



**FIELD TRIP REQUEST
OVERNIGHT**

SPONSOR MUST COMPLETE THIS FORM AND TURN IN TO THE CAMPUS PRINCIPAL FOR APPROVAL 90 DAYS PRIOR TO THE FIELD TRIP DATE.

Name: Joey Paul Date of form completion: 10/16/13

Description of field trip:

Spring Trip - Colorado - Excursions to the Pikes Peak Center, Cheyenne Mountain Zoo, Cave of Winds, Seven Falls, Air Force Academy, Garden of the Gods, Royal Gorge, Olympic Training Center, Performances at Colorado Springs Philharmonic Center, Chapel Hills Hall Performance, 8th Denver Orchestra performance.

Date: 3-7-14 (departure) Time: 1:00 am

Date: 3-12-14 (return) Time: 5:00 pm

Place Colorado Springs, CO Total Time gone: 6 days

-Please attach your Hotel Security Plan to this request-

of Students 150 + approx. # of Special Ed _____ # of Staff 3/4 approx.

of Chaperones 10 + approx. Travel Arrangements: Bus ☒ Plane: _____

Estimated Cost: \$ 800-1000.00 per student # of days students will miss school: 1

NOTE: Maximum 55 students and staff per bus. Some Special Ed may require a separate bus.

\$40/hour - Minimum two hours. Add 30 minutes for travel time between campus and bus barn

Educational objectives to be met (list TEKS):

117.69 Historical/Cultural Heritage
through Creative Expression/Performance
117.69

When your trip is approved, please notify the following people at least 10 school days prior to the trip.

Front Office _____

Cafeteria Manager _____

Nurse _____

P.E./Music Teacher _____

Signature of Sponsor Joey Paul

To be completed by Principal

Date: 10/16/13

Approved: XX

Denied: _____

Signature of Principal or Designee: [Signature]

Signature of Superintendent: [Signature]

NOTE: All Chaperones or parents attending the field trip must have a completed background-check on file with the district.