

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: 4/5/2022



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**Recognition:**   ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report                      ☐ Old Business                      ☐ Superintendent's Report  
**Action:**   ☐ Resignation                      ☒ Hiring                      ☐ Contract Service Agreements  
                    ☐ Travel Out-of-State                      ☐ Travel In State                      ☐ Approvals  
                    ☐ Termination                      ☐ Legal Matters                      ☐ Other:  
This action request pertains to ☒ Elementary (only)                      ☐ High School/District Wide

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**Date:**    4/1/22

**To:**        Corrina Guardipee-Hall  
                 Superintendent of Schools

**From:**    John Salois  
**Title:**     Director of Human Resources

**Subject: Hiring: Teacher Assistant Napi Elementary**

**Description:** Sicily Bird is recommending the following for hire:

🌈 Megan Sansevere: Teacher Assistant L2/S0  
**Pending successful background check**

**Financial Impact:** \$15.98 (\$17.35 after the successful completion of a 90-day probationary period)

**Funding Source (Budget/Grant, etc):** Napi Elementary

**Attachment(s):** Hiring Selection Report

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**        ☐ N/A (Info)    ☐ Approved    ☐ Denied        ☐ Tabled to: \_\_\_\_\_

## Browning Public Schools Hiring Selection Report

Position <b>Teacher Assistant</b>		Applicant Recommended <b>Megan Sansevere</b>	
Department/Location <b>Napi Elementary</b>		Supervisor <b>Sicily Bird</b>	
Type of Position <b>Classified</b>	Starting Date <b>TBD</b>	Term <b>189 day pro-rated</b>	

**Recruiting**      Date Posted: 3/8/22      Closing Date: 3/22/22

**Comments:**

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Megan Sansevere	3/22/2022	Yes	3/24/2021

Interview Committee	Title	Name	Title
Patrick Armstrong	KW/Vina Assistant Principal		
Sicily Bird	Napi Principal		
Melody Cobell	Teacher Assistant		

**Recommendation:** Megan has expressed that she would like to have a career at BPS. Her references state that she is reliable and a good worker. She demonstrated that she is motivated for this position

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	3/28/22	Yes	Ok
State & Federal Criminal background check	3/28/22	No	
Tribal Background check	3/28/22	No	

Salary: \$15.98-17.35      Placement: L2/ 0      Contract Days: 189 days-prorated

Prepared by: John E Salois      Date 4/1/22      Approved by: \_\_\_\_\_ Date: \_\_\_\_\_