

Head Start Program
Education Service Center, Region 20
Policy Council Meeting Agenda
November 19, 2009

1. Call Meeting to Order

- a. Introductions / Welcome
- b. Membership Roll Call
- c. Indicate a Presence of Quorum/Membership Attendance Acknowledgement

2. Reading / Approval of Meeting Minutes (October)

3. District Site Reports

- a. Bandera
- b. Devine
- c. Hondo
- d. Lytle
- e. Medina Valley
- f. Natalia

4. Announcements / Report

- a. Financial Reports (budget balances & credit card expenditures) – Input / Approval
- b. Enrollment Report – attached
- c. Child Meals & Snacks – Menus are sent home monthly
- d. Administration for Children & Families (ACF) Communications
 - Program Instructions or Information Memorandums
- e. ESC-20 Board Report/Kelcey Edwards
- f. New Staff Hired / Staff Resignation - None
- g. Program Information Reports
 - Program Information Report Up-date (PIR) – September Report
 - Community Assessment report – January Report
 - Annual Financial Audit results – January Report – ESC-20 Board Meeting notes from December
 - Annual Self-Assessment – March Report

- PC Pictures & Questions
- Creative Curriculum Report 08-09 Summary Report
- Monthly Reports
 - Head Start News

5. Old Business

- a. Bandera Expansion request/denied

6. New Business

- a. Health Advisory Committee Meeting November 17, 2009 @ 12:00 – 1:30 p.m.

7. Date & Location of next meeting January 21, 2010 in Hondo at 6:45 p.m.

8. Door Prizes / Adjournment

*For further discussion of additional agenda items please contact Yolanda Bonugli at pager #210- 285-8969.

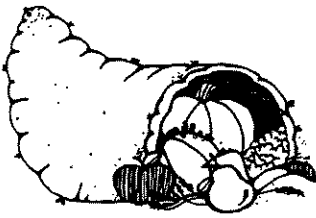
*For more program information and resources go to www.esc20.net

Education Service Center, Region 20, Head Start Program does not discriminate on the basis of race, religion, color, national origin, sex, or disability in providing education or providing access to benefits of education services, activities, or program.

**Education Service Center-Region 20
Head Start Program
November 2009 Enrollment Totals**

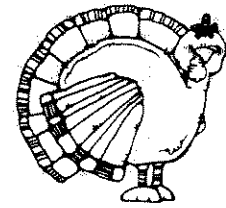
Site	09-10 Funded For	100% Poverty Head Start Eligible 213	130% Poverty Head Start Eligible 135	10% Over Income Eligible 39	Monthly Withdrawals	PIR Reporting Totals
Bandera	40	28	11	2	0	41
Devine	94	81	19	3	2	105
Hondo	65	64	6	1	2	73
Lytle	75	74	5	1	0	80
Medina Valley	56	51	16	1	1	69
Natalia	57	48	8	3	0	59
Total	387					
Monthly Totals		346	65	11	5	427

Year-to-date Withdrawals	22
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Head Start News

November & December 2009



1. New teachers and assistants will complete their **Head Start 101** training in November. The training included information from Head Start Performance Standards as well as best practices for early childhood education.
2. **Policy Council** will meet on November 19TH at 6:45 p.m.
The **Finance Committee** meets at 6:15 p.m. prior to the meeting.
3. Parent Teacher Conferences should be completed by November 13, 2009
4. Education Service Center, Region 20 will be closed November 25-27 for the **Thanksgiving** holiday. We wish everyone a safe and happy holiday!
5. Classes still remaining in the **Parent Training series** offered during the school day in Natalia:
 - ❖ November 12, 2009 – 9:00 – 1:30 p.m.
Child Development & Learning Style
“I am Moving I am Learning,” with a Healthy Smile
 - ❖ February 25, 2010 – 9:00 – 11:00 a.m.
Healthy Relationships
6. Education Service Center, Region 20 will be closed December 21 – January 1, 2010 for **Winter Break**. We wish everyone a joyous season!
7. For more program information or resources go to www.esc20.net and search for Head Start.
8. The **Reading With Dad** program will begin in December. This program encourages male role models to read to their child every week. Last year over 230 fathers and significant male role models participated!!!! We are looking forward to another great year of participation!
9. Families have been invited to participate in **Nutrition Counseling**. This service allows parents to learn about nutritional eating habits and discuss health issues that are connected to eating habits.
10. The fall **Health Advisory Committee** meeting is scheduled for November 17, 2009, 12:00 – 1:30 p.m. If you are interested in attending this meeting, please contact your Family Services Associate.

Operational Budget

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FND FCT OBJ SO ORG PROGRAM	DESCRIPTION	APPROPRIATION	ENCUMBRANCE	EXPENDITURE	BALANCE
205 11 6119 00 457 024000	PROFESSIONAL, FULL-TIME	125,583.00-	104,652.00	20,930.40	0.60-
205 11 6141 00 457 024000	SOCIAL SECURITY/MEDICARE	8,791.00-	7,325.37	1,465.98	0.35
205 11 6142 00 457 024000	HEALTH INSURANCE	3,181.00-	2,650.50	530.10	0.40-
205 11 6143 00 457 024000	WORKER'S COMPENSATION	451.00-	375.80	75.16	0.04-
205 11 6145 00 457 024000	UNEMPLOYMENT COMPENSATION	81.00-	80.17	0.00	0.83-
205 11 6146 00 457 024000	TRF FEDERAL	9,984.00-	8,319.82	1,663.98	0.20-
205 11 6219 00 457 024000	OTHER PROF. CONTRACT SERVI	2,000.00-	0.00	0.00	2,000.00-
205 11 6299 00 457 024000	MISC. CONTRACTED SERVICES	8,000.00-	0.00	1,054.75	6,945.25-
205 11 6395 00 457 024000	NON-CAP. FURN & EQUIPMENT	738.00-	738.00	0.00	0.00
205 11 6399 00 457 024000	GENERAL SUPPLIES	13,308.00-	0.00	3,062.21	10,242.79-
205 11 6411 00 457 024000	EMPLOYEE TRAVEL	10,000.00-	1,466.46	1,595.45	6,938.09-
205 11 6419 00 457 024000	NON-EMPLOYEE TRAVEL	2,000.00-	0.00	339.90	1,660.10-
205 13 6119 00 457 024000	PROFESSIONAL, FULL-TIME	66,232.00-	55,193.00	11,038.60	0.40-
205 13 6129 00 457 024000	SUPPORT, FULL-TIME	10,778.00-	8,982.00	1,796.40	0.60-
205 13 6141 00 457 024000	SOCIAL SECURITY/MEDICARE	5,709.00-	4,756.01	953.35	0.36
205 13 6142 00 457 024000	HEALTH INSURANCE	3,516.00-	2,929.50	585.90	0.60-
205 13 6143 00 457 024000	WORKER'S COMPENSATION	277.00-	230.30	46.06	0.64-
205 13 6145 00 457 024000	UNEMPLOYMENT COMPENSATION	55.00-	54.95	0.00	0.05-
205 13 6146 00 457 024000	TRF FEDERAL	5,638.00-	4,609.47	1,028.44	0.09-
205 13 6219 00 457 024000	OTHER PROF. CONTRACTED SERV	6,506.00-	0.00	0.00	6,500.00-
205 13 6299 00 457 024000	MISC. CONTRACTED SERVICES	5,000.00-	0.00	0.00	5,000.00-
205 13 6399 00 457 024000	GENERAL SUPPLIES	11,262.00-	49.74	1,502.48	9,709.78-
205 13 6411 00 457 024000	EMPLOYEE TRAVEL	10,000.00-	0.00	1,303.78	8,696.22-
205 13 6419 00 457 024000	NON-EMPLOYEE TRAVEL	2,000.00-	0.00	339.90	1,660.10-
205 21 6119 00 457 024000	PROFESSIONAL, FULL-TIME	96,894.00-	81,886.00	15,807.05	0.95-
205 21 6141 00 457 024000	SOCIAL SECURITY/MEDICARE	7,267.00-	6,078.61	1,187.57	0.82-
205 21 6142 00 457 024000	HEALTH INSURANCE	4,655.00-	4,012.70	641.70	0.60-
205 21 6143 00 457 024000	WORKER'S COMPENSATION	349.00-	291.30	56.79	0.91-
205 21 6145 00 457 024000	UNEMPLOYMENT COMPENSATION	75.00-	74.11	0.00	0.89-
205 21 6146 00 457 024000	TRF FEDERAL	8,104.00-	6,846.41	1,256.68	0.91-
205 21 6219 00 457 024000	OTHER PROF. CONTRACT SVC	9,000.00-	0.00	0.00	9,000.00-
205 21 6399 00 457 024000	GENERAL SUPPLIES	10,000.00-	311.17	291.75	9,397.08-
205 21 6411 00 457 024000	EMPLOYEE TRAVEL	10,000.00-	0.00	2,704.35	7,295.65-
205 35 6299 12 457 024000	HONDO ISD	15,215.00-	12,842.62	2,372.38	0.00
205 35 6299 13 457 024000	MEDINA VALLEY ISD	16,974.00-	13,925.75	3,048.25	0.00
205 35 6299 14 457 024000	BANDERA ISD	14,604.00-	11,308.80	3,295.20	0.00
205 35 6299 15 457 024000	DEVINE ISD	19,699.00-	18,056.24	1,642.76	0.00
205 35 6299 16 457 024000	LYTLE ISD	15,304.00-	12,721.98	2,582.02	0.00
205 51 6255 00 457 024000	NATALIA ISD	15,304.00-	11,731.15	3,572.85	0.00
205 51 6255 00 457 024000	COMMUNICATIONS	2,500.00-	0.00	577.74	1,922.26-
205 51 6256 00 457 024000	CENTERWIDE NETWORK	17,704.00-	0.00	17,704.00	0.00
205 51 6264 00 457 024000	BUILDING USE	22,034.00-	0.00	22,034.00	0.00
205 51 6265 00 457 024000	MEETING ROOMS (IN-HOUSE)	1,000.00-	0.00	0.00	1,000.00-
205 61 6119 00 457 024000	PROFESSIONAL, FULL-TIME	16,869.00-	14,057.00	2,811.40	0.60-
205 61 6121 00 457 024000	SUPPORT HOURLY	50.00-	0.00	49.07	0.93-

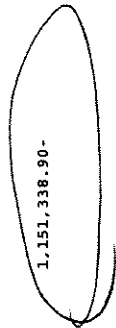
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EDUCATION SERVICE CENTER, REG 20

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205 61 6125 00 457 024000	SUPPORT, HOURLY	21,329.00-	0.00	5,587.75	15,741.25-
205 61 6129 00 457 024000	SUPPORT, FULL-TIME	187,844.00-	156,664.50	31,179.34	0.16-
205 61 6141 00 457 024000	SOCIAL SECURITY/MEDICARE	17,436.00-	12,115.62	2,871.58	2,448.80-
205 61 6142 00 457 024000	HEALTH INSURANCE	18,085.00-	14,398.70	3,085.75	0.55-
205 61 6143 00 457 024000	WORKER'S COMPENSATION	996.00-	613.00	141.87	241.13-
205 61 6145 00 457 024000	UNEMPLOYMENT COMPENSATION	724.00-	286.03	46.54	391.43-
205 61 6146 00 457 024000	TRF FEDERAL	18,599.00-	13,572.52	2,844.60	2,172.88-
205 61 6399 00 457 024000	GENERAL SUPPLIES	9,929.00-	3,134.64	1,062.29	5,732.07-
205 61 6411 00 457 024000	EMPLOYEE TRAVEL	10,000.00-	0.00	2,555.85	7,444.15-
205 61 6419 00 457 024000	NON-EMPLOYEE TRAVEL	2,000.00-	0.00	305.80	1,694.20-
205 61 6499 00 457 024000	MISC. OPERATING COSTS	2,000.00-	0.00	408.51	1,591.49-
205 62 6119 00 457 024000	PROFESSIONAL, FULL-TIME	0.00	0.00	0.00	0.00
205 62 6125 00 457 024000	SUPPORT HOURLY	230,436.00-	0.00	45,351.91	185,084.09-
205 62 6141 00 457 024000	SOCIAL SECURITY/MEDICARE	17,628.00-	0.00	3,202.17	14,425.83-
205 62 6142 00 457 024000	HEALTH INSURANCE	20,016.00-	0.00	5,859.00	14,157.00-
205 62 6143 00 457 024000	WORKER'S COMPENSATION	1,002.00-	0.00	162.81	839.19-
205 62 6145 00 457 024000	UNEMPLOYMENT COMPENSATION	1,035.00-	0.00	11.25	1,023.75-
205 62 6146 00 457 024000	TRF FEDERAL	18,735.00-	0.00	3,605.44	15,129.56-
205 62 6219 00 457 024000	OTHER PROP. CONTRACT SERV	28,000.00-	25,857.14	2,142.86	0.00
205 62 6399 00 457 024000	GENERAL SUPPLIES	24,381.00-	7,131.81	1,368.19	15,881.00-
205 62 6411 00 457 024000	EMPLOYEE TRAVEL	10,000.00-	0.00	1,378.30	8,621.70-
205 62 6419 00 457 024000	NON-EMPLOYEE TRAVEL	2,000.00-	0.00	650.10	1,349.90-
205 93 6493 02 457 024000	HONDO	133,250.00-	0.00	0.00	133,250.00-
205 93 6493 03 457 024000	MEDINA VALLEY	118,556.00-	0.00	0.00	118,556.00-
205 93 6493 04 457 024000	BANDERA	82,000.00-	0.00	0.00	82,000.00-
205 93 6493 05 457 024000	DEVINE	199,200.00-	0.00	57,231.90	141,968.10-
205 93 6493 06 457 024000	LYTLE	172,167.00-	0.00	0.00	172,167.00-
205 93 6493 07 457 024000	NATALIA	121,450.00-	0.00	0.00	121,450.00-
205 93 6493 12 457 024000	HONDO	0.00	0.00	0.00	0.00
205 93 6493 13 457 024000	MEDINA VALLEY	0.00	0.00	0.00	0.00
205 93 6493 14 457 024000	BANDERA	0.00	0.00	0.00	0.00
205 93 6493 15 457 024000	DEVINE	0.00	0.00	0.00	0.00
205 93 6493 16 457 024000	LYTLE	0.00	0.00	0.00	0.00
205 93 6493 17 457 024000	NATALIA	0.00	0.00	0.00	0.00

*** TOTAL FOR FUND 205 *** 2,083,464.00- 630,130.89 301,994.21 1,151,338.90-

*** FINAL TOTAL *** 2,083,464.00- 630,130.89 301,994.21 1,151,338.90-

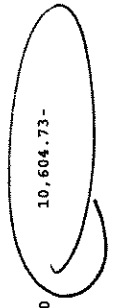


Training Budget

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FND FCT OBJ SO ORG PRGRM	DESCRIPTION	APPROPRIATION	ENCUMBRANCE	EXPENDITURE	BALANCE
205 11 6119 00 458 024000	PROFESSIONAL, FULL-TIME	11,081.00-	9,234.00	1,846.80	0.20-
205 11 6141 00 458 024000	SOCIAL SECURITY/MEDICARE	822.00-	684.17	136.86	0.97-
205 11 6142 00 458 024000	HEALTH INSURANCE	503.00-	418.50	83.70	0.80-
205 11 6143 00 458 024000	WORKER'S COMPENSATION	40.00-	33.20	6.64	0.16-
205 11 6145 00 458 024000	UNEMPLOYMENT COMPENSATION	8.00-	6.86	0.00	1.14-
205 11 6146 00 458 024000	TRS FEDERAL	881.00-	734.14	146.84	0.02-
205 11 6219 00 458 024000	OTHER PROF. CONTRACT SERV	5,000.00-	0.00	2,575.00	2,425.00-
205 11 6399 00 458 024000	GENERAL SUPPLIES	1,294.00-	0.00	763.40	530.60-
205 11 6411 00 458 024000	EMPLOYEE TRAVEL	1,500.00-	0.00	154.00	1,346.00-
205 11 6419 00 458 024000	NON-EMPLOYEE TRAVEL	1,664.00-	0.00	638.55	1,025.45-
205 13 6119 00 458 024000	PROFESSIONAL, FULL-TIME	4,944.00-	0.00	410.15	4,533.85-
205 13 6141 00 458 024000	SOCIAL SECURITY/MEDICARE	379.00-	0.00	31.37	347.63-
205 13 6143 00 458 024000	WORKER'S COMPENSATION	22.00-	0.00	1.47	20.53-
205 13 6145 00 458 024000	UNEMPLOYMENT COMPENSATION	3.00-	0.00	0.00	3.00-
205 13 6146 00 458 024000	TRS FEDERAL	402.00-	0.00	32.62	369.38-
205 51 6256 00 458 024000	CENTERWIDE NETWORK	327.00-	0.00	327.00	0.00
205 51 6264 00 458 024000	BUILDING USE	493.00-	0.00	493.00	0.00
*** TOTAL FOR FUND 205 ***		29,363.00-	11,110.87	7,647.40	10,604.73-
208 11 6146 00 458 324000	TRS FEDERAL	0.00	0.00	0.00	0.00
*** TOTAL FOR FUND 208 ***		0.00	0.00	0.00	0.00
*** FINAL TOTAL ***		29,363.00-	11,110.87	7,647.40	10,604.73-



Stimulus

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 EDUCATION SERVICE CENTER.REG 20

FND FCT OBJ SO ORG PROGRAM	DESCRIPTION	APPROPRIATION	ENCUMBRANCE	EXPENDITURE	BALANCE
205 11 6219 00 480 024000	OTHER PROFESSIONAL SERVICE	10,000.00-	9,000.00	0.00	1,000.00-
205 11 6395 00 480 024000	NON-CAP.FURN & EQUIPMENT	978.00-	0.00	922.00	56.00-
205 11 6399 00 480 024000	GENERAL SUPPLIES	26,512.00-	2,793.74	12,752.42	10,965.84-
205 11 6419 00 480 024000	NON-EMPLOYEE TRAVEL	4,875.00-	0.00	0.00	4,875.00-
205 13 6219 00 480 024000	OTHER PROFESSIONAL SERVICE	10,000.00-	1,280.00	5,220.00	3,500.00-
205 13 6399 00 480 024000	GENERAL SUPPLIES	8,400.00-	0.00	0.00	8,400.00-
205 61 6219 00 480 024000	OTHER PROFESSIONAL SERVICE	7,966.00-	0.00	0.00	7,966.00-
205 93 6493 02 480 024000	HONDO ISD	12,437.00-	0.00	0.00	12,427.00-
205 93 6493 03 480 024000	MEDINA VALLEY ISD	32,037.00-	0.00	8,500.00	23,537.00-
205 93 6493 04 480 024000	BANDERA ISD	16,879.00-	0.00	0.00	16,879.00-
205 93 6493 05 480 024000	DEVINE ISD	30,927.00-	0.00	2,520.27	28,406.73-
205 93 6493 06 480 024000	LYTLE ISD	7,415.00-	0.00	0.00	7,415.00-
205 93 6493 07 480 024000	NATALIA ISD	11,636.00-	0.00	0.00	11,636.00-
*** TOTAL FOR FUND 205 ***		180,052.00-	13,073.74	29,914.69	137,063.57-
*** FINAL TOTAL ***		180,052.00-	13,073.74	29,914.69	137,063.57-

Head Start Program

Education Service Center, Region 20

Policy Council Report

Monthly Credit Card Expenditures

Month	Purchase Description	Wal-Mart	HEB	Home Depot	Sam's
9-17-09	Miscellaneous classroom supplies	\$54.03	0	0	0
10-15-09	Supplies for parent meetings and activities, classroom supplies and snacks for parent trainings.	\$439.55	\$68.76	0	0
11-19-09	Supplies for parent, teacher, FSA and certification trainings.	\$914.58	0	0	\$260.50