

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: **IRHS**

ESTIMATED NUMBER OF STUDENTS: 21

NAME OF SCHOOL GROUP/CLUB/ENTITY: **Ironwood Ridge High School Model United Nations**

STAFF ADVISOR(S)/CHAPERONES: **Erik Wolf-sponsor; Juliana Scrivner-chaperone; Norma Bell-parent**

ABSENCE: # Days 5 Sub Required:  Yes  No # of School Days Missed 3

ACTIVITY / EVENT / PURPOSE OF TRAVEL: **WAMUNC 2017 (Washington Area Model United Nations Conference)**

DESTINATION OF TRAVEL: **Washington, D.C.**

DATES OF TRAVEL: **March 1-5, 2017**

ACADEMIC BENEFITS TO STUDENTS: **Model United Nations is an opportunity for students to debate real-world issues with others from all over the country and occasionally, other nations. They have to research extensively so as to properly represent their assigned country as an UN ambassador and then take part in writing all-encompassing resolutions to problems that plague the international community.**

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other **air, shuttle**

Are expenses paid from any of the following accounts? Auxiliary \_\_\_\_\_ Tax Credits  Club Funds   
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>\$1,800.00</u>	<u>526/850-00-100-1001-280-6892</u>
Transportation	<u>\$13,000.00</u>	<u>526/850-00-100-1001-280-6519</u>
Meals	<u>\$1,200.00</u>	<u>526/850-00-100-1001-280-6892</u>

Lodging	\$7,000.00	526/850-00-100-1001-280-6892
Substitutes	\$600.00	530-00-100-3400-280-6113
<b>TOTAL</b>	<b>\$23,600.00</b>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? None needed  
 IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

HOW ARE CHAPERONE EXPENSES PAID? Only faculty members attending; will aid in fundraisers

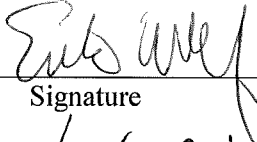
COST TO EACH STUDENT \$ \$150 if enough tax credits are not brought in by the individual student

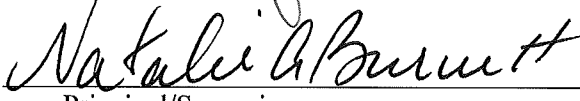
HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Those unable to pay are granted additional fundraising options or asked to be more vigilant in raising the amount needed to off-set the cost to each student; additionally, some students raise in excess of their required threshold so as to help others who are unable to meet their financial requirements.

FUNDING SOURCE(S): Tax credits, club funds

FUNDRAISING ACTIVITIES PLANNED (If applicable):  
car washes, candle sales, corporate donations, restaurant nights (i.e., Chipotle), among others

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY:  11-18-16  
 Signature Date

APPROVED BY:  11/18/16  
 Principal/Supervisor Date

 11/30/16  
 Associate Superintendent/Superintendent Date

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SCHOOL: Wilson K-8

ESTIMATED NUMBER OF STUDENTS: Up to 200 students (all 8<sup>th</sup> graders)

NAME OF SCHOOL GROUP/CLUB/ENTITY: 8<sup>th</sup> Grade

STAFF ADVISOR(S)/CHAPERONES: Christy Talmage, Sharon Silvas, Travis Schluiep, Adrian Hannah, Patty Grube, Lisa Boyer, Taren Talmage, Lynda Edoff, Kyle Sutton, MaryBeth Gray, Alex Smith, Brandi Dignum, (Parent volunteers determined 3-weeks prior to trip).

ABSENCE: # Days 4 Sub Required:  Yes  No # of School Days Missed 2

ACTIVITY / EVENT / PURPOSE OF TRAVEL: 8<sup>th</sup> Grade Science Field Trip

DESTINATION OF TRAVEL: Los Angeles, California

DATES OF TRAVEL: May 17-20, 2017

ACADEMIC BENEFITS TO STUDENTS: Participating in the Six Flags Magic Mt Math and Science Students Day is the penultimate cumulative activity to conclude our instruction of motion and Newtons' Law which is 1/3 of the 8<sup>th</sup> grade science curriculum content standards.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other Southwest Road Trip

Are expenses paid from any of the following accounts? Auxiliary yes Tax Credits yes Club Funds \_\_\_\_\_  
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>\$75,000.00</u>	<u>525/526 00 100 1001 168 6892</u>
	_____	_____
	<u>inc</u>	_____
Transportation	_____	_____
	<u>inc</u>	_____
Meals	_____	_____
	<u>inc</u>	_____
Lodging	_____	_____

Substitutes n/a \_\_\_\_\_  
**TOTAL** **\$75,000.00**

WILL THE DISTRICT RECEIVE REIMBURSEMENT? n/a  
IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

HOW ARE CHAPERONE EXPENSES PAID? Parents paying their own way.

COST TO EACH STUDENT \$ 450.00

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Tax credit money will be used to offset the cost of the trip.

FUNDING SOURCE(S): Parents

FUNDRAISING ACTIVITIES PLANNED (If applicable):  
None

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY: C. Jalnaga 11/29/16  
Signature Date

APPROVED BY: [Signature] 11/29/16  
Principal/Supervisor Date

[Signature] 12/30/16  
Associate Superintendent/Superintendent Date