

Minutes of Board Meeting
The Board of Education
Levelland ISD

Vol. 48

A Regular meeting of the Board of Trustees of Levelland ISD was held Wednesday, August 20, 2025, beginning at 6:00 PM in the Administration Building Boardroom, 704 11th Street.

Members Present: Pres. Carrie Ellis, Vice Pres. Mike Stafford, Sec. Treva Potter and Members Brooke Obenhaus, Gary Bridges, Joyce Johnson and Matt Buxkemper

Members Absent: None

School Officials Present: Interim Superintendent David Foote, Assistant Superintendent Rodney Caddell, Chief Financial Officer Teresa Montemayor, Director of Curriculum & Special Programs Donna Pugh, Director of Special Education Lacey Doster, District Assessment Coordinator Terri White, and Secretary to the Superintendent Crystal Hill

Media Present: None

1. Invocation/Pledge of Allegiance
President Carrie Ellis gave the invocation and a student from LABC led the Pledge of Allegiance.
2. Call to Order
President. Ellis called the meeting to order at 6:06 p.m. and declared a quorum.
3. Public Forum
There were no speakers to present
4. Budget Tax Hearing
Teresa Montemayor, CFO Presented the Budget Tax Hearing.
5. Consideration and possible action to adopt a resolution to approve the District's Access to Disaster pennies," as authorized by Texas Tax Code 26.042€ in adopting its tax rate for 2025-2026.
Teresa Montemayor, CFO presented the resolution to approve the District's Access to Disaster pennies," as authorized by Texas Tax Code 26.042€ in adopting its tax rate for 2025-2026. Trustee Bridges made the motion to adopt the resolution to utilize the

disaster pennies and Vice Pres. Stafford seconded the motion and it passed unopposed.

6. Consider Ordinance Levying a Tax Rate for 2025

Teresa Montemayor, CFO, presented the ordinance levying a tax rate for 2025. Trustee Obenhause made the motion to approve the tax rate for 2025, Trustee Johnson seconded the motion and it passed unopposed.

7. Adopt the 2025/2026 Budget

Teresa Montemayor, CFO, presented 2025/2026 Budget. Trustee Buxkemper made a motion to approve the budget and Vice Pres. Stafford seconded the motion and it passed unopposed.

8. Consider 2025-2026 Compensation Plan

Teresa Montemayor, CFO, presented the 2025-2026 Compensation Plan. Vice Pres. Made a motion to approve the 2025-2026 Compensation Plan and Trustee Johnson seconded the Motion and it passed unopposed.

9. Consider Financial Report

Teresa Montemayor, CFO, presented the financial report. Trustee Buxkemper made the motion to approve the financial report and Sec. Potter seconded the motion and it passed unopposed.

10. Executive Session

The board did retire into executive session at 7:00 p.m.

10. A. Superintendent Hire

11. Closed Session

The Board convened in closed session at 7:05 pm. The Board discussed superintendent hire. The Board ended its closed session at 7:15 p.m.

12. Open Session

The Board resumed Open Session at 7:19 p.m.

12.A. Trustee Buxkemper made a motion to approve the hiring and contract of Dr. Donald R. Heseman as Superintendednt of Levelland ISD effective August 25th 2025 and ending June 30th 2028. Trustee Johnson seconded the motion and it passed unopposed.

13. Consent Item

Vice President Stafford made a motion to approve the consent items as presented. Trustee Buxkemper, seconded the motion and it passed unopposed.

A. Approval of Minutes

Approval of minutes for the following dates:

July 28th, 2025 special meeting

July 30th, 2025 regular meeting

August 6th, 2025 special meeting

B. Approval of Superintendent Credit Card Expenses

Approval of the credit card expenses for the month of July for the superintendent.

14. Consider Final Budget Amendments for the 2024/2025
Teresa Montemayor, CFO, presented the Final Budget Amendments for the 2024/2025. A motion was made by Secretary Potter to approve the final budget amendment for 2024/2025. Trustee Johnson seconded the motion and it passed unopposed.
15. Consider approval of a Company to handle Medicaid Direct Services
Lacey Doster, Director of Special Education presented a quote and contract from Frontline to handle our SHARS Reimbursements. Trustee Obenhaus made the motion to approve Frontline to handle our SHARS reimbursement and Trustee Bridges seconded the motion and it passed unopposed.
16. Consider a Resolution pertaining to Senate Bill 23, relating to Parental Rights in Public Education
David Foote, Interim Superintendent presented the resolution pertaining to Senate Bill 23, relating to parental rights in public education. Vice President Stafford made the motion to approve the resolution, Trustee Johnson seconded the motion and it passed unopposed.
17. Consider guidelines to address the consequences of violating the personal electronic communication device policy
Dr. Matthew Birdwell, Principal of Levelland High School presented the consequences of violating the personal electronic communication device policy. Trustee Obenhaus made a motion to approve the policy, Trustee Bridges seconded the motion and it passed unopposed.
18. Consider approval of Innovative Courses
Donna Pugh, Director of Curriculum & Special Programs presented the Innovated courses to be approved by the Board. Secretary Potter made a motion to approve the courses, Trustee Buxkemper seconded the motion and it passed unopposed.
19. Consider District Improvement Plan
Donna Pugh, Director of Curriculum & Special Programs, presented the board with the District Improvement Plan for the 2025-2026 school year. Trustee Buxkemper made a motion to approve the District Improvement Plan, Trustee Johnson seconded the motion, and it passed unopposed.
20. Consider approval of the Parent & Family Engagement Plan
Donna Pugh, Director of Curriculum & Special Programs, presented the board with the Parent & Family Engagement Policy. Vice President Stafford made a motion to approve the plan, Trustee Buxkemper seconded the motion and it passed unopposed.
21. Consider approval of the 2026 Calendar Year Non- Business Days
Rodney Caddell, Assistant Superintendent, presented the board with the 2026 Calendar Year Non – Business Days. Trustee Buxkemper made the motion to approve the calendar, Vice President Stafford seconded the motion and it passed unopposed.
22. Consider 2025- 2026 Campus SSSP Teams
Rodney Caddell, Assistant Superintendent presented the board with the 2025-2026 Safe and Supportive Support Program Teams. Secretary Potter made the motion to approve the teams, Trustee Johnson seconded the motion and it passed unopposed.

23. Consider approval of the School Health Advisory Committee
Rodney Caddell, Assistant Superintendent presented the board with the School Health Advisory Committee (SHAC) for the 2025-2026 school year. Trustee Bridges made the motion to approve the SHAC members, Vice President Stafford seconded the motion and it pass unopposed.
24. Consider approval of the School Staff Development Waiver
Donna Pugh, Director of Curriculum & Special Programs, presented the board with the Staff development waiver. Trustee Obenhaus made a motion to approve the waiver, Vice President Stafford seconded the motion and it passed unopposed.
25. Consider approval of a Resolution to sanction the 4-H organization as an extracurricular activity
David Foote, Interim Superintendent presented the resolution to sanction the 4-H organizations as an extracurricular activity to the board. Trustee Buxkemper made a motion to approve the resolution, Trustee Johnson seconded the motion and it passed unopposed.
26. Consider Approval of the agreement to name the Texas A&M AgriLife Extension Service employees as adjunct faculty members
David Foote, Interim Superintendent presented the agreement to name the Texas A&M AgriLife Extension Service employees as adjunct faculty members.
27. Reports
 - A. Summer School Report
Donna Pugh, Director of Curriculum & Special Programs, presented the board with the Summer School report and answered questions as needed.
Athletic Director's Report
 - B. Lyle Leong, Director of the Athletic Department presented the athletic report and answered questions as needed.
 - C. Superintendent Report
David Foote, Interim Superintendent presented the Superintendent report and answered questions as needed.
 - D. Board Report
There were no reports from the Board.
27. Personnel
Rodney Caddell presented the following personnel for the board's information. On January 13, 2022 DC(LOCAL) was amended to delegate authority to the Superintendent to hire all professional staff with the exception of administrative positions in order to secure a teacher, diagnostician, LSSP, counselor, therapist, school nurse, etc.
 - A. Superintendent Approved Professional New Hires
The Superintendent has approved the hiring and contracts for the following professionals:

Nikki Wisdom (effective 8/5/25)	Capitol	4 th Grade RLA Teacher	Professional Probationary Contract with Addendum
Nathaniel Deel (effective 8/4/25)	LMS	6 th Grade History Teacher Tennis Coach	Professional Probationary Dual Assignment Contract

B. Personnel Information

Mr. Caddell informed the board of the following personnel retirement, auxiliary new hire, resignation, and change of assignments:

Resignation

Callie Wheeler (effective 5/21/25)	TA	LMS
Anthony Huerta (effective 7/21/25)	TA	Maintenance

Auxiliary New Hire

Bernard Mejia (effective 8/16/25)	Inclusion Aide	LMS
Madalynn Colwell (effective 8/5/25)	Inclusion Aide	LMS
Cody Brown (effective 8/5/25)	Inclusion Aide	LMS
Jennifer Marialarena (effective 8/5/25)	Inclusion Aide	LMS
Pamela Lopez (effective 8/5/25)	Inclusion Aide	LMS
Darlene Lopez (effective 8/5/25)	ISS Aide	LMS
Gabriella Hontz (effective 8/4/25)	Life Skills TA	LMS
Gage Grado (effective 8/4/25)	Special Education TA Boys Assistant Coach	LHS
Clara Martinez (effective 8/7/25)	Bus Aide	Transportation

Regina Tealer
(effective 8/7/25)

Bus Aide

Transportation

Christina
Frank
(effective 8/5/25)

Bus Driver

Transportation

Change of Assignment

Carrie
VanHorn
Baern
(effective 8/5/25)

From: LABC
To: South

TA
TA

Keith Dixon
(effective 8/5/25)

From: LHS
To: LHS

Special Ed. Teacher /
Boys Coach
Chemistry Teacher/
Boys Coach

Isabelle
Martinez
(effective 8/5/25)

From: South
To: LHS

Life Skills TA
IPC Science
Teacher/Girls
Assistant Volleyball &
Softball Coach
LOC Job Coach
Life Skills TA

Priscilla
Lopez
(effective 8/5/25)

From: LHS
To: LHS

Life Skills TA

Raquel
Camacho
(effective 8/7/25)

From: Transportation
To: Transportation

Full Time Driver
Sub Dispatch

Retirements

None

BOARD ACTION REQUIRED

None

28. Adjourn

The meeting was adjourned at 8:49 p.m. Trustee Johnson made the motion to adjourn, Trustee Buxkemper seconded the motion and it passed all in favor 7-0.

Carrie Ellis, President

Treva Potter, Secretary