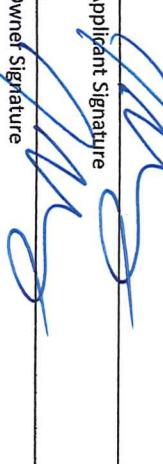


## VIENNA TOWNSHIP SITE PLAN REVIEW APPLICATION



<b>I. PROPERTY INFORMATION</b>	
Address or Parcel Number:	<b>4112 W Vienna</b>
Current Zoning:	<b>C2</b>
Lot Size:	<b>1 acre</b>
Current Use:	<b>RETAIL / STORAGE</b>
Legal Description:	
<b>SEE SITE PLAN (RAY 18-16-400-129) UPDATED RETAIL BUILDING w/ EXISTING WAREHOUSE</b>	
<b>II. APPLICANT INFORMATION</b>	
Name:	<b>Joseph Manger</b>
Mailing Address:	<b>501 S. Averill Ave</b>
Phone:	<b>810-600-6362</b>
Email Address:	<b>jmanger@geocities.mid-michigan.org</b>
<b>III. PROPERTY OWNER INFORMATION (if different from applicant)</b>	
Owner Name:	<b>Goodwill Industries of Mid-Michigan</b>
Owner Address:	<b>501 S. Averill Ave</b>
Owner Phone:	<b>810-600-6362</b>
City:	<b>Flint</b>
Email Address:	<b>jmanger@geocities.mid-michigan.org</b>
State:	<b>MI</b>
Zip:	<b>48506</b>
I hereby affirm that the information provided for this site plan review is accurate to the best of my knowledge. I understand that all site plan approvals are contingent upon all Genesee County Drain Commission, Road Commission, Water & Waste, Health Department, MDOT, EGLE or any other necessary agency approvals being obtained.	
<input checked="" type="checkbox"/> OPTIONAL: By checking this box and signing below, I hereby grant permission for Vienna Township Officials and/or Planning Commission Members to enter my property for on-site inspection related to this application. (Failure to grant permission will not affect any decision on your application)	
→ Applicant Signature 	
Date	<b>1/30/26</b>
→ Owner Signature 	
Date	<b>1/30/26</b>
Owner Name Printed <b>Goodwill Industries of Mid-Michigan</b>	
Owner Name Printed <b>Joseph Manger (C EO)</b>	
Office Use Only: Fees Paid: Y N Date Paid: _____ Site Plan Review Date: _____ 2nd Plan Review Date (If Necessary): _____	
Decision: <input type="checkbox"/> Approved <input type="checkbox"/> Denied Conditions: _____	
Vienna Township Planning Commission Signature _____ Date _____ Vienna Township Planning Commission Name Printed _____	

**\*\*\*PLEASE FILL OUT CHECKLIST ON NEXT PAGE\*\*\***

## VIENNA TOWNSHIP SITE PLAN REVIEW CHECKLIST



The following information shall be accompany all plans submitted for review and must comply with the procedures set forth in Township Ordinance No. 363. This checklist must be filled out prior to submittal. **Anything marked No or N/A should be accompanied by a letter explaining why those items are not included in the site plan.** The applicant or a representative must be present at the meeting. **All site plan approvals are contingent upon all Genesee County Drain Commission, Road Commission, MDOT or any other necessary agency approvals being obtained.** The site plan process will take approximately 1 – 2 months and cannot be expedited.

Is the purpose of this site plan Commercial or Residential?	<input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Residential
Name & Address of property owner(s) has been provided.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
A drawing shall be submitted including the following information: legal description of the property, site location, gross land area of the development, zoning classification, description of proposed use and location and dimensions of all buildings, easements and right of ways are included on the site plan.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Storm water management plan with detailed engineering calculations in accordance with Genesee County Drain Commissioner's Office Division of Surface Water Management. <b>PENDING SWM MEETING</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Grading and drainage plans submitted showing existing and proposed finished contour of site.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Drawing showing surrounding land uses, properties, zoning classification within 300 feet of project site.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Applicable Genesee County Drain Commissioner's Office Division of Water and Waste Services standard detail sheets and construction notes.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Drawing showing the location and capacity of private or public water, and sanitary sewer facilities serving the site and storm drainage detail.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Drawing showing the north point, existing elevations at 2 contour intervals, boundary lines, and topography showing natural features.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Drawing showing all streets, driveways, service aisles, and parking areas including the general layout and design of parking lot spaces. Include type of surfacing and all parking calculations.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Drawing showing the distances between structures, lot lines, setback lines, the location of vehicular entrances and loading/unloading points.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Elevation drawings of each building with dimensions.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Drawing showing the location, heights, size and number of proposed signs. <b>SEPARATE SUBMITAL</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Drawing showing the location of dumpster, site lighting and buffer zones. <b>LIGHTING &amp; LANDSCAPE SEPARATE</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
In cases of multiple homes or dwellings, drawing must show number of units per acre and square footage of each unit.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Does this site plan have anything that does not meet specs listed in Township Zoning Ordinance?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
<i>If Yes, please consult with Township Building Dept. prior to submitting application</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
When proposed structure requires a seal by the State of Michigan, site plan shall be sealed by a licensed Michigan architect, engineer or surveyor.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Have all necessary agencies (i.e. Genesee County Road Commission, Water & Waste, Drain Commissioner, MDOT, EGLE, etc.) been contacted?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
<b>PENDING</b>	
<b>Completed site plan review application and fees</b>	<b>3 physical copies of the site plan drawings to an appropriate scale</b> <input type="checkbox"/> 1 electronic pdf copy of the site plan drawings

**Building permits cannot be issued prior to site plan approval and all necessary agency approvals being obtained**