

MICU Board of Directors Meeting

**Davenport University
Room 305
200 South Grand Avenue
Lansing, Michigan**

**Wednesday, May 17, 2017
12:15 PM**

Minutes

- I. Approval of 2016 MICU Annual Meeting Minutes **(Action Item)**
Moved by President Gielow and supported by President Albert that the Board approve the Minutes of the 2016 MICU Annual Meeting. Motion carried
- II. MICU Operations
 - A. MICU 2017-18 Officer & Executive Committee Members Election **(Action Item)**
Moved by President Gielow and supported by President Stowell that the Board approve the 2017-18 Officer and Executive Committee Nominations as presented, and consider the candidates elected. Motion carried.
 - B. Annual Meeting Date **(Action Item)**
*Moved by President LeRoy and supported by President Burns that the Board adopt **Wednesday, May 16, 2018** as the Annual Meeting date for the 2018 MICU Annual Meeting. Motion carried.*
 - C. Conflict of Interest Acknowledgment Form **(PLEASE SIGN)**
- III. MICU Fiscal Business
 - A. Treasurer's Report
Presenter: Dr. Michael Le Roy, President Calvin College | MICU Treasurer and Robert LeFevre | MICU
 1. 2016-17 Projected Year-End Budget
Presenter: Cathy Adcock | Adcock CFO Solutions and Robert LeFevre | MICU
 - a. Balance Sheet
 - b. Statement of Activities and Projected Year End Budget

2. Proposed 2017-18 MICU Member Assessments

3. Proposed 2017-18 MICU Budget

4. Recommended Membership Actions

a. Approval of 2017-18 Assessments **(Action Item)**

Moved by President Docking and supported by President Stowell that the Board approve the 2017-18 Member Assessments as presented. Motion carried.

b. Approval of 2017-18 MICU Budget **(Action Item)**

Moved by President McMahan and supported by President Gonzalez that the Board approve the 2017-18 MICU Budget as presented. Motion carried.

B. 2015 IRS 990

Presenter: Cathy Adcock | Adcock CFO Solutions and Robert LeFevre | MICU

1. Approval of 2015 IRS 990 **(Action Item)**

Moved by President Gielow and supported by President Burns that the Board approve the 2015 IRS form 990 as presented. Motion carried.

C. MICU Pre-Audit Policies and Procedures **(Action Item)**

Moved by President Ditzler and supported by President Stowell that the Board approve the MICU Policies and Procedures as presented. Motion carried.

IV. Executive Session

A. Executive Committee Meeting Minutes

Executive Committee Meetings from August 2016, January 2017, and April 2017

B. President's Self Assessment

C. Members' Evaluation Survey

V. 2017-18 Association Goals **(Action Item)**

Moved by President Albert and supported by President Ellis that the Board approve the 2017-18 Association Goals. Motion carried.