

**Aledo Independent School District  
Texas Teacher Evaluation and Support System  
TTESS Appraisal Calendar 2017-2018**

TTESS APPRAISAL ACTIVITIES	INDIVIDUALS RESPONSIBLE	TIMELINE
<p>TTESS and Teacher Self-Assessment Training for New Teachers</p> <p>GOAL SETTING</p> <ul style="list-style-type: none"> <li>• New Teacher Goal Setting (within first 6 weeks of School)</li> <li>• Returning Teachers review Goals established at the EOY conference to determine if updates/changes</li> </ul>	<p>New Teacher Orientation</p> <p>Principals/Campus TTESS Evaluators/Teachers</p> <p>Teachers/Campus TTESS Evaluators</p>	<p>August 22, 2017</p> <p>New Teacher goals due - October 4, 2017</p> <p>Returning Teachers edits due - September 17, 2017</p>
<p>TTESS Pre-Conference, Evaluations, and Post Conferences Begin</p> <p><small>*No observation before teacher goal setting complete</small></p>	<p>Principals/Campus TTESS Evaluators/Teachers</p>	<p>2-10 Business Days Prior to Observation</p>
<p>Non-Appraisal Days</p>	<p>Principals/Campus TTESS Evaluators/Teachers</p>	<p>November 17 and 27, December 19 and 20, January 3, January 12 and January 16</p> <p>Days Scheduled for state-mandated assessment or other standardized tests Days scheduled for end of semester exams</p> <p>Non-appraisal days for state required testing is limited to the campus involved in the test administration <b>(45 minute evaluations completed by April 6, 2018)</b></p>
<p>T-TESS Post Conference Meeting</p>	<p>Principals/Campus TTESS Evaluators/Teachers</p>	<p>Within 5 business days of observation</p>
<p>Last Day To Complete 45 Minute Evaluation</p>	<p>Principals/Campus TTESS Evaluators/Teachers</p>	<p>April 6, 2018</p>
<ul style="list-style-type: none"> <li>• Complete End of Year Summative Conference</li> <li>• Review to discuss next year's preliminary Goal Setting and Planning for Following Year (Following the End-of-Year Conference)</li> </ul>	<p>Principals/Campus TTESS Evaluators/Teachers</p>	<p>May 4, 2018</p>
<p>Summative Report Completed within 10 working days of End of Year Conference</p>	<p>Principals/Campus TTESS Evaluators/Teachers</p>	<p>May 9, 2018</p>
<p>Submit Final TTESS Appraisals through Appraise/Strive</p>	<p>Principals/Campus TTESS Evaluators</p>	<p>May 25, 2018</p>

Additional walk-throughs (min. of 3 per teacher) and observations conducted at the discretion of the certified appraiser at any time. Second appraisal requests must be submitted in writing to the principal and Human Resource Director within 5 days of post conference. The Superintendent or his designee will assign a second certified appraiser.



**ALEDO ISD  
TEACHER APPRAISERS  
2017-2018**

Carolyn Ansley

David Stubbs

Jake Bean

David Sweeney

Julie Choate

Zachary Tarrant

Sheri Coll

Angela Tims

Stephanie Covington

David Durnil

Holly Elgin

Rebecca Faulkner (*\*Pending Board approval*)

Jennifer Hoover

Cheryl Jones

Tessa Maurer

Mandy Musselwhite

Dan Peterson

Amy Sadler

Alyssa Seay

Ron Shelton

Susan Stirewalt

Heather Street