



OFFICE OF THE ASSOCIATE SUPERINTENDENT #BestSmallDistrictinTexas

To: Board of Trustees and Superintendent Galaviz
From: Dr. Debra Kerney, Associate Superintendent
Date: February 12, 2024
Re: Waiver for Remote Conferencing-Regular Education Students during the 2023-2024 SY

In accordance with BF (LEGAL), Canutillo ISD will submit the following waiver: Remote Conferencing-Regular Education Students as noted on the adopted 2023-2024 Student Attendance Accounting Handbook (SAAH).

Campus attendance clerks will submit a waiver request in addition to supporting documentation (e.g. doctor/psychologist note, hospital letter) to the PEIMS Specialist who will in turn submit the waiver request (sample attached) through TEAL for TEA approval. Below is the section in the 2023-2024 SAAH addressing Remote Conferencing-Regular Education Students.

12.3.1 Remote Conferencing—Regular Education Students

*If your school district provides instruction through remote conferencing to a regular education student, your district may, **with the approval of a waiver request**, count that instruction as classroom time for FSP funding purposes and count the student in attendance for FSP funding purposes, provided **the following** requirements are met:*

- The student is unable to attend school because of a temporary medical or psychological condition.*
- The student's temporary medical or psychological condition is documented by a physician licensed to practice in the United States. The documentation must include a statement from the physician that the student is to remain confined to their home or to a hospital.*

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Texas Education Agency A-Rated Three Years in a Row.

Canutillo Independent School District does not discriminate on the basis of race, color, religion, gender, sex, national origin, age, disability, military status, genetic information, or any other basis prohibited by law in its employment practices or in providing education services, activities, and programs, including career and technical education (vocational programs).

For additional information regarding Canutillo Independent School District's policy of nondiscrimination contact the Human Resources Division: (915) 877-7423 | 7965 Artcraft Dr | El Paso TX 79932.

Waivers will be granted on a case-by-case basis. A waiver will not be granted if the student is unable to attend school for a reason other than a medical condition, such as confinement at home for disciplinary reasons. Supporting documentation submitted with the waiver must also be submitted for each student on a case-by-case basis but must not contain identifiable information. This documentation must be retained by the LEA locally for audit purposes.

Students participating through remote conferencing will generate attendance in the following ways:

- Students in grades pre-K to five must receive the equivalent of four hours of instruction with at least two hours of synchronous instruction each school day. This instruction does not need to be consecutive.*
- Students in grades six to 12 must receive at least four hours of instruction through synchronous instruction each school day. This instruction does not need to be consecutive.*

You must have an approved waiver for the student unable to attend because of a temporary medical condition documented by a physician licensed in the United States.



Waivers

2023-2024 Application for Other Waiver Waiver ID:

Application Information		
Category: General	Creator: Leticia Martinez, District Editor	Status: Assigned To:
Creation Date:	Approving Superintendent: Pedro Galaviz	

LEA Contact	LEA Information
Full Name:	LEA: CANUTILLO ISD (071907)
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Email:	Phone: (915) 877-7444

Date of LEA Board of Trustees Approval

Date: Board Approval Date

Special Instructions

This waiver allows districts and charter schools to request a waiver of a requirement, restriction, or prohibition imposed by the Texas Education Code (TEC) or rule of the board or commissioner, except as prohibited by TEC § 7.056 (e).

Waiver Description

General Education - Remote Conferencing

General Questions

- Give a brief narrative description of the requested waiver.

Student's physician provided a letter for remote conferencing and based on description from physician (insert specific details from physician's letter here). Granting the waiver for remote conferencing ensures that we meet student's needs and recognize the importance of the students well being and health.
- Does the district or campus plan reflect the need for this waiver? If yes, what is the specific objective impacted by the waiver?

Remote conferencing ensures continuity of instruction maintaining student progress to prevent learning loss.
- Cite the section(s) of the Texas Education Code or the Texas Administrative Code that the district or campus wishes to waive.

TAC 129.21 2023-2024 Student Attendance Accounting Handbook

4. Describe the plan to be implemented, if the waiver is granted.

A certified teacher will reach out to parent and begin scheduling session throughout each week, curriculum and resources will be provided by homeroom teacher from students home campus. Teacher will follow district calendar for instruction and will ensure that 4 hours per day of virtual/remote conferencing are met based on all core content. The four hours per day will be indicated through scheduling and based on students needs.

5. How will granting this waiver help achieve the district's or campus' objective?

Aligns to schools objectives of inclusivity, individualized learning, continuity of education, legal compliance and supporting student well-being.

6. Please explain how the school district or campus will evaluate the impact of the waiver towards meeting the district's or campus' goal.

Through remote conferencing and a personalized curriculum student will receive instructional sessions, close monitoring and weekly grades to ensure participation and learning. Teacher will be taking into account their specific needs, abilities and health condition.

Requested Years

2023-2024 (Approved)

Title	Type	Size	Date Added	Added By
Board Agenda	PDF	1.2 mb	2023-08-23	Leticia.Martinez8
Executive Summary	PDF	119.9 kb	2023-08-23	Leticia.Martinez8
HB Consent	PDF	80.9 kb	2023-09-19	Leticia.Martinez8
Doctor's Note	PDF	139 kb	2023-09-19	Leticia.Martinez8

Revision Comments (1)

Comment	Date Added
Remote conferencing	