



AGENDA ITEM: 26-06

DATE OF MEETING: January 21, 2026

ACTION: ☒

INFORMATION: ☐

**APPROVE AND ADOPT THE REVISED  
FISCAL YEAR 2025/2026 ANNUAL BUDGET AND VENDOR LIST OF  
FIRST 5 RIVERSIDE COUNTY CHILDREN & FAMILIES COMMISSION**

**SUMMARY OF REQUEST**

Approve and adopt the revised Fiscal Year (FY) 2025/2026 Annual Budget and Vendor List for Fund 25800 to reflect revenue and expenditure changes since approval of the budget.

**BACKGROUND**

September 10, 2025 (Action Item 25-34): The Commission approved the FY 2025/2026 revised annual budget and vendor list, which reflected a net increase of \$445,636 in unspent American Rescue Plan Act (ARPA) funds to support the completion of infrastructure expansion at the Jan Peterson Child Day Care Center.

May 14, 2025 (Action Item 25-25): The Commission approved the FY 2025/2026 annual budget and vendor list, inclusive of Fund 25800 and Fund 25820. The budget reflected estimated revenues of \$26,724,752, which included \$250,000 in ARPA funds. Total expenditures were projected at \$31,656,754, which included \$250,000 in corresponding ARPA fund expenses.

**BUDGET ADJUSTMENT SUMMARY**

**Revenue – Fund 25800 (\$26,603,855):** Reflects a net increase of \$129,103 from the original budget as noted below:

- *Reimbursement For Services* – CalWORKs funding has been reduced by \$190,667.
- *State of California* – a decrease of \$6,750 for the First 5 CA IMPACT (Improve and Maximize Programs so All Children Thrive) Legacy grant to match allocation from State.

- *Program Revenue* – an increase of \$115,000 in the revenue contract with Riverside County Office on Education (RCOE).
- *Contribution from Other County Funds* – an increase of \$211,520 of Unincorporated Communities Initiative (UCI) funds, which were unused from the previous fiscal year.

Fund 25820 remains unchanged.

**Expenditures – Fund 25800 (\$36,706,754):** Reflects a net increase of \$5.3 million in Commission-approved funds in Appropriation 2 for ECE Infrastructure Prop 10 Match. Additionally, an appropriation transfer of \$75,000 is necessary to recognize the cost of the Commission meeting conference room audio equipment, transferring funds from Appropriation 2 to Appropriation 4 (Capital Assets). This is a County operational transfer cost.

## RECOMMENDED ACTION

That the Commission:

1. Approve and adopt the revised FY 2025/2026 budget (Fund 25800) as proposed.
2. Authorize the Executive Director or Designee to:
  - a. Expend funds for the vendors noted below under the Operational Expense section of this budget; and

*Table A. Cumulative Vendor List*

<b>Cumulative Vendor – Description</b>	<b>Total</b>
<b>Action Item – 25-25</b>	
First 5 Association – Membership	\$50,000
Total Plan and/or GM Business Interiors – Office Reconfigurations	\$165,000
Absolute Security – Mecca FRC Security Guard Services	\$85,000
US Bank – County Credit Card & Travel Program Bank	\$100,000
Social Solutions Global, Inc. – A360 Licenses	\$100,000
Taborda Solutions, Inc. – Salesforce Licenses	\$123,234
<b>Action Item – 25-34</b>	
SA Partners – Countywide Leadership Shingo Professional Training	\$60,000
Raising A Reader National – Early Literacy Affiliate Sites	\$75,000
<b>Action Item – 26-06</b>	
Raising A Reader National – Early Literacy Affiliate Sites (additional \$120,000)	\$195,000
SA Partners (US Bank) – All Staff Foundation Shingo Professional Training	\$4,600
Regional Access Project Foundation – Keynote Speaker	\$30,000
C & C Interpreting Services – QEL Conference	\$30,000
Konica Minolta Business Solutions or TBD – Copier replacements & maintenance	\$40,000
UCR Extension – Accounting for Governmental & Nonprofit Organizations Training	\$45,000

- b. Expend funds for internal service fees, countywide cost allocation plan, and inter-departmental administrative and operational costs as set forth in the attached budget and per the Commission-approved Contract and Procurement Policy (January 22, 2025).
- c. Execute documents, contracts, and amendments, including coordination of appropriate actions to expend funds in accordance with established Commission policy and as set forth in the attached budget.

## **ATTACHMENTS**

1. FY 2025/2026 Revised Budget Summary Fund 25800
2. FY 2025/2026 Cumulative Vendor List