



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler

FROM: Adam Law Ed.D.

RE: November 15, 2021 Personnel Report

DATE: November 11, 2021

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

Start Date	Name	School	Subject/Grade	FTE
11/15/21	Abshire, Carolyn	GMSS	Counselor	1.0

II. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
11/8/21 – 2/18/22	Ritter, Kathleen	GMSN	Science	1.0
11/29/21 – 12/22/21	Weiler, Maureen	GMSN	Math	1.0

III. FMLA

Name	School	Position	Approximate Dates	School Year
Behrens, Kristin	GMSS	Science	1/18/22 – 4/15/22	21-22
Demich, Val	GMSS	Math	11/16/21 – 12/22/21	21-22

SUPPORT STAFF

I. New Hires

Name	School	Position	Effective Date	School Year
Cabrera, Mike	GHS	Security	10/25/21	21-22
Major, Melanie	GHS	Administrative Assistant	11/15/21	21-22
Milan, Teresa	TRAN	Bus Driver	10/25/21	21-22
Fruit, Stephanie	CO	Administrative Assistant	11/15/21	21-22
Ping, Michaela	CO	HR Administrative Assistant	11/15/21	21-22
Powell, Amanda	GHS	Custodian	10/28/21	21-22
Prestidge, Mary	TRAN	Bus Driver	11/11/21	21-22

II. FMLA

Name	School	Position	Approximate Dates	School Year
Byas, Jody	GHS	Administrative Assistant	11/29/21 – 1/9/22	21-22
Farley, Suzan	WES	Reading Tutor	10/5/21 – 11/16/21	21-22
Szymczak, Kyle	All	Painter	10/14/21 – 10/22/21	21-22
Markuson, Jay	GHS	Industrial Technology	Intermittent	21-22

III. Resignations

Name	School	Position	Effective Date	School Year
Graver, Chris	GHS	Security	11/26/21	21-22
Jimenez, Roberto	All	On-call Custodian	11/10/21	21-22
Manion, Kent	GHS	Security	11/12/21	21-22

IV. Reclassification

Name	School	Position	Effective Date	School Year
Amezquita, Kevin	FES	Custodian Floater to 2 nd Shift Custodian	11/8/21	21-22
Barrett, Laura	HSS	Library Assistant and Lunchroom Supervisor	11/8/21	21-22
Browne, Kristi	CO	Data Integration Specialist to Student Information Systems Specialist	10/4/21	21-22
Hutchison, Theresa	GMSN	Custodian Floater to 2 nd Shift Custodian	11/1/21	21-22
Kehrein, Jessica	GHS	On-call Custodian to 2 nd shift Custodian	11/1/21	21-22
Olson, Marla	HSS	Library Assistant to Special Education Assistant	11/1/21	21-22

V. Retirement

Name	School	Subject/Grade	Effective Date	School Year
Snyder, Pamela	CO	Receptionist	1/3/22	21-22