

Date Posted: January 6, 2025

Principal, Elementary – Maple Lake Public Schools

1.0 FTE position

Deadline: January 20, 2025

ATTACH JOB DESCRIPTION

Maple Lake Public Schools #0881

Position Title: Principal, 1.0 FTE

Location: Maple Lake Elementary School

Immediate Supervisor: Superintendent

Schedule: 222 day contract, 12 Month Position

Salary:

Job Summary:

Under the direction of the Superintendent, the Principal promotes the success of all students by administering the day-to-day school operations and resources for a safe, efficient and effective learning environment. Responsibilities include facilitating the development, articulation and implementation of a vision of learning that is shared by a vibrant school community; and advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and professional growth.

Qualifications:

State of Minnesota Administrative License K-12 Required

About Maple Lake:

Maple Lake is a supportive community in the heart of the lake's country. The community is located on Highway 55, approximately 50 miles west of Minneapolis and 30 miles southeast of St. Cloud. Maple Lake Elementary School is host to approximately 400 engaged, respectful learners in grades K-6 and 37 motivated and dedicated staff members.

How to Apply:

Include a letter of interest, resume, transcripts, copy of license, and three letters of recommendation. Questions or concerns regarding the application process, please contact Mike Rowe at rowem@maplelake.k12.mn.us.

Application Deadline:

January 20, 2025

Position Questions:

Contact Superintendent Mike Rowe – rowem@maplelake.k12.mn.us – 320-963-3114 – www.maplelake.k12.mn.us

District Team - Board Member: Branson Thomas, **Administration:** David Hansen, Tana Fobbe, Mike Rowe, Kari Peterson **DLT Member:** Stacie Schneider, Carol Tongen, Jess Zimny, Lisa Weninger, **Parent:** Liz Dircks

Focus Areas: instruction, continuous improvement/systems of support, student relationships, district culture.

MLE Team - Board Member: Kaitlyn Helmbrecht, **Parent:** Meg Curtis **Office Staff:** Sarah Sailer, Chris Marsicek, **Teachers:** Annie Jost, Tim Staloch, Michelle Koss, Amy Kosloski, **Support Staff:** Margie Isaacson, Laura Deslauries

Focus Areas: maintaining staff relationships, maintaining culture, behavior management, and professional development.

TIMELINE:

January 2, 2025 - post MLE position

January 20, 2025 - position closes

January 22, 2025 - schedule interviews

January 27/28, 2025 - first round of interviews

February 3/4, 2025 - second round of interviews

February 5, 2025 - offer employment to best candidate

February 10, 2025 - School Board meeting - approve contract