

Director of Instruction and Accountability Board Report

April 2024



Working on	Long Term Projects
<p>PD for future PD days – GT, TTESS, ELPS others – completed TTESS and ELPS – PD handbook/procedures for upcoming year – note ways to improve for next year GT Training will be February 16 during the PD day for teachers. PD will be discussed at the upcoming District Advisory meeting set for Feb 9th. Staff will have opportunities to give input, suggestions, and share concerns about PD. Will start working on setting up PD for the upcoming school year as well as updating plan for 24/25. Science Adoption Presentations from companies – set up for staff to be able to view and ask the representatives questions.</p>	<p>Curriculum Writing – Curriculum Management Plan Planning Protocol</p>
<p>Special Programs: Special Education – working with Gann & Admin with procedures, new program, schedules required trainings (modules)(continues each month) – looking at ALT 2 STAAR testing requirement updates and students that qualify to take ARD meetings have been set up for flex days and this scheduling seems to be working well for both campuses. The overload of student referrals and student services is still an issue and being addressed with cluster, special ed teachers and principals. Dyslexia – new legislation changes – requirements for special education – student services, scheduling, documentation screener for 7th graders Meetings have and will continue to be set up to ensure that all students in 504 that are Dyslexic either receive a full FIE or finish the protocol of services and continue in 504. Discussion meeting with admin, principals and Diaz to go over concerns, numbers, programs, procedures and processes. 504 – organizational changes/procedures – working with campuses Campus leaders have conducted and will continue to conduct annual meetings as well as review meetings as needed. Continued collaboration with Morgan and Harris as needed on supporting their needs/concerns. GT- Cardenas and Harris keep me informed on – testing/nominations/trainings/teacher needs. Coordinators/teachers continue to service students on both campuses. ELL – Mr. Jimenez (coordinator) and Mr. Gonzalez – ELP’s training completed by Mr. Gonzalez – keep me informed of any program needs and/or teacher needs TELPAS testing – beginning process for year – Summit K12 program for student practice and instructional needs SSA with Region 20 processed TELPAS for spring is being set up and planned for. Timeline is February 19 -March 29th. Met with Gann and special ed teachers – Feb 23rd – discussed items of concern and procedures/processes to work on. TELPAS Testing went well – all students tested and ratings were completed. Meeting with Cluster staff to discuss issues with STAAR alternate qualifications and participation forms. Finalizing testing forms for those students. Also have been discussing issues with scheduling, communication, and ARD meeting procedures.</p>	
<p>Curriculum – review- continue to work with Amplify, Eureka and Carnegie programs and teachers to determine what parts work for BISD</p>	

<p>Working with Ekohi for a possible curriculum portal to implement for a place to house all curriculum items- year at a glance, lesson plans, and resources available to teachers</p> <p>Working with consultants and purchasing Planning Protocol for the district which will help with the structure of our curriculum writing</p> <p>Working on compiling a list of computer software that teachers use in the classrooms.</p> <p>The district will be monitoring the use of the programs in order to reduce the cost of those programs not being utilized to their potential.</p> <p>Ekohi presentation was on Jan 26th for teachers. We will begin developing the software and pieces to incorporate our curriculum and lesson planning.</p> <p>Curriculum Planning team visited campuses that utilize the Planning Protocol. The team agrees that the district should move forward with implementation.</p> <p>Planning protocol training and weekly meetings with Ekohi representatives to develop the tools, processes and programs for implementation is now ongoing.</p>	
<p>Grants – Stronger Connections (assisting) Truancy (assisting)</p> <p>Look into Stronger Foundations</p> <p>Plains Educational Grant Program – researching to see if the qualifications fit BISD needs</p> <p>Stronger Connections Grant – working with counselors from both campuses, Mrs. Ilse and Mrs. Diaz to develop the components of what was written into the grant – Life Coach – Behavior Specialist – working on title of the position, job description before putting it out for hire.</p> <p>Interviewed for ACE director replacement.</p>	
<p>Student Threat Assessment Team-teacher training and other requirements for team participation – most members of the team have completed all trainings</p> <p>Training on the Raptor App which will be used during emergency situations.</p> <p>Met with Sheriff Coe for County meeting – gave updates on possibly getting some more radios for school, went over procedures, concerns and had time to answer questions.</p> <p>Raptor alert system is up and running for the district. Any staff member has access and can notify or will get notified during an emergency situation.</p> <p>Continue evaluating processes/procedures for safety.</p>	
<p>Accountability training –Texas Assessment Conference Nov 5-8</p> <p>A-F ratings (what if's) data collection and information – keep up with</p> <p>HB – Legislation and other means of information</p> <p>Districts are still waiting on the state decisions on accountability changes and the official ratings to be released.</p> <p>Attended Accountability Forum in San Antonio at Region 20. Ratings are still not out or confirms and may not be out at all this year due to litigations going on.</p> <p>Continuation of support from Region 20 through webinars, trainings, email updates and question/answer sessions.</p> <p>No accountability ratings as of first part of April.</p>	
<p>MSB, SHARS – Medicaid billing for Special Ed - transportation reports- monthly reports, training if needed and requirements for billing</p> <p>Meet with consultant with MSB for program implementations, processes and needs.</p> <p>Changes were made within MSB – cuts were made with personnel so have been working with company to make the transition smooth.</p> <p>Continuation of submitting transportation reports and approving provider lists to MSB.</p> <p>Participant list submitted.</p> <p>Cost report and analysis – will continue to look at supports and student eligibility.</p>	

<p>PEIMS – coding programs, services –meeting with Perez and campus level PEIMS- created beginning of year process/forms & implementation, snapshot data collected, reviewed and updated for submission in November - done</p> <p>Working with Perez on Student Attendance Handbook for BISD</p> <p>Continuation of working on handbook changes, updates and corrections.</p> <p>Handbook is near completion and will be distributed as well as training for campus staff will take place.</p> <p>Attendance Handbook is complete and will be distributed through Christy Perez.</p> <p>Work with Perez, administrators and counselors on submitting accurate data for spring and summer submissions.</p> <p>OCR report – civil rights data collection – verifying information for the report to give to Perez to input into PEIMS submission – due March 18th</p> <p>OCR report submitted. Mrs. Perez will begin the process of preparing for summer submission. Will begin looking at that data and making necessary changes for submission.</p>	
<p>District Testing Coordinator – full day training – prep work for December EOC retest</p> <p>Training with Region 20 Sylvia Morales – completed</p> <p>Input student data for December testing – Accommodations – working on spreadsheet for students district wide,</p> <p>Campus/Admin Testing Trainings and Required Administrator Training – created materials needed to train staff according to state requirements. Implement training, present requirements to staff, keep up with staff completion.</p> <p>December EOC retesting required preparation.</p> <p>Interim exams were taken in November – I completed all the preparation of testing materials and resources needed for teaches to administer the exams.</p> <p>FIELD TESTING will take place the week of Feb 9th – All prep work for testing is completed and distributed to campus testing coordinators.</p> <p>Interim Exams at Secondary took place in January and Elementary will be the week of Feb 5th – all prep work was done and distributed to teachers and campus testing personnel.</p> <p>We continue to update, review, and process accommodations for 504 and Special Ed as those meetings take place.</p> <p>Prep work for spring testing will start soon as well as for the TELPAS assessment.</p> <p>Interim exams are complete and data on comparisons will be shared with the board.</p> <p>STAAR pep rally will be in the planning process soon.</p> <p>Testing will begin with STAAR ALT testing on April 9th and continue through May 10th.</p> <p>Preparing of materials to pass on to the Campus Coordinators. Principals will hold refresher trainings during their faculty meetings. Campus organization will be done by Principals and Campus Testing Coordinators.</p>	
<p>Classroom visits for instructional purposes/help teachers if needed – continue throughout the year.</p> <p>Meeting with Admin and teachers of STAAR testing grades/subjects to go over Interim exam data and see where we can support our teachers/students with specific needs.</p> <p>Met with Elementary and Team leaders. Will continue to be present at those meetings as well as start attending the Secondary department meetings.</p>	
<p>District Advisory Committee – input on curriculum, science adoption, PD</p> <p>Feb 9th and 23rd meetings have been scheduled – agenda items that I will present will be the Calendar and Curriculum. I will also be working on a survey to be sent out to all staff in order to give district level input.</p>	

<p>March 8th meeting to discuss – calendar and solar eclipse day</p> <p>Next meeting will be April 19th during the flex day. Will include discussions on upcoming prep work for next year professional development.</p>	
<p>CPI training - completed</p>	
<p>Admin fundraisers – concession stand & cookie dough sell – cookie dough profit around \$500 first concession stand profit around \$150 profit</p> <p>Past fundraisers is going to BISD Staff Christmas party.</p> <p>Upcoming Basketball concession stands to help raise funds for teacher appreciation coming up in the spring.</p>	
<p>Textbook adoption for Science – getting samples from Companies for teachers to review</p> <p>HB 1605 – curriculum – and textbook</p> <p>Contacted Region 20 and sent out information for Textbook adoption workshop given at the service center for staff to view textbooks.</p> <p>Working with department heads and teachers to determine which adoption will be chosen.</p> <p>Textbook adoption will be made this spring.</p> <p>Presentations will be through April and decision made late April or early May.</p> <p>Final adoption decisions will be taken to the May board meeting.</p>	
<p>Calendar for 2024 – 2025 – taking notes from this year’s calendar to make adoption process for next year better – workday, PD, Flexdays, other possibilities - adoption process will start in January or February with advisory committee</p> <p>Discussions and process will begin with the District Advisory meeting on Feb 9th.</p> <p>Team members turned in proposed calendars by Feb 23rd – have total of 12.</p> <p>May 8th District Advisory meeting to discuss which 2 or 3 to submit to staff to vote on.</p> <p>Voting will take place after spring break.</p> <p>Finalization of Calendar to present to the board for approval.</p>	
<p>Accelerated Instruction – changes HB1416 – letter, requirements, etc..</p> <p>Teachers continue to utilize Flex Days, tutorial times, and study halls to ensure the requirements are being made.</p> <p>AIP time for K-8 is being handled through the ACE afterschool program, tutorials with teachers, and intervention time during the day.</p> <p>Students should be completing the required minutes. The ACE afterschool program continues to be the main resource for completing those hours.</p>	
<p>Legislation -keep informed of changed</p> <p>Review documents, emails and research upcoming proposed changes to education.</p>	
<p>Admin Regulations – review of what is needed for the district to write</p> <p>Attendance regulations that corelate with the Student Attendance Handbook and Residency Requirements</p> <p>Other possible regs to coordinate would be the leaver process which is how we account for students that leave the district – there are specific processes that have to be done that goes through PEIMS coding</p>	
<p>Programs- I am compiling a list for the district that includes the computer software or online programs that are used by staff. Using this list for accountability purposes for purchase and usage of these programs.</p> <p>Ekohi – utilizing he platform used for curriculum and adding apps that will allow the district to be streamlined and using one platform for multiple programs and purposes.</p>	

Adding a tracking system for behavior, threat assessment, and alerts as well as a tracking system for instruction assessments, accelerated instruction requirements.	
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*My report builds from one month to another – this way you can see the progression within each area of instruction or accountability that I work with.

Christy Price

Director of Instruction and Accountability