

## MEMORANDUM

---

**TO:** NWABSD Board of Education  
Members

**DATE:** April 30, 2024

**NUMBER:** 24-146

**FR:** Office of the Superintendent

**SUBJECT:** Approval of Custodial  
Services Contract for  
Fiscal Year 2024-2025;  
NANA Management  
Services LLC

**ABSTRACT:**

Board approval is required for all purchases over \$50,000.

**ISSUE:**

At issue is the approval of a one-year renewal to the Districtwide Custodial Services contract between NWABSD and NANA Management LLC (NMS) for the Fiscal Year 2024-2025, not to exceed \$2,511,227.

**BACKGROUND AND/OR PERTINENT INFORMATION:**

The School District went out to Request for Proposals for Custodial Service Management for FY22 with the option to renew the contract for up to four (4) years through FY26. Nana Management Services, LLC was the single proposer that the district had, and is offering competitive prices for their services despite the increase noted below.

FY24 amount \$2,511,227

Requested FY24 amount \$2,511,227

Recognizing the District's current financial challenges, as the District's partner, NMS Custodial Services has not requested an increase for the FY25 year as long as the scope of services remains the same.

**ALTERNATIVES:**

1. Approve the Custodial Services Contract between NWABSD and NANA Management Services LLC for Fiscal Year 2024-2025, not to exceed \$2,511,227, as presented;
2. Disapprove the Custodial Services Contract between NWABSD and NANA Management Services LLC for Fiscal Year 2024-2025, as presented;
3. Take no final action.

**ADMINISTRATION'S RECOMMENDATION:**

The Administration recommends the Board approve the Custodial Services Contract between NWABSD and NANA Management Services LLC for Fiscal Year 2024-2025, not to exceed \$2,511,227, as presented.

**ADDENDUM 3 to  
Custodial Services Contract  
with  
Northwest Arctic Borough School District**

This Addendum No. 3 to the “Custodial Services Contract” dated July 1, 2021 (the “Contract”) is entered into by and between NANA Management Services, LLC (“NMS”) and Northwest Arctic Borough School District (“the School District”), effective July 1, 2024.

In consideration of the mutual promises set out in the Agreement, the Parties enter into this Addendum, effective upon the date first written above.

**The following changes are made to the Agreement:**

**3.1) Term of Agreement:**

Contract is amended to reflect the commencement of Renewal Year Three (3 of 4) with a period of performance: (1 July 2024 to June 30, 2025), unless sooner terminated in accordance with the terms of the Contract.

**Continuation of Services Contract.** Except as specifically amended pursuant to the foregoing, the Contract shall continue in full force and effect in accordance with the terms in existence as of the date of this Addendum. After the date of this Addendum, any reference to the Contract shall mean the Contract as amended by this Addendum.

**IN WITNESS WHEREOF**, the Parties have caused this Addendum to be signed by their authorized agents on the dates below.

**Party: NANA Management Services, LLC**

**Party: NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: Megan Williams

Title: \_\_\_\_\_

Title: Director of Administrative Services

Date: \_\_\_\_\_

Date: \_\_\_\_\_