



Gregory-Portland Independent School District

BOARD MEMORANDUM

TO: DR. MICHELLE CAVAZOS

FROM: DR. ISMAEL GONZALEZ III

CC: BOARD OF TRUSTEES

DEBORAH GARZA
MICHAEL THIEME
DR. MICHAEL NORRIS
PENNY ARMSTRONG

DATE: Monday, June 16, 2025

SUBJECT: Discuss and Take Possible Action on RFQ #2425-04 Professional Architectural Services for one or more of the Six (6) Bond 2025 Projects

PRIORITIES

PRIORITY 1: EXCEPTIONAL STUDENT PERFORMANCE

N/A

PRIORITY 2: HIGH PERFORMING AND ENGAGED WORKFORCE

N/A

PRIORITY 3: QUALITY SERVICE AND IMPACTFUL COMMUNITY ENGAGEMENT

N/A

PRIORITY 4: EFFICIENT AND EFFECTIVE DISTRICT AND CAMPUS OPERATIONS

4.3 Ensure Strategic Alignment of Resources

BACKGROUND INFORMATION:

The District is seeking a single Architect to design and conduct Project management for the following Bond 2025 Projects:

- 1) Visual & Performing Arts Academic Center
- 2) High School Additions & Renovations
- 3) Career & Technical (CTE) Additions & Renovations

- 4) Parking Lot Improvements – High School Complex
- 5) Demolition of Aging Facilities/Structures
- 6) Elementary Playground

The committee met June 9th and narrowed down the initial field of 20 architects to 4 to interview for projects #1- #3. And selected a short list for projects #4- #6. The committee will reconvene on Monday June 19th to decide on the final recommendations to bring to the School Board. The Architectural Firms rankings were based on

Reputation of the A/E or Firm	20 Points
Experience over the Past 5 years (Districts)	20 Points
References	20 Points
Key Personnel Resumes	15 Points
Location of Firm, ability to provide services	5 Points
Past Relationship with the District	5 Points
Responsive Documents	5 Points
Interviews	5 Points

The committee consists of:

Dr. Michelle Cavazos	Superintendent
Tim Flinn	School Board President
Mark Roach	School Board Member
Nicole Nolen	School Board Member
Dr. Ismael Gonzalez	Assistant Superintendent for Business, Finance and Operations
Michael Thieme	Executive Director of Safety & Operations
Alton Alexander	Construction Project Specialist
Chris Casarez	Purchasing Coordinator
Chris Morrow	Band Director

The 20 Firms that submitted a response to the Request for Qualifications were:

Able City	Huckabee
Alta	LPA
Claycomb	LWA
CLK	PBK
Corgan	Pfluger
English & Associates	Ritcher
Fresch	RMA
GBA	Studio Red
Gensler	Turner Ramirez
Gignac	VLK

RECOMMENDATION:

The Committee will complete the assessment of the requested information, interview the top candidates and score on the criteria mentioned in the RFQ. The committee will have a recommendation for each of the six (6) projects based on the top scoring firms for each.

FINANCIAL IMPACT:

None at this time. Architectural projects, that are not new construction, are usually a sliding scale in the range of 6%-10% of the construction cost. Costs will be negotiated with the selected firms.

BOARD RELATED POLICY:

CH (LEGAL)

CV (LEGAL)

ACTION ITEM SUGGESTED MOTION (if applicable):

Administration recommends approval of firm _____ to provide Architectural Services for the Visual & Performing Arts Center & Career & Technical Additions & Renovations in accordance with RFQ# 2425-04.

Administration recommends approval of firm _____ to provide Architectural Services for the High School Renovations in accordance with RFQ# 2425-04.

Administration recommends approval of firm _____ to provide Architectural Services for the High School Parking Lot Renovations in accordance with RFQ# 2425-04.

Administration recommends approval of firm _____ to provide Architectural Services for the Demolition of Aging Facilities & Structures in accordance with RFQ# 2425-04.

Administration recommends approval of firm _____ to provide Architectural Services for the Elementary Playground Upgrades in accordance with RFQ# 2425-04.