



# Medford School District ISD #763

## Maintenance Report

September 2024

Hello, I'm Mike Prondzinski your new Facilities Manager at Medford School as of 9.9.2024

- I am a 2005 graduate of this school
- My wife of 14 years and I have 3 children who attend here, currently 5<sup>th</sup>, 3<sup>rd</sup>, and kindergarten.
- I am also on the Medford Volunteer Fire Dept.
- I come from an Automotive Repair background of 10 years

### **Maintenance**

- F935 mower sent out and repaired (Deck not engaging)
- Tri-max Mower sent out for annual maintenance and fuel tank repair
- Water heater in Elementary replaced
- Roof top units
  - #4 (Elementary)needs VFD replaced –part on order anticipate week of 9.16-9.20
  - #12 (Big Gym) exhaust motor replaced 9.13.24
  - #21 (Spanish room) supply motor replaced 9.13.24

### **Training**

- Plan on attending MASMS (facilities manager convention) on Oct. 3

Respectfully submitted, Mike Prondzinski