

MEMORANDUM

TO: Dr. Tim Kilrea, Dr. Kyle Schumacher, Co-Interim Superintendents, Board of Education

FROM: Daina Pflug, Business Manager

DATE: April 20, 2026

RE: Approval of IASB Press Plus Maintenance and School Board Policies Online Service Agreements

Throughout this current school year, the District has engaged in a comprehensive review and update of all sections of the Board Policy manual. To maintain the integrity of this work and ensure future updates are handled with maximum efficiency, administration recommends transitioning to the Illinois Association of School Boards (IASB) PRESS Plus and School Board Policies Online (SBPOL) services.

Currently, keeping board policies compliant with ever-changing state and federal laws is a manual, time-consuming process. The recent full-scale policy review highlighted the need for a more streamlined system. PRESS Plus is a policy maintenance service that integrates the District's specific policy customizations with IASB's professional legal updates.

Key benefits of both services:

- **Public Transparency:** The School Board Policies Online service provides a searchable, user-friendly interface for staff, parents, and the community to view the most current policies.
- **Operational Efficiency:** Eliminates the paper method of updates, allowing for digital review and one-click publishing once the Board approves changes.
- **Consistency:** Ensures that the hard work done during this year's comprehensive review remains a "living document" that doesn't become outdated.

The annual service fee for PRESS Plus and SBPOL is a budgeted expenditure under Board purchased services. The cost is offset by the significant reduction in administrative hours and legal consultation fees typically required for policy maintenance and updating.

We are recommending approving the service agreements with IASB for PRESS Plus Maintenance and School Board Policies Online. Upon approval, IASB will begin the technical migration of the newly updated policies to the online portal, with a goal for the "Live" site to be accessible to the public by July 2026.