

FACILITIES CONTRACT

Waubonsee Community College

Sugar Grove Campus
Route 47 at Waubonsee Drive
Sugar Grove, Illinois 60554-9454
Telephone: (630) 466-7900
Fax: (630) 466-3594

Aurora Downtown Campus
18 S. River Street
Aurora, IL 60506-4134
Telephone: (630) 801-7900
Fax: (630) 906-4127

Aurora Fox Valley Campus
2060 Ogden Avenue
Aurora, Illinois 60504-7222
Telephone: (630) 585-7900
Fax: (630) 585-6344

Organization: Mid Valley Special Education Cooperative

Contact: Marianne Fidishin

Contact Email: Marianne.fidishin@d303.org

Address: 1304 Ronzhelmer Avenue St. St. Charles, IL 60174

E9950799405 Tax Exempt

#

Date of Event: 8/15/18 – 12/21/2018

Day of Week: M, T, W and TH Location Assigned: Classroom Weigel 122

Start Time: 8:30 am

End Time: 2:30 pm

Estimated Attendance: 15

Day Phone: 331-228-4873

Evening Phone:

Will there be an admission charge? Yes ___ No X

Sale of any item? Yes ___ No X

Nature of Function: S.A.I.L. Program (First Half of School Year)

M-TH (4 days a week)-\$15.00 per hour X 6 hours equals \$90.00 per day. \$90.00 per day X 69 days equals \$6,210.00.	Rental Fee: \$6,210.00
	Janitorial Service Fee:
TOTAL HOURS:	Technical Fee:
HOURLY RATE: \$15.00 X 6 hrs/day	Event Staff Fee:
WCC Closed-9/3/18 (Labor Day) and 11/19-11/23/18 (Thanksgiving Break). Hours on noted days are NOT included in total cost.	Other Fee Amount:
TOTAL: \$ 6,210.00	Total Due: \$6,210.00

I, the undersigned, hereby certify that I am the appointed representative of the organization requesting use of the college facilities. I hereby expressly agree, individually and on behalf of said organization, to indemnify, defend, and forever hold harmless Community College District 516 (Waubonsee Community College), its officers, board members, and employees, individually and collectively, as to any claim or claims which might arise out of the use of the college facilities as herein provided.

I further certify that a copy of the **General Procedures, Terms, and Conditions Governing Use of Waubonsee Community College Facilities** has been received and read and that agreement is made to abide by the terms and conditions thereof (*see next page*).

Signature of Applicant: _____

Date: _____ Telephone Day: _____ Evening: _____

Address: _____

Approved by **Daniel Larsen, Director of Campus Operations** _____

Upon receipt of contract, ATTACH PAYMENT of: \$6,210.00

Make check payable to **Waubonsee Community College Attention: Bursar Office**
Route 47 at Waubonsee Drive
Sugar Grove, Illinois 60554-9454

**WAUBONSEE COMMUNITY COLLEGE
ACADEMIC CALENDAR
2018-2019**

Fall Semester 2018

First day of Fall registration.....	May 7, 2018
First day of classes – Monday.....	August 20
Students withdrawn for nonpayment after this date must petition to re-enroll	August 20
Labor Day break – Saturday through Monday	September 1-3
<i>(Classes will not meet)</i>	
Weekend classes begin – Saturday.....	September 8
Mid-term – last day to change audit enrollment status	October 10
Spring semester registration begins at 8:00 am.....	November 5
Thanksgiving break – Monday through Sunday	November 19-25
<i>(Classes will not meet)</i>	
Last day to withdraw from 16-week fall semester classes	November 26
<i>(See note below)</i>	
Semester ends.....	December 15
Grades available to students – Wednesday	December 19

The above dates apply, in general, to traditional 16-week credit classes. Please refer to the Important Dates chart on the website or credit schedule or contact Registration and Records for details regarding registration deadlines, refund dates, and withdrawal dates for weekend classes and other classes shorter than 16 weeks in duration.

Spring Semester 2019

First day of Spring registration.....	November 5, 2018
First day of classes – Tuesday	January 22
Students withdrawn for nonpayment after this date must petition to re-enroll	January 22
Weekend classes begin – Saturday.....	January 26
Summer session registration begins at 8:00 a.m.	March 4
Mid-term – last day to change audit enrollment status	March 13
Spring break – Monday through Sunday.....	March 18-24
<i>(Classes will not meet)</i>	
Last day to withdraw from 16-week spring semester classes.....	April 29
<i>(See note below)</i>	
Fall semester registration begins at 8:00 a.m.	May 6
Semester ends.....	May 17
Commencement.....	May 18
Grades available to students – Wednesday	May 22

The above dates apply, in general, to traditional 16-week credit classes. Please refer to the Important Dates chart on the website or credit schedule or contact Registration and Records for details regarding registration deadlines, refund dates, and withdrawal dates for weekend classes and other classes shorter than 16 weeks in duration.



Organization Information

Name of Organization: Mld Valley Special Education Cooperative Today's Date: 5/11/18

Contact Name: Marianne Fidishin Contact Email: Marianne.fidishin@d303.org

Contact Phone: 331-228-4873 Tax Exempt? (yes/no) Yes -- E9950-7994-05

Tax Exempt ID#:

Address: 1304 Ronzhelmer Avenue St. Charles, IL 60174

Maintenance and Audio Visual Needs:

- | | | | |
|---------------------------------|---|--------------------------------------|---|
| <input type="checkbox"/> Stage | <input type="checkbox"/> Chairs | <input type="checkbox"/> Mics/Stands | <input type="checkbox"/> Projector Screens |
| <input type="checkbox"/> Tables | <input type="checkbox"/> Other (list below) | <input type="checkbox"/> Sound | <input type="checkbox"/> Other (list below) |

Will there be an admission charge? Yes No Sale of any item(s)? Yes No

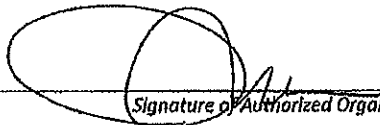
Est. Attendees 15 Desired location: Classroom (currently using Weigel 122)

Event Start Date/Time: 8/15/18 Event End Date/Time: 12/21/2018

Description of Event/Meeting: S.A.I.L. Program (First Half of School Year)

Classes will be held 8:30 a.m. -- 2:30 a.m. M, T, W and Th

Additional Event/Meeting Requirements (desired set-up and any additional Maintenance or A/V needs):


Signature of Authorized Organization Personnel

5/17/18
Date

Reviewed for Conflict of /Competing Interests

- Reviewed, determined no conflict exists (provide signature below) Will request fee waiver --check box to indicate yes (Please complete Fee Waiver Form located in File Cabinet on www.wcc)


Waubonsee Community College Staff Evaluator

MAY 24 2018

Date

Approved


Dan Larsen, Director of Campus Operations

MAY 24 2018

Date

For Office Use Only:

- | | |
|---|--|
| <input type="checkbox"/> Ad Astra Scheduled | <input type="checkbox"/> Payment Received |
| <input type="checkbox"/> IT Media Services Confirmation | <input type="checkbox"/> Certificate of Liability Insurance Received |

Copy: Campus Operations Campus Police Media Services Originator