

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 5/26/21



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☐ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☒ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 5/19/21

To: Corrina Guardipee-Hall
 Superintendent

From: Everett Armstrong
Title: Activities Director

Subject: In State Travel: 2021 MCA Coaches Clinic

Description: Request travel to attend the 2021 MCA Coaches Clinic in Great Falls, MT

Financial Impact: \$853.19

Funding Source (Budget/grant, etc.): 226.60.720.3500.582

Attachment(s): Travel Request/Schedule

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

2021 MCA CLINIC SCHEDULE

7:30 Registration, Continental Breakfast, EXHIBITS OPEN 54 TH MCA Clinic held at CM Russell High School.				PLEASE WEAR YOUR BADGE!			
WEDNESDAY, JULY 28 TH				THURSDAY, JULY 29 TH			
8:00	AUD	JASON FOUNDATION	GEN	7:00	CAF	FCA Breakfast- Phil Olsen	GEN
9:00	FH	Winning Mindset	BB	8:00	FH	Super Prize Drawing (be present to win)	
	AUD	Russ McCarvel	FB	8:30	FH	Tricia Binford	BB
	STEM	Rob Stanton-Relays	T&F		AUD	Kyle Samson	FB
	AUX Gym	Kellie Dold	VB		STEM	Kristin McWilliams-Distance T&F/XC	
	WR Room	Steve Komac	WR		AUX Gym	Winning Mindset	VB
	CMR CT	John O'Dell	TE		WR RM	Guy Melby	WR
	WMR	MHSA-Mark Beckman-Hot Topics	AD		CMR TC	Ken DeHart	TE
	603	Jamie Stevens	CH		WMR	Mike Morgan-Partnering w/Officials	AD
10:00	FH	Joe Peterson	BB		603	Stevens	CH
	AUD	Jason Thier	FB		602	Dr. Michael Maturity	SM
	STEM	Harry Clark-Long Jump	T&F	9:30	FH	Tricia Binford	BB
	AUX Gym	Rebecca Cleveland	VB		AUD	Kyle Samson	FB
	WR Room	Steve Komac	WR		STEM	Winning Mindset	T&F
	CMR TC	John O'Dell	TE			Exhibits	VB
	506(FH)	Shawna Juarez	SB		WR RM	Jory Casterline	WR
	WMR	Frontier Conference AD Panel	AD		CMR TC	Ken DeHart	TE
	603	Jamie Stevens	CH		WMR	Kris Goss/Harry Cheff	AD
11:00	AUD	Mike Morgan -Power of Words	GEN		603	Stevens/Shepherd	CH
11:45	505(FH)	MHSA Committees	MHSA		602	TBA	SM
12:00	CAF	LUNCH		10:30		Exhibits	BB
1:00	FH	Katie Garcin-Forba	BB		FH	Mike Morgan-Team Mission	FB
	AUD	Rob Goode	FB		STEM	Jay Turner- Sprints	T&F
	STEM	Harry Clark-Triple Jump	T&F		EMR	Daniel Jones	VB
	AUX Gym	Anita Foster	VB		WR RM	Winning Mindset	WR
		Exhibits	WR		CMR TC	Ken DeHart	TE
	EMR	Winning Mindset	TE, SB		WMR	Kris Goss/Harry Cheff	AD
	EMR	Winning Mindset	SW, GO		603	Stevens/Shepherd	CH
	WMR	Mark Ator	AD		602	Janet Trethewey -Cardiac Arrest	SM
	603	Jamie Stevens/Julie Shepherd	CH	11:30	AUD	AWARDS CEREMONY	
2:00	FH	TBA	BB			Open to the Public	
		Exhibits	FB			Non-Registrants please enter West auditorium entrance	
		Exhibits	T&F			Awards Lunch sponsored by MCA	
	AUX Gym	Rebecca Cleveland	VB	1:30	AUD	Mike Morgan- Impact of Trust	GEN
	WR RM	Kevin Wilmot	WR	2:30	FH	Jim Stergar	BB
	CMR TC	Ken DeHart	TE		AUD	Mike Ludwig	FB
	506(FH)	Shawna Juarez	SB		STEM	McWilliams-Ability levels	T&F/XC
	GFH Pool	Ed McNamee	SW		AUX Gym	Cole Aiazzi -Ball Control	VB
	WMR	R. Powell/M.Sauvageau	AD		WMR	Brian Campbell	AD
		Exhibits	CH		WR RM	Stevens/Shepherd	CH
3:00	FH	Kevin Morales	BB		602	MYSSI - CPR & AED (Hour 1)	SM
	AUD	Brent Vigen	FB			H. Swings Gary McManus	GO
	STEM	Harry Clark-High Jump	T&F	3:30	FH	Jim Stergar	BB
	AUX Gym	Moe Boyle	VB		AUD	Winning Mindset	FB
	WR RM	Kevin Wilmot	WR		STEM	Jay Turner- Hurdles	T&F
		Exhibits	TE		AUX Gym	Cole Aiazzi - Attacking	VB
	506(FH)	Alex Lowry	SB		WMR	MIAAA Meeting	AD
	GFH Pool	Mike Walz	SW		WR RM	Stevens/Shepherd	CH
	WMR	Roundtable	AD		602	MYSSI - CPR & AED (Hour 2)	SM
	603	Stevens/Shepherd	CH			H. Swings Gary McManus	GO
4:00	FH	Dustin Kraske	BB	5:30		MCA Golf Scramble	
	AUD	Brent Vigen	FB			At Eagle Falls Golf Course	
	STEM	Kristin McWilliams-Excellence	T&F/XC			Sign-up in FH on Wed- Max 72	
	AUX Gym	Moe Boyle	VB				
	WR RM	Luis Carranza	WR				
	GFH Pool	Ed McNamee	SW				
	WMR	Roundtable	AD				
	603	Stevens/Shepherd	CH				
7:00		MANSFIELD CENTER					
		MCA STEAK FRY					
		UNIVERSAL ATHLETIC HORSE RACES					
CLINIC SESSIONS WILL BE 50 MINUTES EACH. Golf coaches: Bring Clubs to Hickory Swing sessions. Tennis coaches - please bring your racquets and dress appropriately, no black soles, please.				Covid Notices			
				<ul style="list-style-type: none"> • Face masks may still be required by CMR. Please bring your own face mask. • Participants are asked to stay with their sport group as much as possible, including meals. • When in different groups or common areas, physical distancing is requested. 			

Rooms to be used	Sport
AUX Gym	VB
FH (Fieldhouse)	BB
AUD	FB
DR 603/ WR RM	CH
OR 602/ WT RM	SM/S&C
WMR-604	AD
STEM/TRACK	T&F/XC
H. Swing (Hickory Swing)	GO
506 (FH)	SB
CMR Court	TE
WR RM	WR
GFHS Pool	SW

Thank You, Clinic Sponsors!



Shoulder Bags & Clinic Staff Shirts



Clinic Staff Shirts



HOTEL GROUP

BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request

Employee Name Everett Armstrong
Building High School

Employee #
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>7/27-30, 2021</u>	<u>8, 8, 8</u>	<u>SR.</u>
_____	_____	_____

Employee Signature _____ Date _____

☐ **Approved; Condition upon the specific leave being available for the specific employee** ☐ **Not Approved**

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop 2021 MCA Coaches Clinic (Attach Brochure/Agenda)

Location Great Falls, MT

Departure Date 7/27/21

Return Date 5/29/21

Departure Time 4:00 p.m.

Return Time 1:30 p.m.

Transportation: ☒ Personal Vehicle
☐ District Vehicle
☐ Professional Development

Mileage 254 (1/2) x .56 = \$ 71.12

Per Diem 3 days @ 36.00 = \$ 108.00

☐ Registration PO# _____ = \$ 0.

☒ Hotel PO# _____ = \$ 674.07

☐ Other PO# Airfare _____ = \$ 0.

☐ Other PO# Luggage _____ = \$ 0.

Sub Total \$853.19

Budget 226.60.720.3500.582 (100 %) \$179.12
(_____ %)

Check Total \$179.12

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____