

Spring Branch Independent School District

Agenda Item Information

Date of Board Meeting: Augsut 25, 2025

Subject: Request for Approval of Contract for Tax Collection Services

Administrator Responsible:

Name: Christine A. Porter

Position: Associate Superintendent for Finance

Purpose of Agenda Item: Consent

ADDITIONAL INFORMATION AND/OR BACK-UP:

The District currently assesses and collects taxes for all six cities and one water authority. This recommendation is for a two year extension of the following contracts through August 31, 2027, covering the 2025 and 2026 tax years.

Entities for whom SBISD collects:

City of Bunker Hill Village

City of Hedwig Village

City of Hunters Creek Village

City of Piney Point Village

City of Spring Valley Village

Memorial Villages Water Authority

The District collects, also, for the City of Hilshire Village but has a five year contract good through August 31, 2028 and is not a part of this consent agenda item.

This fee will adequately cover the expenses incurred by the District to provide these services.