

**BOYCEVILLE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Middle/High School Media Center
Wednesday, January 14, 2026**

The Board of Education of the Boyceville Community School District met in regular session on Wednesday, January 16, 2026, at 5:01 p.m. in the Middle/High School Media Center.

Board members present: Amber Carlsrud, Stacy Fetzer, Sharon Formoe, Ben Mrdutt, and Jessie Olson

Others Present: Superintendent Nick Kaiser, Alesha Kersten, Patrick Gretzlock, Shannon Bignell, Rebecca Hanestad, PTO representatives Melinda Cummins and Jessica Jennings, and Renee Bettendorf of the Tribune Press Reporter

Motion by Ben Mrdutt to approve the agenda as presented. Seconded by Stacy Fetzer. All voted in favor. Motion carried.

Motion by Sharon Formoe to approve the Board of Education Minutes of December 17, 2025, as presented and the January 7, 2026, Work Session minutes with a revision to the attendance. Seconded by Ben Mrdutt. All voted in favor. Motion carried.

Visitor's Welcome & Comments:

President Amber Carlsrud welcomed those in attendance. PTO representatives extended appreciation to the Board and shared how the PTO supports Tiffany Creek Elementary.

Information/Discussion Items:

CESA 10 Referendum Update – Alex Larson from CESA 10 updated the Board on the progress of our referendum projects:

- Phase 1 work should be completed by January 20
- Still waiting on 18 replacement doors that were supplied incorrectly
- Two Phase 2 flooring bids were received. Prostar Surfaces had the lowest bid
- TCE Parking Lot Rendering and Next Steps
- HVAC Controls Update
- Bus Garage Updates
- Middle School Locker Upgrades
- Budget Overview

Reading Specialist's Report – Reading Specialist Shannon Bignell gave an overview to the Board on the support provided for literacy achievement to students; student instructions and reading intervention; data assessment; professional learning & instructional leadership opportunities; Act 20 reporting; and upcoming family engagement events.

Principals/Special Education Director Reports – The principals and Director of Special Education provided an overview of their written reports to the Board that included staff and student recognitions and accomplishments and recent and upcoming events/activities in the schools.

Superintendent's Report – Mr. Nick Kaiser

- Good luck to our Science Olympiad students who are attending a competition in Los Angeles, CA at USC.
- Thank you to our maintenance and custodial staff for keeping the walkways and parking lots cleared.
- The calendar committee continues to work on the 2026-2027 school calendar. A recommendation will be made at the February Regular Board Meeting.
- The next teacher in-service day is scheduled for January 19.
- Mr. Kaiser extended his thanks to the bus drivers and parents for their extra patience with the “icy day”.
- Referendum work continues. Tru-lock continues to work on our door security and fobbing doors.

Action Items:

Treasurer’s Report – Motion by Sharon Formoe to approve Check Nos. 1474-1482, 16395-16412, 84123-84143, 84158-84219, and the ACH payments made to PMA as presented totaling \$286,109.52 from the general fund and \$488,673.76 from the referendum fund. Seconded by Stacy Fetzer. All voted in favor. Motion carried.

2025-2026 Open Enrollment Space Determination – Motion by Jessie Olson to approve no limit on seats available for regular education open enrollment applications for the 2026-2027 school year in grades PK-7th, and 9-12th; zero seats available in 8th grade for regular education open enrollment applications; and zero seats available for Special Education students applying for open enrollment in the Cross Categorical (specific learning disability, emotional/behavior disability, intellectual disability, autism, other health impairment, hearing impairment, visual impairment, orthopedically impaired), Early Childhood (including significant development delay), Speech and Language, Occupational Therapy, and Physical Therapy. Seconded by Ben Mrdutt. All voted in favor. Motion carried.

2026 Second Semester Overnight/Out-of-State Field Trip Requests – Motion by Ben Mrdutt to approve second semester field trip requests as presented to the Board. Seconded by Jessie Olson. All voted in favor. Motion carried.

WASB Resolutions - The resolutions will be voted on at the WASB Delegate Assembly on Wednesday, January 21st. Amber Carlsrud will be representing our district at the Assembly. Motion by Sharon Formoe to grant authority to Amber Carlsrud to vote in the best interest of the Boyceville Community School District. Seconded by Ben Mrdutt. All voted in favor. Motion carried.

Employee Handbook Revision – Motion by Ben Mrdutt to approve the revision to the Employee Handbook to state that “*A teacher may request an extension to the retirement notification timeline. Such request shall be in writing and be given to the District Administrator on/or before January 1 for Board approval.*”. Seconded by Sharon Formoe. All voted in favor. Motion carried.

Grants/Donations

Motion by Stacy Fetzer to accept the Wisconsin DPI Robotics Grant for our Science Olympiad program in the amount of \$4,958. Seconded by Ben Mrdutt. All voted in favor. Motion carried.

Motion by Stacy Fetzer to adjourn to closed session under Wis. Statutes 19.85 (1)(c) for the purpose of discussing employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically, to discuss staffing and compensation. Seconded by Jessie Olson. Roll

call vote: Carlsrud-Yes, Fetzer-Yes, Formoe-Yes, Mrdutt-Yes, and Olson-Yes. The meeting adjourned to closed session at 6:42 p.m.

The meeting reconvened in open session at 8:42 p.m. for the purpose of taking action as deemed necessary or appropriate on any matter discussed or deliberated upon in closed session.

Action Items:

The hiring recommendation for a Transportation Coordinator was tabled until next meeting.

Motion by Sharon Formoe to approve a teacher's request for an extension to the retirement notification date for the 2025-2026 school year. Seconded by Ben Mrdutt. Stacy Fetzer abstained. Motion carried.

Motion by Stacy Fetzer to adjourn. Seconded by Sharon Formoe. All voted in favor. Motion carried. Meeting adjourned at 8:45 p.m.

Respectfully submitted
by Alesha Kersten for

Stacy Fetzer, School Board Clerk