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**AUDIT COMMITTEE MEMBER PRESENTATION TO FILL VACANCY****POLICY ISSUE / SITUATION:**

The Audit Committee has one opening for a community member to replace citizen Committee member Geoffrey Dougall.

**BACKGROUND INFORMATION:**

The Audit Committee Charter states:

*The Committee shall be comprised of six (6) members who are independent of the District's management and free of any relationship that, in the judgment of the Board, would interfere with their exercise of independent judgment as Committee members. The Committee shall consist of three citizen members, one Budget Committee member and two Board members... the selection of citizen Committee members shall be by a public notice of vacancy; a written letter of intent by the candidates and final nomination by three or more members of the Committee. Final selections will be presented to the Board.*

**RECOMMENDATION:**

**(15-529)** BE IT RESOLVED it is recommended that the School Board receives appointee Samiha Wahid to fill the vacant Audit Committee position.

**District Goal:** All students will show continuous progress toward their personal learning goals, developed in collaboration with teachers and parents, and will be prepared for post-secondary education and career success.

The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.

February 19, 2015

Members of the School Board,

I am interested in serving as a member of the Audit Committee for the Beaverton School District. I graduated from the University of Texas at Austin with a BBA and hold a CPA (licensed in Texas). I have twenty years of audit experience working in various industries which included preparing Audit Committee materials.

I have been residing in the Beaverton School District for more than 11 years and my daughter currently attends Bonny Slope Elementary. I feel it is important to be involved in the community I am living and raising my children in and participate when an opportunity arises.

I look forward to meeting with you,

Samiha Wahid

Samiha Wahid  
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#### **HIGHLIGHTS OF QUALIFICATIONS**

- Able to learn quickly and apply knowledge to specific applications.
- Proven ability to quantitatively analyze data and provide solutions.
- Excellent oral and written communication skills.
- Computer skills include: MS Word, MS Excel, MS Power Point, MS Access, Visio Professional, ACL (Audit Command Language) for Windows
- Internal Controls Concepts

#### **PROFESSIONAL EXPERIENCE**

##### **Analytical Skills**

- Consulted with departments on internal control issues related to changes in procedures, system conversions and new product development.
- Assimilated risk, regulatory requirements, policies, procedures, and changing internal and external environments for effective utilization of resources.
- Worked in a consulting role to identify and implement solutions to serious control or exposure problems identified in the business.
- Identified alternative or mitigating controls and offered effective solutions to exceptions.
- Designed and developed risk matrices and audit approaches.
- Analyzed risks associated in business areas and designed audit programs to assess the control environment.
- Assisted in planning, scheduling, and completion of the audit in accordance with audit standards.
- Reviewed contracts to evaluate compliance with terms of the agreement
- Analyzed test results by recognizing patterns, relationships and trends from a variety of data points and offered viable solutions and recommendations.
- Performed fieldwork of operational and regulatory audits.
- Designed audit programs for continuous monitoring activities

##### **Management**

- Supervised audit teams of up to six people on assigned engagements.
- Assigned audit work and reviewed completed workpapers.
- Coordinated and supervised audits performed by third-party consultants.
- Gave presentations to both executives and internal customer groups.
- Conducted exit meetings with senior management to discuss audit results.
- Issued written reports to Senior Executives and Audit Committee.
- Developed budgets for the year including identifying areas for services, high risk areas, and necessary resources.

##### **Process Improvements**

- Identified and recommended solutions to serious control problems identified in the business.
- Participated in reengineering efforts by providing analysis for Process Improvement Projects.
- Contributed to the revising the SOX Program Management process.
- Sought out opportunities to automate review of business activities using ACL and established databases.
- Assisted in the development of audit applications to generate exception reports.
- Designed and implemented audit processes and procedures for the Internal Audit Department.
- Sought out opportunities to automate operations by identifying inefficiencies in existing operating practices.
- Monitored the conversion of company's computer platform related to the trust department.

#### EMPLOYMENT HISTORY

Jan. 2005 – Feb. 2014	Audit Specialist	Portland General Electric - Internal Audit Services
April 2002 – Jan. 2005	Senior Auditor	Cambia Health Solutions (Regence) –Int. Audit Dept.
May 2001 – Aug. 2001	Vice President	J.P. Morgan Chase & Co. - General Auditing Dept.
Oct. 1998 – April 2001	Assistant Vice President	J.P. Morgan Chase & Co. - General Auditing Dept.
Dec. 1996 – Sept. 1998	Audit Officer	J.P. Morgan Chase & Co. - General Auditing Dept.
Jan. 1995 – Nov. 1996	Senior Auditor	J.P. Morgan Chase & Co.- General Auditing Dept.
Jan. 1994 –Dec. 1994	Staff Auditor	J.P. Morgan Chase & Co. - General Auditing Dept.

#### EDUCATION

Bachelor of Business Administration (Finance) - University of Texas at Austin  
Trust Audit and Compliance Program - Cannon Financial Institute

#### PROFESSIONAL ACCREDITATION

Certified Public Accountant  
Certified Trust Auditor