

5118.1**Policy****Students****OLD POLICY****Homeless Students**

Employees of the Bristol Board of Education shall make reasonable efforts to identify homeless children within the district, encourage their enrollment and eliminate existing barriers to their education, which may exist in district policies or practices, in compliance with all applicable federal and state laws.

Further, it is the policy of the Bristol Board of Education that no child or youth shall be discriminated against or stigmatized in this school district because of homelessness. Homeless students as defined by federal and state statutes, residing within the district or residing in temporary shelters in the district, are entitled to free school privileges.

Homeless students within the district not placed in a shelter remain the district's responsibility to provide continued educational services. Such services for the child may be:

1. Continued in the school ("school of origin") that the student attended when permanently housed or the school of last enrollment; or
2. Provided in the school that is attended by other students living in the same attendance area where the homeless child lives.

To the extent feasible, a homeless child will be kept in the school of origin, unless it is against the wishes of the parent/guardian.

Homeless children shall be provided educational services that are comparable to those provided to other students enrolled in the district, including but not limited to, Title I, transportation services, compensatory educational programs, gifted and talented, special education, ESL, health services and food and nutrition programs.

The Superintendent of Schools or designee shall refer identified homeless children under the age of eighteen who may reside within the school district, unless such children are emancipated minors, to the Connecticut Department of Children and Families.

The district administration shall attempt to remove existing barriers to school attendance by homeless emancipated minors and youth eighteen years of age:

1. The selected school for the homeless child shall enroll the child, even in the absence of records normally required for enrollment. The last school enrolled shall be contacted to obtain records.
2. Other enrollment requirements that may constitute a barrier to the education of the homeless child or youth may be waived at the discretion of the Superintendent. If the district is unable to determine the student's grade level due to missing or incomplete records, the district shall administer tests or utilize other reasonable means to determine the appropriate grade level for the child.
3. Fees and charges, which may present a barrier to the enrollment or transfer of a homeless child or youth, may be waived at the discretion of the Superintendent.
4. Transportation services must be comparable to those provided other students in the selected school. Transportation shall be provided to the student's school of origin in compliance with federal and state regulations.

5. Official school records policies and regulations shall be waived at the discretion of the Superintendent, in compliance with federal statutes.
6. The district shall make a reasonable effort to locate immunization records from information available. The District's liaison shall assist the parent/guardian in obtaining the necessary immunizations and records. The District shall arrange for students to receive immunizations through health agencies and at District expense if no other recourse is available. Immunizations may, however, be waived for homeless youth only in accordance with provisions of Board of Education policy on immunizations.
7. Other barriers to school attendance by homeless children or youth may be waived at the discretion of the Superintendent of Schools.

The District's educational liaison for homeless children is the Director of Teaching & Learning.

Students residing in a temporary shelter are entitled to free school privileges from the district in which the shelter is located or from the school district where they would otherwise reside if not for the placement in the temporary shelter. The district in which the temporary shelter is located shall notify the district where the student would otherwise be attending. The district so notified may choose to either:

1. Continue to provide educational services, including transportation between the temporary shelter and the school in the home district; or
2. Pay tuition to the district in which the temporary shelter is located.

The Superintendent shall develop regulations, to ensure compliance with applicable statutes in the implementation of this policy.

Legal Reference: Connecticut General Statutes

10-253(e) School privileges for children in certain placements, non resident children and children in temporary shelters.

17a-101 Protection of children from abuse. Reports required of certain professional persons. When child may be removed from surrounding without court order.

17a-102 Report of danger of abuse.

17a-103 Reports by others.

17a-106 Cooperation in relation to prevention, identification and treatment of child abuse and neglect.

46b-120 Definitions.

McKinney-Vento Homeless Assistance Act, (PL 107-110-Sec 1032)

Policy Adopted: March 5, 2003

Policy Revised: August 19, 2015

Policy Revised: May 2, 2018

BRISTOL PUBLIC SCHOOLS

Bristol, Connecticut

Regulation**Students****Homeless Students**

In order to appropriately implement the policy pertaining to homeless children, youth and students placed in shelters, in compliance with all applicable federal and state statutes, the following regulations are established.

Definitions:

Homeless students are federally defined as "individuals who lack a fixed, regular, and adequate nighttime residence." This definition includes the following types of students who are:

- a. sharing the housing of other persons due to loss of housing, economic hardship, or similar reason;
- b. living in motels, hotels, trailer parks or camping grounds due to lack of alternative adequate accommodations;
- c. living in emergency or transitional shelters;
- d. abandoned in hospitals;
- e. awaiting foster care placement;
- f. have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
- g. living in cars, parks, public spaces, abandoned buildings, bus or train stations, or similar settings;
- h. migratory children living in the above described circumstances.

Connecticut's residency definitions contained in C.G.S. 10-235(d) defines non-residency as children residing with relatives or non-relatives, when it is the intention of such relatives or non-relatives and of the children or their parents or guardians that such residence is to be (1) permanent, (2) provided without pay and (3) not for the sole purpose of obtaining school accommodations. In addition, C.G.S. 10-253(e) indicates that children in temporary shelters are entitled to free school privileges from either the school district in which the shelter is located or from the school district in which the child would otherwise reside, if not for the need for temporary shelter. The district has an obligation to identify homeless and migratory children.

District Obligations Regarding Placement of Homeless Students:

- a. The District must continue the student's education in the "school of origin" which is the school the child attended when permanently housed or the school of last enrollment.
- b. The District must enroll the homeless student in any public school that non-homeless students who live in the area where the child is actually living are eligible to attend.
- c. The District is required, "to the extent feasible" to keep the homeless child in the school of origin unless it is against the wishes of the parent/guardian.
- d. The homeless child's right to attend the school of origin extends for the duration of homelessness.

- e. If a child becomes permanently housed during the academic year, he/she is entitled to stay in the school of origin until the end of the school year.
- f. A child who becomes homeless in between academic years is entitled to attend his/her school of origin for the following academic year.
- g. The District must provide written explanation, including the right to appeal, whenever the school District sends the homeless child to a school other than the school of origin or a school requested by the parent/guardian.
- h. With an "unaccompanied youth," the District's homeless liaison must assist in the placement/enrollment decisions, considering the youth's wishes, and provide notice of appeal under the Act's enrollment disputes provision.

Appeal Procedures:

- a. C.G.S. 10-186 currently defines the process for resolving issues involving homeless students. The state is required to establish an appeal process.
- b. Federal law requires school districts to allow homeless students to "stay put." "The child shall be immediately admitted to the school in which enrollment is sought, pending resolution of the dispute."
- c. The District's homeless liaison shall carry out the dispute resolution process expeditiously and, in the case of an unaccompanied youth, ensure that the youth is immediately enrolled in school pending the resolution of the dispute.

Notice of Determination and Appeal

The Superintendent or designee shall provide written notice to the parent/guardian or unaccompanied youth of the District's determination and of the right to appeal, and provide a copy to the liaison. If the Superintendent or designee determines that the homeless student shall attend a school other than the student's previous school or a school other than the one requested by the student's parent or guardian, the Superintendent or designee shall also provide written explanation regarding that decision to the parent/guardian and provide a copy to the liaison.

Enrollment Disputes

If an enrollment dispute arises between the student's custodial parent/guardian (or the student not in custody of a parent/guardian) and the District, the student shall be immediately enrolled in the school selected by the parent/guardian or student until the dispute is resolved.

The parent/guardian (or student, if applicable) may appeal an enrollment determination made by this district to the district's homeless student liaison within 4 days after receiving the written determination and notice of right-to-appeal.

The liaison shall issue a written decision on the dispute within 4 days of the receipt of the appeal and hand deliver a written decision and notice of right-to-appeal to the Board Of Education to the parent/guardian (or student, if applicable).

Within 4 days of delivery of the liaison's decision and right-to-appeal notice, the parent/guardian (or student, if applicable) may appeal the decision to the Board of Education.

The Board shall issue a written decision on the dispute within 4 days of the receipt of the appeal and hand deliver the written decision and notice of right-to-appeal.

The parent, guardian or the student with legal standing (including Unaccompanied Youth) may take appeal therefrom to the State Board of Education within twenty days of the mailing of the decision by the local or

regional board of education. If the appeal is not made within twenty days, then the decision becomes final; and Parent, guardian or the student with legal standing aggrieved by the decision of the State Board of Education may take appeal therefrom to the Superior Court as provided in C.G.S. Section 10-187 and may file with the State Board of Education within fifteen days after the personal delivery or mailing of the final decision, a petition for reconsideration of the final decision.

Educational Services to be Provided to Homeless Students:

1. Educational services are to be comparable to those received by other students in the school.
2. Such students may be entitled to such services as Title I, state/local remedial programs, special education, limited English proficiency, vocational education, gifted/talented and school nutrition programs.
3. Homelessness alone is not to be considered a sufficient reason to separate students from the mainstream school environment.
4. Homeless students may be segregated for short periods of time only for health and safety emergencies or to provide temporary, special or supplemental services.

Transportation Obligations of the School District for Homeless Students:

1. Services must be comparable to those provided other students in the selected school.
2. Homeless students must be provided transportation to the school of origin, if requested by the parent/guardian, if the school is within the school district.
3. If the school of origin is in a different school district from where the child is currently living, both school districts are to agree on a method for sharing the responsibility and costs, or share the costs equally.

Enrollment Requests from Homeless Parents:

1. The selected school is required to immediately enroll the child, even in the absence of records normally required for enrollment. Parents/guardians may be required to submit contact information.
2. The last school attended must be contacted to obtain records.
3. If the child lacks immunizations or immunization/medical records, the enrolling school MUST refer the parent/guardian to the liaison in order to get help obtaining immunizations and records.

District Liaison for Homeless Students:

The District's liaison for homeless students is the Director of Teaching & Learning.

The duties of the local liaison are:

- a. Ensure homeless children and youth are identified by school personnel and through coordination with other agencies and entities.
- b. Ensure homeless children enroll in and have a full and equal opportunity to succeed in the school district's schools.

Regulation

- c. Ensure that homeless families and children receive educational services for which they are eligible, including Head Start, Even Start, preschool programs, and referrals to health care services, dental services, mental health services, and other appropriate services.

- d. Parents/guardians are informed of educational and related opportunities available to their children, and are provided with meaningful opportunities to participate in the education of their children.
- e. Ensure that public notice of the educational rights of homeless children is disseminated where such children receive services. (For example, family shelters, soup kitchens, and schools)
- f. Ensure that enrollment disputes are mediated.
- g. Parent/guardian is fully informed of all transportation services, including to the school of origin, and is assisted in accessing those services.
- h. Must assist unaccompanied youth in placement/enrollment decisions, including considering the youth's wishes in those decisions, and providing notice to the youth of the right to appeal such decisions.
- i. Must assist children who do not have immunizations, or immunization or medical records, to obtain necessary immunizations, or immunization or medical records.
- j. Must collaborate and coordinate with state coordinators and community and school personnel responsible for the provision of education and related services to homeless children.

Regulation Adopted: March 5, 2003

Regulation Revised: August 19, 2015

Regulation Revised: May 2, 2018

BRISTOL PUBLIC SCHOOLS

Bristol, Connecticut