

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
15125 Farmington Road
Regular Meeting
August 15, 2011**

President Scheel convened the meeting at 7:00 p.m. in the Board Room, 15125 Farmington Road, Livonia.

Members Present	Colleen Burton, Mark Johnson, Patrice Mang, Gregory Oke, Randy Roulier, Lynda Scheel
Members Absent	Robert Freeman
Written Communication	None
Audience Communication	None
Response to Prior Audience Communication	None
Consent Agenda	<p>It was moved by Mr. Johnson and supported by Ms. Burton that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items as recommended by the superintendent:</p> <ul style="list-style-type: none">IV.A. Minutes of the Organization Meeting of July 18, 2011IV.B. Minutes of the Regular Meeting of July 18, 2011IV.C. Minutes of the Special Meeting of August 1, 2011IV.D. Minutes of the Closed Session of August 1, 2011 V.A. Approval of Contract Amendment for Japanese American School of South East Michigan (JASSEM) (Amendment of current contract to include updated lease agreement for 2011-2012 school year and restated Articles of Incorporation to recognize name change from JASSEM to Hinoki Public School Academy) VI.A. Bills for Payment – August 16, 2011 VI.B. Approval of 2011-2012 Tuition Rate (Tuition rate of \$9,169 for 2011-2012 school year)

- VI.C. Approval of Bid Results for Copy Paper
(4,652 cartons of copy paper from Contract Paper Groups of Uniontown, Ohio for \$121,918.56)
- VI.D. Approval of Facility Use Agreement with Livonia Junior Athletic League
(Facility Use Agreement from August 1, 2011 to June 30, 2014 with Livonia Junior Athletic League, for a total of \$123,000)
- VI.E. Approval of Lease Agreement with Hinoki Public School Academy (formerly JASSEM)
(Lease renewal for Hinoki from July 1, 2011 to June 30, 2012, for \$39,386.28)

Ayes: Burton, Johnson, Mang, Oke, Roulier, Scheel
 Nays: None

Approval of Food Service Cooperative Agreement with Plymouth Canton Schools

It was moved by Mr. Roulier and supported by Ms. Mang that the Board of Education of the Livonia Public Schools School District adopt the following resolution for the Food Service Cooperative Agreement between Plymouth Canton Community Schools and Livonia Public Schools.

**LIVONIA PUBLIC SCHOOLS
 BOARD RESOLUTION**

At the regular meeting of the Board of Education of **LIVONIA PUBLIC SCHOOLS** ("District") was held at 15125 Farmington Rd, Livonia, Michigan on August 15, 2011 at 7:00 p.m.

The meeting was called to order by Board _____, _____.

Present: _____

Absent: _____

The following preamble and resolution was offered by Trustee _____ and supported by Trustee _____:

WHEREAS, the Board of Education has reviewed the food service cooperative agreement with Plymouth Canton Community Schools, a public school district in Wayne County, MI; and

WHEREAS, the food service cooperative agreement with Plymouth Canton Community Schools will provide management services to Livonia Public Schools;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board hereby adopts the food service cooperative agreement with Plymouth Canton Community Schools.

All resolutions and parts of resolutions insofar as they conflict with the provisions of

this Resolution shall be and are hereby rescinded.

Ayes: _____

Nays: _____

Resolution declared adopted.

IN WITNESS THEREOF, I have hereunto set my hand this 15th day of August, 2011.

Robert J. Freeman, Board of Education Secretary

Ayes: Burton, Johnson, Mang, Oke, Roulier, Scheel
Nays: None

Recall of Teachers

It was moved by Ms. Burton and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and recall to district employment as teachers for the 2011-12 school year the persons listed below:

**LIVONIA PUBLIC SCHOOLS
TEACHER RECALLS
August 15, 2011**

<u>Name</u>	<u>Assignment</u>
John Bonner	(1.0) Sports Medicine/Career
Jennifer Bradley	(1.0) TLSI/Student Services
Rebecca Bray	(1.0) Grade 4 /Grant
David Crispin	(1.0) Mathematics/Churchill
Benjamin Dewey	(.4) Business/Stevenson
Victoria Estes	(1.0) Grade 6/Riley
Sarah Gregory	(1.0) TSLI/Student Services
Lawrence Grezak	(1.0) Grades 3-4/Webster
Cindy Lectka	(.5) Kindergarten/Roosevelt
Wendy Martin	(1.0) Grade 6/Cooper
Nicole McGlinch	(1.0) Grade 6/Cooper
Anastasia McKorwin	(.8) German/FHS & (.2) Yearbook/Emerson
Michael Nathan	(1.0) School Social Worker/Student Services
Walter Power	(1.0) English/Language Arts/Churchill
Martha Ptashnik	(1.) Mathematics/Churchill
Kevin Reina	(1.0) Science/Churchill
Aaron Rieder	(1.0) Science/Churchill
Marlene Sabbagh	(.6) Math & (.4) English/Language Arts/Churchill
Eric Schmidt	(.8) English/Language Arts & (.2) Study Skills/CHS
Kelli Timmerman	(.8) English/Language Arts & (.2) Yearbook/Emerson
Shawn Webster	(1.0) Grade 6/Cooper
Catherine Wisner	(1.0) MOCI – Special Ed/Webster

Ayes: Burton, Johnson, Mang, Oke, Roulier, Scheel
Nays: None

Retirements

It was moved by Ms. Mang and unanimously supported by the Board that the Board of Education of the Livonia Public Schools School District adopt the following resolutions of appreciation for services rendered by:

Marilyn Chapman retired from the district on July 31, 2011, and has devoted 12.7 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a bookkeeper, clerk, and secretary at Bentley Center, Jackson, Center, Churchill High School, Holmes Middle School, and Frost Middle School.

Hans Neuroth will retire from the district on August 31, 2011, and has devoted 42 years of dedicated, loyal, and outstanding service to the students of Coolidge Elementary School, Lincoln Elementary School, Marshall Elementary School, Hull Elementary School, Washington Elementary School, Johnson Elementary School, Garfield Elementary School, Kennedy Elementary School, Roosevelt Elementary School, and Hayes Elementary School as a teacher, learning specialist, and media specialist.

Denise Yarnevich retired from the district on July 31, 2011, and has devoted 18.3 years of dedicated, loyal, and outstanding service to the students of Frost Middle School, Hoover Elementary School, Nankin Mills Elementary School, and Roosevelt Elementary School as a teacher.

Resignation

Mrs. Dorothy Chomicz, director of human resources, informed the Board of Education that, as authorized in the Board of Education motion of June 6, 2011, a resignation was accepted for Nicole Ruzycski, effective August 15, 2011.

Sympathy Resolution – Family of Sandra Fletcher

It was moved by Mr. Oke and supported by Ms. Burton that the Board of Education of the Livonia Public Schools School District adopt the following sympathy resolution for the family of Sandra Fletcher:

WHEREAS, The Board of Education was saddened to hear of the untimely death of Sandra Fletcher; and,

WHEREAS, She was employed by the Livonia Public Schools School District as a bus driver with the transportation department from May 1997 to June 2011; and

WHEREAS, She consistently demonstrated her outstanding dedication to students, parents, and staff; and,

WHEREAS, Sandra Fletcher will be profoundly missed by her colleagues and the community;

NOW, THEREFORE, BE IT RESOLVED That the Board of Education of the Livonia Public Schools School District offers its deepest sympathy to the family and friends of Sandra Fletcher.

Ayes: Burton, Johnson, Mang, Oke, Roulier, Scheel
Nays: None

First Reading – Board Policy EBA - Disposition of Real Property

It was reported by Mr. Oke, chair of the Policy Committee, that the Policy Committee has reviewed the new language for Board Policy EBA – Disposition of Real Property. The suggested changes to this policy were provided to the Board for their review and possible adoption at the next regular Board meeting.

**BOARD POLICY
DISPOSITION OF REAL PROPERTY**

**EBA
MARCH 21, 2011**

The Board of Education believes that it is a ~~fundamental interest~~ **in the interest** of the Livonia Public Schools School District to preserve, maintain, and retain ownership of its lands and buildings **that have current or future educational value**. The primary covenant of this policy is that the sale and permanent dispossession of the real property of this district is disfavored. The Board will ~~strictly scrutinize~~ **analyze** any unsolicited **or solicited** requests for the sale and permanent dispossession of its real property to determine whether there is ~~a compelling~~ **an interest** for the district to sell or dispossess assets which substantially outweigh the Board's primary policy disfavoring such action.

In the event the Board of Education decides to exercise its property powers to sell real estate, the Board must authorize the conditions for sale. The Board reserves the right to reject any and all offers at its sole discretion. No property will be offered for sale until an independent appraisal is completed. Employees of the school district and members of the Board of Education shall be prohibited from purchasing directly or indirectly any real estate offered by the district.

The Board may authorize the administration to use qualified consultants who have expertise in land development matters on an hourly basis. The compensation paid to consultants can never be based upon percentage or commission formulas unless approved by the Board in which case the Board would seek a payment formula which allowed the district to opt for the lesser of either a fixed payment schedule or a percentage on a commission formula.

Proceeds derived from the sale of real estate will be held in trust in a special capital project fund account identified separately from any other capital project funds which shall be used for purchasing other real estate for the district and/or for renovating, replacing, or developing real estate, facilities, or capital equipment as authorized by the Board of Education.

Second Reading & Adoption of Board Policy JCEC – Bullying Prevention

It was moved by Mr. Oke and supported by Ms. Mang that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language per the document below for Policy JCEC – Bullying Prevention.

BOARD POLICY STUDENTS BULLYING PREVENTION

JCEC AUGUST 15, 2011

The Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. It is the (policy) of the District to provide a safe educational environment for all of its students.

This policy applies to all activities in the District, including activities on school property, in a school vehicle, and those occurring off school property if the student or employee is at any school-sponsored, school-approved or school-related activity or function, such as field trips or athletic events where students are under the school's control, or where an employee is engaged in school business. Misconduct occurring outside of school may also be disciplined if it interferes with the school environment.

"**Bullying**" is defined as a person willfully and repeatedly exercising power or control over another with hostile or malicious intent (i.e., repeated oppression, physical or psychological, of a less powerful individual by a more powerful individual or group) that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression or a mental, physical, or sensory disability or impairment; or by any other distinguishing characteristic.

"Bullying" is conduct that meets the following criteria:

- A. is directed at one (1) or more students;
- B. substantially interferes with educational opportunities, benefits, or programs of one (1) or more

students;

C. adversely affects the ability of a student to participate in or benefit from the school district's educational programs or activities by placing the student in reasonable fear of physical harm or by causing emotional distress; and,

D. is based on a student's actual or perceived distinguishing characteristic (see above), or is based on an association with another person who has or is perceived to have any of these characteristics.

Bullying can be physical, verbal, psychological, written or a combination of all four.

Some examples of bullying are:

A. Physical – hitting, kicking, spitting, pushing, pulling; taking and/or damaging personal belongings or extorting money, blocking or impeding student movement, unwelcome physical contact.

B. Verbal – taunting, malicious teasing, insulting, name calling, making threats.

C. Psychological – spreading rumors, manipulating social relationships, coercion, or engaging in social exclusion/shunning, extortion, or intimidation.

D. Written - graphic or electronically transmitted.

Any student who believes s/he has been or is the victim of bullying, hazing, or other aggressive behavior should immediately report the situation to an adult. Every student, whether victim or not, should and every staff member must, report any situation that they believe to be bullying toward a student.

The Administration will develop procedures to implement this policy which are consistent with other portions of the BOE policies for student discipline, discrimination and harassment.

Retaliation against any person who reports, is thought to have reported, files a complaint, or otherwise participates in an investigation or inquiry concerning allegations of bullying behavior is prohibited. Such retaliation shall be considered a serious violation of Board policy and independent of whether a complaint is substantiated. Suspected retaliation should be reported in the same manner as bullying behavior. Making intentionally false reports about bullying behavior for the purpose of getting someone in trouble is similarly prohibited. Retaliation and intentionally false reports may result in disciplinary action as indicated above.

This policy is not intended to and should not be interpreted to interfere with legitimate free speech rights of any individual. However, the District reserves the right and responsibility to maintain a safe environment for students, conducive to learning and other legitimate objectives of the school program.

Confidentiality

To the extent appropriate and/or legally permitted, confidentiality will be maintained during the investigation process. However, a proper investigation will, in some circumstances, require the disclosure of names and allegations.

Ayes: Burton, Johnson, Mang, Oke, Roulier, Scheel

Nays: None

Second Reading & Adoption of Board Policy BCBI/KCA – Public Participation in Meetings

It was moved by Ms. Burton and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language per the document below for Policy BCBI/KCA – Public Participation in Meetings.

**BYLAWS OF THE BOARD
BOARD OPERATIONS
PUBLIC PARTICIPATION IN MEETINGS**

**BCBI/KCA
AUGUST 15, 2011**

All meetings of the Board of Education shall be open to the public. A person shall not be required as a condition of attendance at a meeting to register or otherwise provide his/her name or other information to fulfill a condition precedent to attendance. Any person shall be permitted to address the Board under the agenda item, "Audience Communications," and when addressing the Board, he/she shall be requested to state his/her name and address for the record.

In order to permit a fair allotment of time to participants, the Board shall have the option of limiting the time a person may address the Board to twice during any one meeting for no more than five minutes each time.

In cases where individuals or groups desire to be listed on the printed agenda of the meeting for purpose of addressing the Board, a written statement of such intention must be received by the president of the Board or by the superintendent's office not later than five days prior to the date of the meeting.

The Board will allow taping, videotaping, and photographing in an area designated by the Board and in such a manner as to not disrupt the dignity and function of the Board meeting. Taping, videotaping, and photographing of individuals or groups that are being recognized will be allowed outside the designated area during the communications portion of the meeting. If the meeting is being disrupted, the Board may direct all taping, videotaping, or photography to cease.

Persons may be excluded from attendance at open meetings only for a breach of the peace committed at the meeting.

Disorderly Conduct at Meetings

If a person conducts himself/herself in a disorderly manner at a Board of Education meeting or a school district meeting and, after notice from the officer presiding, persists therein, the officer presiding may order the disorderly person to withdraw from the meeting, and on the person's refusal may order a law enforcement officer or other person to take the disorderly person into custody until the meeting is adjourned.

A person who refuses to withdraw from the meeting on being so ordered, or a person who willfully disturbs a school district meeting by rude and indecent behavior, by profane or indecent discourse, or in other ways makes a disturbance, is guilty of a crime punishable by a fine or by imprisonment.

LEGAL REF.: MCLA, 15.263; 380.1808; Op. Atty. Gen. No. 4738 (Legal References Updated 3/12/07)

Ayes: Burton, Johnson, Mang, Oke, Roulier, Scheel

Nays: None

Second Reading & Adoption of Board Policy BCBJ/KBCC – Board Meeting News Coverage

It was moved by Ms. Mang and supported by Mr. Roulier that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language per the document below for Policy BCBJ/KBCC – Board Meeting News Coverage.

**BYLAWS OF THE BOARD
BOARD OPERATIONS
BOARD MEETING NEWS COVERAGE**

**BCBJ/KBCC
AUGUST 15, 2011**

The Board of Education believes that one of the paramount responsibilities of a local school board in a democracy is to keep the public informed of its actions. Consequently, news media representatives shall be welcome to attend all regular and special meetings of the Board of Education.

In order that the Board may transact its business with dispatch, questions from the press will not be entertained while meetings are in progress. However, the Board president or a designee will be available after each meeting to answer reporters' questions and to clarify points of discussion and action.

Members of the broadcast media who wish to videotape a Board meeting or portions of a Board meeting are requested to so notify the superintendent in advance so that adequate provisions may be made for electrical service, space, etc.

The Board will allow taping, videotaping, and photographing in an area designated by the Board and in such a manner as to not disrupt the dignity and function of the Board meeting. Taping, videotaping, and photographing of individuals or groups that are being recognized will be allowed outside the designated area during the communications portion of the meeting. If the meeting is being disrupted, the Board may direct all taping, videotaping, or photography to cease.

In the event that representatives of the news media are unable to attend a meeting of the Board, they shall be provided a summary of important Board actions if requested.

Ayes: Burton, Johnson, Mang, Oke, Roulier, Scheel
Nays: None

Second Reading & Adoption of Board Policy BBABA – Duties of the President

It was moved by Mr. Johnson and supported by Mr. Oke that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language per the document below for Policy BBABA – Duties of the President.

**BYLAWS OF THE BOARD
BOARD OPERATIONS
DUTIES OF THE PRESIDENT**

**BBABA
AUGUST 15, 2011**

The president shall preside at all regular meetings, special meetings, closed sessions, and study sessions; shall plan cooperatively with the superintendent the agendas for such meetings; shall represent and speak for the Board when requested to do so and only on action which the Board has already taken; shall sign documents as required by law and correspondence as authorized by the Board; shall appoint Board members as committee chairpersons and members as soon as feasible following the meeting of the election of officers; shall make other committee appointments; shall perform such other duties as authorized by the Board.

LEGAL REF.: MCLA, 380.1201(5) (Legal References Updated 3/12/07)

Ayes: Burton, Johnson, Mang, Oke, Roulier, Scheel
Nays: None

Second Reading & Adoption of Board Policy BBC – Board Committees

It was moved by Mr. Roulier and supported by Ms. Mang that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language per the document below for Policy BBC – Board Committees.

**BYLAWS OF THE BOARD
BOARD OPERATIONS
BOARD COMMITTEES**

**BBC
AUGUST 15, 2011**

The Board of Education shall operate as a committee-of-the-whole. The Board exercises its powers and duties only in a properly called meeting in accordance with state laws.

Standing Committees

The standing committees of the Board shall include: Building and Site, Curriculum, Finance, Legislative, Personnel, and Policy. Additional ad hoc committees may be formed or liaisons designated as deemed necessary by the Board. Committee meetings will be conducted in accordance with the current state law. Board members serving on such committees shall function as liaison persons between the Board of Education and the staff and will make recommendations or advise the Board as a whole relative to their areas of study.

The president shall appoint, as soon as possible following the meeting of the election of officers, chairpersons and members of Board committees. Board members may also be delegated other special or specific duties or assignments by the Board when deemed necessary.

Opportunity will be provided for interested parties to address a committee.

CROSS REF.: ABB—Board Powers and Duties
LEGAL REF.: MCLA, 15.261, *et seq.* (Legal References Updated 3/12/07)

Ayes: Burton, Johnson, Mang, Oke, Roulier, Scheel
Nays: None

Second Reading & Adoption of Board Policy BCAA – Annual Organizational Meeting

It was moved by Mr. Oke and supported by Ms. Burton that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language per the document below for Policy BCAA – Annual Organizational Meeting.

BYLAWS OF THE BOARD BOARD OPERATIONS ANNUAL ORGANIZATIONAL MEETING **BCAA AUGUST 15, 2011**

The members of the Board of Education shall meet annually in July for the purpose of organizing the Board with the exception of electing officers. The Board shall adopt a regular monthly meeting schedule by a vote of a majority of the members at the organizational meeting. The secretary shall cause to be posted at the main office of the Board of Education a notice of the schedule of meetings within ten days after the organizational meeting. The notice, and all public notices of meetings, shall include the name, address and telephone of the Board office and the date, time and place of meetings.

CROSS REF.: BBA-BBAA

Ayes: Burton, Johnson, Mang, Oke, Roulier, Scheel
Nays: None

Adjournment

It was moved by Ms. Burton and supported by Mr. Oke that the Regular Meeting of August 15, 2011 be adjourned.

Ayes: Burton, Johnson, Mang, Oke, Roulier, Scheel
Nays: None

President Scheel adjourned the meeting at 7:35 p.m.

Off/Supt/jw