



**SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT**

5622 Ray Ellison Drive • San Antonio, Texas 78242 • (210) 977-7000 • Fax (210) 977-7021

Minutes of Special Called Meeting

**The Board of Trustees
South San Antonio ISD**

A Special Called Meeting of the Board of Trustees of South San Antonio ISD was held Wednesday, July 31, 2019, beginning at 6:00 PM in the ADMINISTRATION BUILDING - 5622 Ray Ellison Blvd., San Antonio, TX 78242.

CALL TO ORDER AND ROLL CALL

Section start time: 6:00 PM.

Trustee	Present	Absent	Late Arrival/Departed Early
Mrs. Mandy Martinez	X		
Mr. Louis Ybarra Jr.	X		Arrived during closed session
Mr. Homer Flores	X		
Ms. Shirley Ibarra Pena	X		Arrived during closed session
Mrs. Connie Prado	X		
Mr. Gilbert Rodriguez	X		
Mrs. Elda Flores	X		

Led by Michelle Martinez, Senior Executive Assistant

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

Led by Jennifer Suniga- Collier, Community Relations Officer

Section end time: 6:03 PM.

CLOSED / EXECUTIVE SESSION

NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to

discuss individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.

The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:

Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821

1. Consideration of Trustee complaint against Superintendent

Section start time: 6:03 PM.

Section end time: 7:21 PM.

7:21 PM. – 7:23 PM. Connie Prado, Board President, read aloud meeting rules of decorum

BUDGET WORKSHOP #3

Section start time: 7:23 PM.

Bettinae Kaiser, Chief Financial Officer, James Schumann, Chief of Staff, Kevin O'Hanlon, Legal Counsel, Dr. Alexandro Flores, Superintendent of Schools, Luz Cadena, TASB Representative, were called to present and answer questions related to this item.

Section end time: 9:12 PM.

CONSENT

Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

Section start time: 9:12 PM.

1. Approve the budget amendment for transfer of excess funds from worker's compensation reserve to general revenue fund

Item start time 9:12 PM

Connie Prado, Board President, and Bettinae Kaiser, Chief Financial Officer, were called to present and answer questions related to this item.

Mr. Rodriguez moved to approve the consent agenda item 1 as presented, Ms. Ibarra Pena seconded and the Board of Trustees voted 7/0 to approve the item as presented. Motion passed.
Item end time: 9:19 PM.
Section end time: 9:19 PM.

DISCUSSION AND POSSIBLE ACTION

Section start time: 9:19 PM.

1. Discussion and possible action to provide input and/or direction in any component of the Employee Compensation Plan as recommended by the Superintendent.

Item start time: 9:19 PM.

Mr. Rodriguez made a motion:

9:36 PM I move that we direct the Superintendent to fiscally adjust the components as listed well as proposed as proposed by as discussed as proposed Seconded by Ms. Ibarra Pena, and the Board of Trustees voted 7/0 to approve.

Motion passed.

Item end time: 9:37 PM.

2. Discussion and possible Board action concerning Trustee complaint against Superintendent

Item start time: 9:37 PM.

No action taken.

Item end time: 9:37 PM.

Section end time: 9:37 PM.

ADJOURNMENT

Mrs. Flores moved to adjourn the meeting, Ms. Ibarra Pena seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 9:37 PM.

ATTEST

Connie Prado, Board President

Shirley Ibarra Pena, Board Secretary

NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.



Board of Trustees Time Management Log

Board Meeting: July 31, 2019

Special Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	6:00 PM	6:03 PM	3 Min.	Other
Total section time: 3 Min.				
Closed/Executive Session – 1 Hour				
Item #1	6:03PM	7:21 PM	78 Min.	N/A
Total section time: 78 Min.				
Board President – Rules of Decorum	7:21 PM	7:23 PM	2 Min.	Other
Total section time: 2 Min.				
Budget Workshop	7:23 PM	9:12 PM	109 Min.	Other
Total section time: 109 Min.				
Consent – 10 Minutes				
Item # 1	9:12 PM	9:19 PM	7 Min.	Other
Percentage of Consent Item Pulled 100% (total pulled divided by total consent items then times 100 = total percentages of pulled items)				
Total section time: 7 Min.				
Discussion and Possible Action – 10 Minutes				
Item # 1	9:19 PM	9:37 PM	18 Min.	Other
Total section time: 18 Min.				
Adjournment	9:37 PM	9:37 PM	0 Min.	Other

**Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

Total Meeting Time: 217 Minutes

**Board Goals*

- 1.) 14 minutes or less spent on each item*
- 2.) 2 hours total meeting time or less*

BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring			
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure	Voting			
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other	217 Min.	100%	
Total Vision-focused Minutes		0	0%	
Total Minutes		139	100%	78 minutes - closed session not included

Total Meeting 3 hours and 37 minutes = 217 minutes
 217 - 78 closed session = 139 Total Tracker Minutes



July 31, 2019 Staff Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
Superintendent Alexandro Flores	10	5	6	\$107.22	\$2,251.62
Senior Staff Members					
Dolores Sendejo	5	4	2	\$70.31	\$773.41
Lorraine De Leon	5	4	2	\$54.98	\$604.78
James Schumann	20	5	15	\$78.64	\$3,145.60
Sherri Seaman	15	4	10	\$53.86	\$1,561.94
Amy Shields				\$49.43	\$0.00
Cynthia Bills				\$47.82	\$0.00
Rosanna Mercado				\$50.84	\$0.00
Xochitl Martinez				\$50.52	\$0.00
Charlie Gallardo				\$40.30	\$0.00
Julie Silva				\$46.26	\$0.00
Scott Laleman	0.5	5	3	\$48.42	\$411.57
Robert Zamora				\$47.31	\$0.00
Denise Orosco	5	4	2	\$47.82	\$526.02
Bettinae Kaiser	15	4	20	\$72.92	\$2,843.88
Dr. Lee Hernandez				\$61.05	\$0.00
Veronica Ramos				\$47.98	\$0.00
Jesse Berlanga				\$42.07	\$0.00
Scott Stephens	2			\$50.33	\$100.66
Chad Doucet	10	4	8	\$43.28	\$952.16
Jenny Suniga Collier		4		\$43.72	\$174.88

Stephanie Mendoza	7			\$35.27	\$246.89
Other Staff					
Michelle Martinez	5	5	5	\$34.75	\$521.25
Irma Paine				\$40.53	\$0.00
Elaine Arguello				\$21.79	\$0.00
Mike Ortiz Jr				\$27.32	\$0.00
Cristina Moreno				\$28.79	\$0.00
Cristina Morales				\$27.85	\$0.00
Clarita Trevino				\$44.80	\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
	99.5	48	73	\$1,416.18	\$14,114.66