

# Preview:



## 2020 School Board Governance Recognition

### Updated Guidance for 2020 Applicants:

**In situations where requirements may be insufficiently met because of the coronavirus health emergency, IASB offers flexibilities for school districts pursuing Board Governance Recognition.**

**For Questions indicated by a \*, potential insufficiencies can be explained in Section M.**

School Board Governance Recognition is designed to acknowledge those school boards that have engaged in activities that lead to excellence in local school governance in support of quality public education, the hallmarks of IASB's vision statement.

All IASB member school boards are invited to apply for this recognition which covers a two-year period — July 1, 2018 to June 30, 2020. Once this recognition is received, boards may apply for renewal every two years. Boards who received recognition in 2019 can reapply in 2021.

The application process is rigorous and requires the involvement of board members and the superintendent over the two-year period. Applicants are encouraged to review each of the requirements in advance in order to ensure a proper submission.

Recipients of this recognition will be acknowledged at their Fall Division Meeting and in the IASB Info Center at the Joint Annual Conference in November. In order

to be considered for this recognition, the application must be completed and verified by the board president and submitted no later than August 1, 2020.

In order to be eligible for the School Board Governance Recognition, applicants must meet all of the requirements.

Good governance requires a commitment to improvement and continual board development. Adopting policies and attending workshops are just the beginning. This recognition is intended to honor boards who model these best practices on an ongoing basis.

Applicants are asked to submit documentation that shows the work of good governance.

Unless noted, responses directing the committee to view the district website will not be considered.

#### ONLINE SUBMISSION IS REQUIRED FOR THIS APPLICATION

#### **Directions and Recommendations:**

1. Preview the application and requirements before you gather your materials.
2. We recommend starting with a Word document, to draft, proof, and edit. Then copy/paste into the application form. Remember that word count limits apply.
3. Collect and organize the supporting files and URLs you will need to upload.
4. Use the same device for the entire completion of the submission process. As long as you use one device, you can access and exit the application as many times as necessary and your partially completed application will be saved until you complete and submit.
5. When you have completed the application and reviewed your work, click the submit button. After you submit you will not be able to access the application again.
6. You will receive an automatic email that will verify that your application is received.
7. Applications must be completed and submitted no later than end of the day, August 1, 2020. Incomplete applications will not be accepted
8. If you have any questions/issues, please contact Peggy Goone at [pgoone@iasb.com](mailto:pgoone@iasb.com) or 217/528-9688, ext 1103.

## School Board Governance Recognition Application Questions:

### District Information:

District Name (Text)

IASB Division (Text)

Board President (Text)

Board President Email (Email)

Superintendent Name (Text)

Superintendents Email (Email)

### Contact Person (in case of questions and follow-up):

Name: (Text)

Position (e.g., Board President, Board Member): (Text)

Contact Email: (Email)

Daytime Phone Number: (Phone number)

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**The board has shown commitment to following IASB Foundational Principles of Effective Governance as evidenced by:**

**A. Adopting and communicating written mission/vision and goals. The board has a responsibility to clarify district purpose through its unique mission, vision, and goal- setting process.**

**A-1.** Submit a brief description of your efforts to communicate your mission, vision, and goals to district stakeholders (staff, parents, community, etc.).

(Text, 250 words or less)

**A-2.** Attach documentation containing the current mission, vision and goals for the district stakeholders (staff, parents, community, etc.).

(Upload one PDF or one Word doc.)

**B. Connecting with the community on issues of importance to the district. Effective boards engage in two-way communication with district parents, staff, and community members.**

**B.** Submit a brief description of the process(es) used for your board's community connection activities (e.g. surveys, district planning sessions, focus groups, etc.). How is your board informing your community? How are you listening to your community?

(Text, 250 words or less)

**C. Having and implementing a superintendent evaluation process that culminates in a formal annual superintendent evaluation. The board has a responsibility to communicate expectations and provide meaningful feedback regarding performance.**

C. Submit a brief description of the process that involves the steps, timeline, and a description of the superintendent evaluation instrument.

(Text, 250 words or less)

**\*D. Conducting regular policy reviews and maintaining a current, updated policy manual.**

**Good governance requires the board to maintain up-to-date policies in order to give direction to the district.**

**D-1.** Submit a brief description of the policymaking, review, and updating processes used by your board. Include the meeting dates when the board discussed policy revisions over the past two years.

(Text, 250 words or less)

**\*\*D-2.** Submit URL to district's policy manual on your district's website (if available).

(If available, copy URL to district's policy manual)

**\*E. Monitoring progress toward district ends (mission/vision, goals) with the use of data.**

E. Submit a brief written description of the board's efforts to monitor progress by reviewing data.

(Text, 250 words or less)

**\*F. Implementing an orientation process for newly seated board members that minimally includes an overview of the district and board processes and involves both the superintendent and veteran board members.**

**F-1.** Submit a brief description of your orientation process (e.g., what is included and who is involved in the orientation).

(Text, 250 words or less)

**F-2.** Attach a copy of any relevant agenda or meeting documentation that will show a formal process to orient new board members - beyond the board reorganization meeting.

(Upload one PDF or one Word doc.)

**G. Having an agreed-upon, written and adopted code of conduct.**

G. Attach documentation of the district's Code of Conduct

(Upload one PDF or one Word doc.)

**\* H. Participating in at least two IASB in-district workshops, one of which must be a Board Self-Evaluation, during the previous two years — July 1, 2018 to June 30, 2020.**

H. Please submit the following info on the two In-District Workshops:

Workshop title, date, and IASB staff member who facilitated the In-District Workshop  
(Text)

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**The board has actively participated in and supported statewide IASB programs and events by:**

**I. Designating an IASB governing board representative to facilitate two-way communication between the board and the IASB Division and to vote on matters that come before the division.**

I. Name(s) of the district's IASB governing board representative. (Text)

**J. Designating a voting delegate who has attended the annual IASB Delegate Assembly during the previous two years.**

J. Name(s) of the district's voting delegate. (Text)

**K. Sending at least one member of the board to each Joint Annual Conference and Division Meeting over the past two years -July 1, 2018 to June 30, 2020.**

**K-1.** Name of one board member who attended the 2018 JAC.

Only one name is needed (Text)

**K-2.** Name of one board member who attended the 2019 JAC

Only one name is needed (Text)

**K-3.** Name of one board member who attended the 2018 Fall Division meeting

Only one name is needed (Text)

**K-4.** Name of one board member who attended the 2019 Spring Division meeting

Only one name is needed (Text)

**K-5.** Name of one board member who attended the 2019 Fall Division meeting

Only one name is needed (Text)

**\* K-6.** Name of one board member who attended the 2020 Spring Division meeting

Only one name is needed (Text)

## L. Summary

**L-1.** Describe how conducting the work detailed in this application (items A-H) has impacted the governance of your school district. This response should be provided by a board member.

(Text, 250 words or less)

**L-2.** Name of Board Member submitting summary response (Text)

**\*\* M. Please explain here if you require consideration for requirements D, E, F, H, or K-6 in light of the coronavirus emergency.**

(Text, 250 words or less)

## Assertions

**As the Board President, to the best of my knowledge, all materials submitted with this application represent the work of our school board.**

To the best of my knowledge, as the Board President representing my district, all materials submitted with this application represent the work of our school board.

(Yes or No)

I agree to the above assertion.

Board President's Name (Text)

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**\*\*** Not a required answer