



Bristol Public Schools
Field Trip Request Form for Travel
Outside the Continental United States
Page 1 of 2

All field trips outside of the Continental United States must be approved by the Board of Education. The following information must be presented to the BOE no less than 6 months prior to the date of the proposed trip. The Superintendent and building principal will be provided with a final list of student participants, hotels and flight arrangements one month prior to departure.

| | | | | |
|-------------------------------|---|--|---|------------------------------|
| Name of School: | Bristol Eastern | | | |
| Date of Request: | March 27, 2022 | | | |
| Trip Destination: | Peru | | | |
| Proposed Dates: | April 6-15th, 2023 | | | |
| Approx. # Students: | 12 | | | |
| Grade Levels: | 10-12th graders | | | |
| Requesting Teacher(s): | Andrea Schacht | | | |
| Chaperones | 1. Claudia Lanza | 5. | | |
| | 2. | 6. | | |
| | 3. | 7. | | |
| | 4. | 8. | | |
| | <i>If more teachers/chaperones are required, please attach a list on a separate piece of paper.</i> | | | |
| Transportation | <input checked="" type="checkbox"/> Bus | <input type="checkbox"/> Train | <input checked="" type="checkbox"/> Plane | <input type="checkbox"/> Car |
| | <input type="checkbox"/> Other: | | | |
| Lodging | <input checked="" type="checkbox"/> Hotel/Motel | <input type="checkbox"/> Private Homes | <input type="checkbox"/> Other: | |

| | | | |
|--|---|------------------------------|--|
| Name of Travel Agency | Explorica | | |
| Total Estimated Budget | \$3537.00 | | |
| Total Estimated Cost to Student | \$3537.00 | | |
| Fundraising | Are fund raising activities planned? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| | Please describe: | | |

Proposed Itinerary: Please write a brief narrative explaining the purpose and educational value of the proposed trip.

BACKGROUND: On April 6-15,2023 Mrs. Andrea Schacht, Ms. Claudia Lanza and students at Bristol Eastern High School will be expanding their classroom by embarking on a nine day, educational adventure on an Explorica tour to Peru. Peru, officially the Republic of Peru, is a country in western South America. It is bordered in the north by Ecuador and Colombia, in the east by Brazil. The country is divided in 3 well-distinguished types of terrain: the Coast, crossed by green valleys separated by desert plateaus; the Andes mountain chain with its snow-capped peaks,deep valleys, canyons and never-ending winding roads, and the Amazon rainforest covered by a lush and evergreen forest.

From the shores of the Pacific Ocean to the banks of Lake Titicaca, the students will immerse themselves in the natural splendor and rich history of Peru. The land has been home to some of the world’s most ancient civilizations. The roots of the Inca Empire in Cuzco are like no other on earth. Highlights of the tour include visits to Lima, Peru’s capital, Cuzco, the Sacred Valley of the Incas, from where Machu Picchu, the fabled “Lost City of the Inca” and one of the New Seven Wonders of the World is just a train ride away. After visiting Machu Picchu and Aguas Calientes our tour continues through the majestic Andes to Lake Titicaca, the highest lake in the world, and the unique Uros islands. Full details can be found in the attached itinerary.

In addition to gaining greater cultural sensitivity, global citizenship, environmentalism and an international perspective on their studies, students return home feeling more confident and independent—qualities that stay with them throughout their academic, professional and personal lives. We will be touring with Explorica; an accredited company with 40 years of experience.

The dates of our proposed trip are from Thursday, April 6th-Saturday, April 15th, 2023. This allows for students to settle back into their homes before starting classes on Monday, April 17th . One school day will be taken in order to go on this trip. This trip is being presented a year in advance in order to allow families to make affordable monthly payments and plan ahead.

All students have the Travel Protection Plus Plan included in their tour price. This plan ensures that we will be covered under most extenuating circumstances against cancelation of the trip up to 30 days prior.

EXPLORICA'S TRAVEL PROTECTION PLAN PLUS

Along with providing you the same benefits as our standard Travel Protection Plan, the Explorica Travel Protection Plan Plus also includes our exclusive Cancel For Any Reason Waiver Benefit.

With our Cancel For Any Reason Waiver Benefit, if you cancel your trip for any reason not otherwise covered by this policy, we will reimburse you for 75% of the non-refundable cancellation fees which apply to your trip, provided:

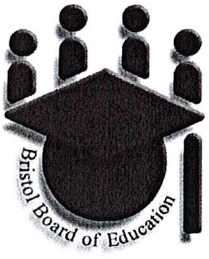
1. Payment for this plan is received by Explorica within 14 days of your initial deposit/payment for your trip; and
2. You cancel your trip thirty (30) days or more before your scheduled trip departure date.

This Cancel For Any Reason Waiver Benefit does not cover: 1) penalties associated with any air or other travel arrangements not provided by Explorica; or 2) the failure of Explorica to provide the bargained-for travel arrangements due to cessation of operations for any reason.

The Cancel For Any Reason Waiver Benefit is provided by Explorica and is not an insurance benefit underwritten by Arch Insurance Company and must be purchased within 14 days of your initial payment for your trip.

Please attach a copy of the full brochure from the travel agency.

- [Peru 2023 Covid Procedures.pdf](#)
- [Peru 2023 Pamphlet.pdf](#)
- [Peru 2022 School Board.pdf](#)
- [TRAVEL PROTECTION PLAN.pdf](#)



Bristol Public Schools
Field Trip Request Form
 (Use for all Field Trips)
 Page 1 of 2

| | | | | |
|-------------------------------|---|--|---|-----------------------------------|
| Name of School: | Bristol Eastern | | | |
| Date of Request: | March 27, 2023 | | | |
| Trip Destination: | Peru | | | |
| Proposed Dates: | April 6-15, 2023 | | | |
| Type of Trip | <input checked="" type="checkbox"/> Curriculum-based | <input checked="" type="checkbox"/> Enrichment | <input type="checkbox"/> Recreational | <input type="checkbox"/> Athletic |
| | <input type="checkbox"/> Other: | | | |
| Approx. # Students: | 12 | | | |
| Grade Levels: | 10-12th | | | |
| Requesting Teacher(s): | Andrea Schacht | | | |
| Chaperones | 1. Claudia Lanza | | 5. | |
| | 2. | | 6. | |
| | 3. | | 7. | |
| | 4. | | 8. | |
| | <i>If more teachers/chaperones are required, please attach a list on a separate piece of paper.</i> | | | |
| Transportation | <input checked="" type="checkbox"/> Bus | <input type="checkbox"/> Train | <input checked="" type="checkbox"/> Plane | <input type="checkbox"/> Car |
| | <input type="checkbox"/> Other: | | | |
| Lodging | <input checked="" type="checkbox"/> Hotel/Motel | <input type="checkbox"/> Private Homes | <input type="checkbox"/> Other: | |
| Total Estimated Budget | \$3500.00 | | | |

| | | | |
|--|--|------------------------------|--|
| Total Estimated Cost to Student | \$3500.00 | | |
| Fundraising | Are fund raising activities planned? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| | Please describe: | | |
| Food. | Will lunch or snacks be provided? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Please describe how food will be provided so that the school is aware of potential dietary needs: | | | |
| Health Approval | Please provide the date when the field trip plan and proposed student list was reviewed with the school nurse (See signed School Health Field Trip Approval Form) | | |

Plan and Educational Rationale: Please attach a detailed plan for the proposed trip with a separate statement that describes the importance of the trip to the students' classroom education and the district's specific curricular focus for those children.

I have read the **DISTRICT GUIDELINES FOR PLANNING PUPIL FIELD TRIPS**, and I hereby request approval to plan a school-sponsored trip.

Andrea Schacht & Claudia Lanza
Name of Requester

March 27, 2022
Date

FOR OVERNIGHT and/or OUT OF STATE TRIPS ONLY

| | |
|---|-------------------------|
| What comparable educational experience is available in the Bristol area? None | |
| | |
| Proposed dates | <u>April 6-15, 2023</u> |
| Proposed lodging information | <u>Hotels</u> |

FOR TRIPS OUTSIDE OF THE CONTINENTAL U.S. ONLY:

Please attach the approval of Exhibit A- Field Trip Request Form for Travel Outside the Continental United States

APPROVALS

| | Approval Needed | Timeline | From | Signature | Date |
|---|--|-----------------|----------------|-----------|------|
| <i>Trips that do not include a signed School Health Field Trip Approval form should not be approved.</i> | | | | | |
| | Day Field Trip | 4 weeks before | Principal only | | |
| | APPROVAL FOR PLANNING OF: Overnight OR Out of state OR Out of country trip | 12 weeks before | Principal | | |
| | | | Superintendent | | |
| | FINAL APPROVAL FOR Overnight OR Out of state OR Out of country trip | 4 weeks before | Principal | | |
| | | | Superintendent | | |