

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 8/26/2020



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- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide
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Date: 7/21/2020

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Dennis Juneau
Title: Assistant Superintendent

Subject: **CSA: Training and PD for "No Red Ink" for BHS staff 2020-2021**

Description: Contract Service Agreement for Michelle Blay to plan/prepare and provide training and PD for the ELA program titled "No Red Ink" for BHS staff during Orientation 2020-2021.

Financial Impact: \$288.00 (16 hrs @ \$18.00+Fringe)

Funding Source (Budget/grant, etc.): 115.90.494.2213.150.120

Attachment(s): Contract Service Agreement

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: August 16, 2020

Board Approval: 8/26/20

Contractor: Michelle Blay

Phone: _____

Address: _____ East Glacier Park MT 59434
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Contractor will provide training and PD on No Red Ink for BHS staff for 2020-2021 Academic year. The contractor will complete this CSA by using 16 hours of planning time to provide a high-quality training for BHS staff.

Contracted Dates: 8/15/20-8/16/20

Rate per hour/per day: 16 hours at \$18 per hour (Not to exceed total) = \$288.00

Per Diem/per day: ___ x ___ # of Days = N/A

Mileage: ___ miles @ ___ per mile = N/A

Other costs (explain): _____ = N/A

Total Project Cost = \$288.00

Contract to be paid from:

115.90.494.2213.150.120

Independent Contractor:

Submit invoice on completion

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Dennis Juneau

Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office