

TO: Board of Directors
Region One Education Service Center

SUBJECT: **Adult Education Satellite Learning Center
McAllen Location – Lease Extension**

DATE: November 17, 2014

ITEM 14: Action

BACKGROUND AND SIGNIFICANT ISSUES: The Region One Education Service Center has several satellite locations for Adult Education Learning Centers throughout the Region One area. Those locations are leased from various local entities to afford the best location for students to access the program. On an annual basis, the ESC must exercise the extension option of the original lease. As set forth in the Lease Agreement with LBJ Family Limited Partnership, there were four (4) one (1) year extension options following the original one (1) year lease. The current period at the McAllen Adult Learning Center location will expire on December 31, 2014. This is the first extension option of the lease for this location. Monthly lease payment will be \$8,240, or approximately \$1.03/square foot.

RELATED GOAL(S): To assist ESC in operating more effectively and efficiently.

COST AND FUNDING SOURCES: Lease payments and utilities are funded through Account 751 - Space Management Services.

EXECUTIVE DIRECTOR'S RECOMMENDATION Recommend approval to exercise a one year extension option with LBJ Family Limited Partnership for the McAllen Adult Learning Center for the 2015 year.

Respectfully submitted,



Dr. Cornelio Gonzalez
Executive Director

Staff Person(s) Responsible: Frances Guzman, Deputy Director
Mark Wallace, Director of Facilities/Operations

**Adult Education Satellite Learning Center
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Action Taken

_____ made a motion to approve to exercise a one year extension option with LBJ Family Limited Partnership for the McAllen Adult Learning Center for the 2015 year.

Seconded by: _____

Vote: _____