

NPT Special Education Cooperative

Budget Hearing

August 22, 2023

8:45 am

NPT Special Education Office

600 E 1st Street, Pana, IL 62557



AGENDA

- I. Call to Order
- II. Roll Call
- III. Presentation of FY 24 Budget
- IV. Public Comment
- V. Adjourn

NPT Special Education Cooperative

Executive Board Meeting

August 22, 2023

9:00 a.m

NPT Special Education

600 E First Street, Pana IL 62557



- I. Preliminaries
 - A. Call to Order
 - B. Roll Call

- II. Recognition of visitors, public comment, and correspondence

- III. Approve Consent Agenda (Action Required)
 - A. Approve minutes from July 18, 2023
 - B. Approve Bills/Treasurer's Report

- IV. New Business
 - A. Approve the FY 24 Budget
 - B. Review and Approve the changes to the NPT Joint Agreement
 - C. Approve Resignation of Lauren Assalley
 - D. Approve Resignation of Marissa Kile
 - E. Approve Contract with Impressive Speech Services
 - F. Approve Contract with AMN Healthcare for virtual psychologist, Kristin Kebble
 - G. Open Discussion

- V. Reports
 - A. Director's Report
 - B. Program Coordinator/Transition Report
 - C. Business Managers Report

- VI. Motion to enter into Closed Session for the purpose of employment, evaluation, compensation, appointment, and discipline of personnel.

- VII. Action on closed session agenda regarding the employment, evaluation, compensation, appointment, and discipline of personnel.

- VIII. Adjournment

Proudly serving the Nokomis, Pana, and Taylorville School Districts.

Executive Director: Mrs. Kelly Suey: ksuey@nptsped.com

Executive Committee: Dr. Scott Doerr, Mr. Jason Bauer, Mrs. Deborah Philpot

REGULAR BOARD MEETING MINUTES

July 18, 2023

9:00 A.M. NPT Office

CALL REGULAR BOARD MEETING TO ORDER AND ROLL CALL at 9:00 am

Mr. Bauer called the meeting to order and roll call was taken with three board members present. Board members in attendance were Mr. Jason Bauer, Dr. Scott Doerr and Mrs. Deborah Philpot, Taylorville's Interim Superintendent. Also present was NPT Director, Kelly Suey and NPT Business Manager, Deanna Tarter.

Others in attendance: Mr. Matt Hutchison

RECOGNITION OF VISITORS, PUBLIC COMMENT, AND CORRESPONDENCE

No public comment or correspondence.

MOVE TO APPROVE THE July 18, 2023 CONSENT AGENDA AS PRESENTED.

Financial reports were presented and there was no discussion.

Motion by Doerr, seconded by Philpot to approve the July 18, 2023 consent agenda as presented. Bauer - YEA, Doerr - YEA, Philpot- YEA. Motion passes 3-0.

The consent agenda included Regular Minutes from June 27, 2023 Executive Board meeting, Minutes from July 7, 2023 Special Board Meeting, and Bills/Treasurer's Report for June.

NEW BUSINESS

Review and take action on Executive Session Minutes and Audio Tapes from the last six months. (January 2023-June 2023)

Mrs. Suey stated these minutes include compensation, directors evaluation, child rearing leave of absence, and salary increased for FY24. Mr. Bauer suggested to keep audio tapes closed because those include names of personnel, but open the minutes.

Motion by Doerr, seconded by Philpot to approve opening the minutes from the last six months (January-June 2023), but keep the audio tapes closed due to personnel as presented. Bauer - YEA, Doerr - YEA, Philpot- YEA. Motion passes 3-0.

Discuss Tentative FY24 Budget

Dee Tarter reviewed the FY24 NPT Proposed Budget FACTS sheet that was presented to the board. The Budget Hearing is scheduled for August 22nd at 8:45am.

Discuss and Take Action on FY24 Employee Health Insurance

Mrs. Suey reviewed the different Insurance Options presented to NPT from Bushue HR through Diamond Brothers in Taylorville. Some employees have requested that a PPO option be available. NPT employees will be able to choose from POS 2000 Gold, POS HSA and PPO 3500 Gold. After some discussion the board decided the employer will pay up to \$490.11 and the remaining balance will be the employee's responsibility, but the employee will not pay less than \$85.00 for Health Insurance. The employer will continue to pay 100% the life insurance premium benefit, which is now \$1.08. For Dental, the employer will pay \$34.81 toward all dental plans, if there is a remaining balance, that will be the employees responsibility and for Vision Insurance it will be 100% the employee's responsibility.

Motion by Philpot, seconded by Doerr to approve the insurance as presented. Bauer - YEA, Doerr - YEA, Philpot- YEA. Motion passes 3-0.

Discuss and Approve the hire of Karmyn Cox as a SLP for the 23/24 School Year.

Mrs. Suey was excited to recommend for hire, Karmyn Cox, as an SLP to serve NPT. Karmyn lives in Nokomis and will serve the Nokomis School District for her 23/24 placement.

Motion by Doerr, seconded by Philpot to approve the hiring of Karmyn Cox as a SLP for the 23/24 school year as presented. Bauer - YEA, Doerr - YEA, Philpot- YEA. Motion passes 3-0.

Open Discussion

There was no open discussion.

REPORTS

Director's Report

Mrs. Suey discussed Extended School Year Part two has started. It will run from July 24-August 3. NPT will be utilizing Criminal History Record Information (CHRI) procedures, as recommended by Buchue in regards to the processes taken when handling records containing FBI Criminal Justice Information. This policy will also be posted on our Website. Mrs. Suey provided the Comprehensive Plan Review/Update.

A schedule for After Hours and PD with a Purpose will be shared after NPT's opening meeting on August 7th. Mrs. Suey will have presenter sign ups on that date as well as workers for the after hours program. She will share that information as soon as it is finalized. Mrs. Suey will also be providing book studies again this year. The 1st book study will be on Help for Billy. NPT will purchase the book for anyone who wants to attend and they will receive CPDUs for attending.

Mrs. Suey is working on IEP schedules for next year, getting ISTAR ready for the rollover on August 1st, getting an open house set up for our new FACeS Classroom, preparing for opening day on August 7th, and getting the mentoring program for NPT staff organized as well as professional development for paraprofessionals in Pana.

Mrs. Suey is also working with ISBE to ensure that NPT receives some funding for the purchase of the activity van. She had to do some "extra steps" due to not having a school calendar, but she anticipates that we will be receiving some revenue for that. She also completed the survey for any unspent ESSER money, and they will be rolling over unexpended Funds into a FY24 Grant. Mrs. Suey will keep everyone updated.

There were no questions for Mrs. Suey.

Business Manager Report

Mrs. Tarter stated she sent Taylorville information for quarter 4 IDEA grant and is waiting for Pana to send expenditures to submit their IDEA grant. All TRS payments have been submitted by the deadline. She is also working on 941s, TRS Annual reporting, EIS Salary reporting, and PCG deadline. There were no questions for Mrs. Tarter.

CLOSED SESSION

Motion by Philpot, seconded by Doerr to move into closed session for the purpose of employment, evaluation, compensation, appointment, and discipline of personnel.
Bauer- YEA, Doerr- YEA, Hutchison-YEA. Motion passed.

Entered into closed session at 9:25 am.

Closed session concluded at 9:46 am

A motion made by Doerr and seconded by Philpot to re-enter regular session. No action from closed session needed to be made. Bauer- YEA, Doerr-YEA, Philpot-YEA. Motion passed.

MOVE TO ADJOURN AT 9:47 a.m.

Doerr made a motion to adjourn the meeting. Philpot seconded the motion. Motion passed by a voice vote.

Mr. Jason Bauer, President

Dr. Scott Doerr, Secretary