

Request for Extended Travel

NAME: Heather Bailey, Jennifer Bentley

DATE: March 30, 2016 DEPT/BUILDING Russell Elementary

PURPOSE: 2016-2017 AVID Summer Institute

DISTRICT BENEFIT: AVID Summer Institute is a critical component of furthering AVID Elementary practices in all our Elementary schools.

TRAVEL DETAILS: 1. DESTINATION: San Diego, CA

2. DATES: July 31-August 3, 2016

<u>ESTIMATED EXPENSES:</u>	<u>DESCRIPTION</u>	<u>COST</u>
TRAVEL	Airline \$291.00 x 2 people	\$582.00
MEALS	July 31-Dinner\$33.00	\$462.00
	August 1-3:Breakfast,Lunch,Dinner \$198.00 \$ 231.00 x 2 people	
LODGING	Town and Country Hotel \$164.00 without tax x2 rooms x 2 days	\$656.00
REGIS/FEES	\$725.00 x 2 people Early bird registration	\$1,450.00
SUBSTITUTE		
OTHER	SuperShuttle Shared van \$32.00 round trip	\$64.00
TOTAL		\$3,214.00

BUDGET SOURCE(S):

Russell Elementary

Heather Bailey

Registration (Total \$725.00) Budget Code: 100.2321.0641.130.000.000

Budget Title: Superintendent General Fund

Travel (Total \$882.00) Budget Code: 100.2321.0342.130.000.000

Budget Title: Superintendent General Fund

Jennifer Bentley

Registration (Total \$725.00) Budget Code: 212.1272.0641.926.050.000

Budget Title: Russell Focus

Travel (Total \$ 882.00) Budget Code: 212.1272.0342.926.050.000

Budget Title: Russell Focus

BUSINESS SERVICES DIRECTOR SIGNATURE:



Date:

3/30/16

SUPERVISORS RECOMMENDATION AND COMMENTS:

Russell will be attending with 2 other schools at the San Diego 2 summer institute. We need to support Russell with integrating AVID WICOR strategies into their practice, particularly at the K-3 level.

SUPERVISOR SIGNATURE



SEND FORM TO SUPERINTENDENT/DESIGNEE:

SUPERINTENDENT/DESIGNEE RECOMMENDATIONS/COMMENTS:

please approve K Gary 4/5/16

BOARD ACTION: _____ APPROVED _____ DISAPPROVED _____ DATE: _____

I AGREE THAT ALL OF THE INFORMATION ON THIS FORM IS ACCURATE AND TRUE TO THE BEST OF MY KNOWLEDGE.

EMPLOYEE SIGNATURE: _____

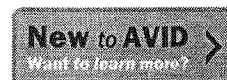
DATE: _____



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Events & Trainings

AVID Summer Institutes - #AVIDSI16

Professional Learning

Summer Institute

- 2016 Summer Institute
- Speaker Contests

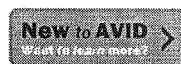
National Conference

AVID Showcases

Previous Conferences

Watch this must-see video from the 2015 AVID Summer Institute featuring powerful testimonials about AVID success stories.

Summer Institute 2015, AVID's annual professional learning event for AVID members, was attended by more than 35,000 new and veteran educators who learned the latest in AVID methodologies and strategies.



Please fill out our [New Client Form](#).

Past Summer Institute Speakers

View other available Summer Institute Speaker videos from 2006-2015 on our [AvidAboutAVID](#) page on YouTube.

Save the Date for Summer Institutes 2016*

As a committed educator with roadblocks, you may ask: What can AVID do for you? AVID will coach you to believe in your students, their futures, and reflect on why you do what you do. Be the difference in the lives of your students. Attend AVIDSI16! Registration opens **February 16, 2016**.

Honolulu	June 6-8
Tampa	June 13-15
Minneapolis	June 14-16
San Diego 1-Downtown	June 21-23
Dallas	June 22-24
Anaheim	June 28-30
Oriando	July 6-8
Denver	July 6-8
Sacramento	July 11-13
Philadelphia	July 18-20
San Antonio	July 27-29
San Diego 2-Mission Valley	August 1-3

*Dates and locations are subject to change. Please review location information carefully before booking travel and lodging. Some event venues differ from previous years, and subsequent Institutes in the same host city are not necessarily held in the same venue (e.g., San Diego 1 and San Diego 2).

Registration Deadlines & Fees

Honolulu Early Bird Registration: \$725 (through April 15, 2016)

General Early Bird Registration: \$725 (through May 2, 2016)

Regular Registration: \$799 (after May 2, 2016)

Late Registration: \$899 (When registration occurs within three weeks of Institute start date)

Please read [AVID's Cancellation and Refund Policy](#)

Also note: AVID Center is not responsible for making, changing or canceling any hotel or airfare reservations.



"I am a product of the AVID program and very proud of it. I married the life of an educator and became an advocate for students. I was a teacher and now, I am now a principal at a middle school working with a team of passionate teachers to become a model AVID school because we know that AVID breaks the cycle of poverty, it empowers students, it changes lives."

— Janet Covacevich, Summer Institute Speaker and Monte Vista Middle School Principal