus and not usable to the District,

**WHEREAS**, The Texas Education Code 11.151 (c) states, "The trustees may, in any appropriate manner, dispose of property that is no longer necessary for the operation of the school district",

**WHEREAS**, United ISD Policy CI (Local) and administrative procedures prescribe the manner of the sale and disposition of surplus property,

**WHEREAS**, be it further resolved that the Superintendent is directed to dispose of the said property, using one of the following methods:

1. To the Highest bidder, after advertisement in a newspaper of general circulation at least one week before the closing of sealed bids;
2. By public auction after publication as described above;
3. The Superintendent or designee may reject all bids;
4. Should any of the disposal methods described above fail to result in the disposal of the property, the property may then be disposed of in the following manner:

(a) In a District-run informal auction, to the highest bidder, without the necessity of a newspaper advertisement, after posting written notice of the date, hour and place of the auction, and the giving of a general description of the property, in a place readily accessible to the general public at all times for at least 72 hours before the scheduled time of the auction;

(b) If the property is not disposed of after the informal auction, the Superintendent or designee is hereby authorized to either (i) keep the property and dispose of it at a later time; or (ii) sell the property that has value, on a first-come-first-serve basis, after notice to the public as aforesaid, and (iii) give away aforesaid, or (iv) scrap the property that has no value to the District in an authorized dumpsite;

(c) Except, however, property described in (a) and (b) above, that has been determined by the Superintendent or designee to have intrinsic value to the District that exceeds the cost to the District of retaining it in storage or elsewhere may not be given away or scrapped. Property that has less value than the cost of retaining it shall be considered for purposes of subsection (b) above as having "no value".

**BE IT RESOLVED** by a majority vote of the United Independent School District Board of Trustees at a lawfully called meeting of the Board on January 21, 2015.

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Javier Montemayor, Jr.  
President, Board of Trustees

ATTEST:

\_\_\_\_\_  
Ricardo Rodriguez  
Secretary, Board of Trustees



# UNITED INDEPENDENT SCHOOL DISTRICT

Roberto J. Santos  
Superintendent

## MEMORANDUM

TO: United ISD Board of Trustees

FROM: Hector G. Cavazos, Fixed Assets Director

THRU: Mike Garza, Executive Director for Support Services

DATE: January 21, 2015

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Attached is a list of salvage furniture/equipment that is no longer serviceable by United Independent School District. These items were retrieved from various campuses and departments, and were declared damaged and/or unusable. Administration will conduct an auction through an auctioneering firm to dispose of the items. Any items not sold will be discarded. Please feel free to contact my office should you have any questions.

## Salvage Furniture for Auction January 2015

|                         |      |
|-------------------------|------|
| Teacher's Desks         | 668  |
| Student Combos          | 1400 |
| Library Tables (wooden) | 20   |
| Library Chairs (wooden) | 130  |