

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES NOON MEETING MINUTES
December 8, 2009**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at noon on Tuesday, December 8, 2009, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Mike Clayborne who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

The following School Board members were present during roll call:

Members Present: Mr. Mike Clayborne
Mrs. Amy Heyer
Mr. John Nail
Mr. Eddie Prather
Mr. Lee Tucker

Staff Present:	Dr. Randy Shaver	Mrs. Dale Warriner
	Mrs. Diana Ezell	Mrs. Julie Hinds
	Dr. Fred Hill	Dr. Derwood Tutor
	Mr. David Meadows	Ms. Patrice Tate
	Mrs. Linda Pannell	Mr. Bobby Sheffield
	Mr. Jim Turner	Mr. Kenneth Roberts

Mr. Clayborne announced a quorum and stated that the meeting was lawfully in session. Dr. Members of the press were also in attendance.

APPROVAL OF THE AGENDA

Upon a motion by Mrs. Heyer, seconded by Mr. Nail, the Board voted unanimously to approve the agenda as presented with the addition of one recognition.

Mr. Clayborne announced that the motion passed. The agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

Upon a motion by Mr. Tucker, seconded by Mrs. Heyer, the Board voted unanimously to approve minutes from the October 27, 2009 regular meetings as submitted. Upon motion duly made, seconded and carried, Mr. Clayborne declared the motion passed.

PUBLIC COMMENTS AND RECOGNITIONS

A. Public Comments

No requests for public comments were received for this Board Meeting.

B. Recognition – Resolution Honoring Retiring THS Principal Mac Curlee

President Mike Clayborne presented a Resolution adopted by the Tupelo Public School District Board of Trustees to retiring Tupelo High School Principal Mac Curlee. In his 40th year as an educator and 14th year at Tupelo High School Mr. Curlee will retire at the end of the semester. Mr. Curlee began as principal of Tupelo High School on July 1, 1996, after previously serving as principal at Oxford High School, Booneville, Pearl and Forest high schools for a total of 28 years.

COMMUNICATION TO THE BOARD

A. Community Drug Awareness Survey Follow-up Report

Assistant Superintendent Diana Ezell reviewed results from the recent Community Drug Awareness Survey by categories of respondents (community, parents, staff and students). A copy of the Community Drug Awareness Survey Follow-up Report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Calendar of Events for Selection of Tupelo High School Football Coach

Assistant Superintendent Fred Hill reported on the schedule of events for selection of Tupelo High School coach. A copy of Dr. Hill's written report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Score Reports Timeline

Assistant Superintendent Diana Ezell presented a timeline for receiving score reports of major state assessments. A copy of Mrs. Ezell's written report regarding a timeline for receiving score reports of major state assessments is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

D. Strategic Plan Quarterly Update Report

Mrs. Ezell reported to the Board actions taken during the fall semester towards reaching the goals of the TPSD Strategic Plan. A copy of Strategic Plan Quarterly Update Report is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

SUPERINTENDENT’S REPORT

A. Consent Agenda

In accordance with Dr. Shaver’s recommendations, Mr. Prather moved to approve and ratify the Consent Agenda as listed below:

1. Contractual Agreement #CO1038
Contracts for Rental of School Facilities #SFR115 and #SFR116
2. Donations #2009-2010-112 through #2009-2010-120
3. Acceptance of TPSD Grants #825, #1007, #1008, #1009 and #1010
4. Granted Permission to Advertise for Sealed Bids #BD1006 and #BD1007
5. Approved Request to Amend Contract with J. E. Vance and Company, P.A. to extend the deadline from December 15, 2009 to December 31, 2009. With this extension, the district will still be able to meet the state deadline requirement for the audit to be submitted on or by December 31, 2009.
6. Approved Addition and Deletion of TPSD Assets (addition of 27 items to the asset list and deletion of 5 items from the asset list) recommended by Finance Director Linda Pannell.

The motion was seconded by Mrs. Heyer and was approved unanimously by all members present. The President of the Board declared the motion passed.

A copy of the Consent Agenda report is marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Student Transfer Report

In Dr. George Noflin’s absence, Assistant Superintendent Fred Hill presented the Student Transfer Report for approval. Mr. Nail moved to ratify the administrative decisions in regard to the following student transfer requests:

- a. Approval of six (6) resident student transfers (in-district)
- b. Approval of two (2) nonresident student transfers (in-district)
- c. Admission of three (3) nonresident student transfers (tuition)
- e. Release of one (1) resident student

The motion was seconded by Mr. Tucker and was approved unanimously by all members present. The President of the Board declared the motion passed. A detailed copy of the Student Transfer Report is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Personnel Recommendations

Upon the recommendation of Human Resources Director Jim Turner and Superintendent Randy Shaver, Mr. Tucker moved to approve the Personnel Report which included the following items:

- a. Licensed Personnel
- b. Classified Personnel
- c. New Special Education Medical Assistant Position at Tupelo High School
- d. Substitutes

The motion was seconded by Mrs. Heyer and was approved unanimously. The President of the Board declared the motion passed. A detailed copy of the Personnel Report is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

D. Docket of Claims – November 1 through November 30, 2009

Mr. Nail reviewed the Docket of Claims prior to the meeting and recommended approval of the Docket of Claims for the period November 1 through November 30, 2009, Docket of Claims #79360 through #80252 for Accounts Payable Checks #57151 through #57689 in the amount of \$1,076,716.58. The motion was seconded by Mr. Prather and approved unanimously. The President of the Board declared the motion passed.

This affirms that the claims are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims for the period November 1 through November 30, 2009 is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

E. Financial Statements for Month-Ending October 31, 2009

Finance Director Linda Pannell submitted the Statement of Income and Expenditures through month-ending October 31, 2009, for consideration of approval. Mrs. Pannell stated that a listing by fund is available for the Board's information. On a motion by Mr. Nail, seconded by Mr. Tucker, the Board voted unanimously to approve the October 31, 2009 Financial Statements as submitted. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the October 31, 2009 Financial Statements is marked EXHIBIT 10 and held in the Exhibit Book of this meeting date and incorporated herein.

F. Student Discipline Report (Student #38)

In Dr. Noflin's absence, Superintendent Randy Shaver recommended ratification of the expulsion of Student #38 from the Fillmore Center for one calendar year for violation of TPSD Policy #JICDA.

Mr. Nail moved to ratify the above recommendation to expel Student #38 from the Fillmore Center for one calendar year. The motion was seconded by Mr. Prather and was approved unanimously. The President of the Board declared the motion passed.

Additional information regarding the abovementioned Student Discipline Report is marked EXHIBIT 11 and held in the Exhibit Book of this meeting date and incorporated herein.

UNFINISHED BUSINESS

A. Tupelo High School Additions and Renovations

Operations Director Julie Hinds presented a report on the proposed Tupelo High School Additions and Renovations Project.

<u>Phase I</u>	Estimated Cost: \$2,500,000
Project Descriptions:	C Building renovation for visual arts J Building renovations for administration and classrooms H Building Commons into six classrooms

<u>Phase II</u>	Estimated Cost: \$2,400,000
Project Descriptions:	D Building Fine Arts Renovation D Building Band Hall Addition D Building Show Choir Addition

Other Considerations:

- Cafeteria Expansion/Commons Space: Infill between the 9th Grade Building and the Cafeteria with a structure that would serve as overflow for the cafeteria as well as a commons space for freshmen waiting for pickup in the afternoon
- Canopy for upper classman between the Media Center and the Attendance Office
- Modify the Media Center Computer Lab for study group rooms
- Furniture for each phase or space: (9th grade Commons, J building Commons, Study Group Rooms)

A copy of the Tupelo High School Additions and Renovations Report is marked EXHIBIT 12 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Awarding of Advertised Bid #BD1005 Apple Computers/AARA Funds

Superintendent Randy Shaver and Finance Director Linda Pannell recommended that Advertised Bid #BD1005 for Apple Computers/AARA Funds be awarded to Apple, Inc. in the amount of \$285,955.15 for administrative, teacher and student laptops. This purchase will be funded by Title 1 and Special Education AARA.

Mrs. Heyer moved to award Bid #BD1005 for Apple Computers/AARA Funds to Apple, Inc. as recommended. The motion was seconded by Mr. Prather and was approved unanimously. The President of the Board declared the motion passed.

Detailed information regarding Bid #BD1005 Apple Computers/AARA is marked EXHIBIT 13 and held in the Exhibit Book of this meeting date and incorporated herein.

NEW BUSINESS

A. High School Advancement Academy

Assistant Superintendent Fred Hill introduced and listened to the Board's thoughts on information regarding a new and innovation program for over-aged middle school students.

Following Dr. Hill's presentation and discussion, on a motion by Mr. Tucker, seconded by Mrs. Heyer, the Board voted unanimously to approve the concept of the proposed High School Advance Academy and voiced their support to move forward with the initiative.

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

Dr. Hill's written report on the High School Advancement Academy is marked EXHIBIT 14 and held in the Exhibit Book of this meeting date and incorporated herein.

B. "The Tupelo Coach"

Assistant Superintendent Fred Hill and Tupelo High School Principal Mac Curlee led a discussion regarding the definition of "The Tupelo Coach." The definition included the code of ethics and attributes of "The Tupelo Coach" whereby the objective is to provide a wholesome environment in which participating in athletics will help the athlete develop positive attitudes toward himself/herself, teammates, coaches and competition. The coach will also strive to develop good sportsmanship and attributes of a well-rounded student athlete and communicates a vision of success in the classroom as well as in athletics, focusing on both the athlete and their future.

On a motion by Mrs. Heyer, seconded by Mr. Nail, the Board voted unanimously to approve and endorse the report outlining the definition of "The Tupelo Coach" and instructed Dr. Hill, Mr. Curlee and Athletic Director Danny Porter to communicate these expectations to district staff members involved in every aspect of the athletic program.

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed. A copy of "The Tupelo Coach" definition is marked EXHIBIT 15 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Consolidated Federal Program Application FY10 Revised Allocations

Federal Programs Director Dale Warriner presented the 2009-2010 TPSD Consolidated Federal Program Application Revised Allocations which will begin the amendment process to reflect the revised allocations:

Budget Allocations for Title I, Title II, and Title IV are listed below:

Title I	\$1,574,118	\$1,539,449
Title II	326,658	402,431
Title IV	<u>23,742</u>	<u>30,118</u>
Total	\$1,954,518	\$1,971,998

On a motion by Mr. Prather, seconded by Mrs. Heyer, the Board voted unanimously to acknowledge and approve the 2009-2010 Consolidated Federal Program Application Revised Allocations as presented.

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

D. Title III LEP Revised Funding Allocation for FY10

Mrs. Warriner reported that the Title III Limited English Proficient Grant has been approved for FY10. The original Title III allocation was in the amount of \$38,059.35, however, with the notification of approval, the allocation has been revised in the amount of \$48,460.00. Mrs. Warriner requested acknowledgement and approval of the revised Title III LEP Funding Allocation for FY10 which is an increase in the amount of \$10,460.00.

On a motion by Mr. Nail, seconded by Mrs. Heyer, the Board voted unanimously to acknowledge and approve the revised FY10 Title III LEP Funding Allocation (increase of \$10,460.00) as presented.

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

E. Tupelo Public School District Test Security Plan 2009-2010

Mrs. Dale Warriner presented for consideration for approval the Assurances and the TPSD Test Security Plan for 2009-2010. The following items were presented for review and approval:

- District Test Security Plan Section 1 – Signature Page
- Revised Appendix F of Mississippi Public School Accountability Standards, 2008
- Mississippi Code 37-16-4
- Mississippi Statewide Testing Calendar for 2009-2010

On a motion by Mrs. Heyer, seconded by Mr. Tucker, the Board voted unanimously to approve the Assurances and TPSD Test Security Plan for 2009-10 as presented. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the Assurances and TPSD Test Security Plan for the 2009-2010 school year is marked EXHIBIT 16 and held in the Exhibit Book of this meeting date and incorporated herein.

F. FY09 Title I, Part D, Subpart 2 Local Education Agency’s Neglected or Delinquent Facilities Application

Mrs. Dale Warriner presented for consideration for approval the 2009-2010 Title I, Part D Application for the Tupelo-Lee County Juvenile Detention Center with flow-through dollars through the Tupelo Public School District. Approval was requested for Title I-D Budget Allocations and Assurances.

Allocations	2007-2008	2008-2009	2009-2010
Title I-D	\$86,376.66	\$79,972.00	\$73,454

On a motion by Mr. Tucker, seconded by Mrs. Heyer, the Board voted unanimously to approve the FY09 Title I, Part D, Subpart 2 Local Education Agency’s Neglected or Delinquent Budget Allocations and Assurances as presented. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the above report is marked EXHIBIT 17 and held in the Exhibit Book of this meeting date and incorporated herein.

G. Revised Title I American Recovery and Reinvestment Act of 2009 (ARRA) Terms and Conditions

Mrs. Warriner reported that the on May 6th, Governor Barbour released Memo #12 along with an Exhibit to all grantors and recipients of AARA financial awards that included the standard award terms required by ARRA. On November 12th, the ARRA Award Terms Exhibit was revised and released by the Department of Finance and Administration. The ARRA award terms require that all financial assistance awards must be included as an Exhibit and incorporated herein.

A certification statement is to be completed by each district based on the revised Exhibit I and Exhibit II. The certification must be signed by each school district superintendent and board chairman indicating agreement to the revised ARRA terms and conditions. The original signed certification statement is due no later than December 18, 2009.

On a motion by Mr. Prather, seconded by Mr. Tucker, the Board voted unanimously to acknowledge and approve the certification statement which outlines the revised ARRA terms and conditions. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the above Revised Title I American Recovery and Reinvestment Act of 2009 Terms and Conditions Report is

H. Tupelo Public School District 2010 Regular School Board Meetings

Superintendent Randy Shaver presented a schedule of proposed TPSD Board of Trustees meeting dates for 2010 for review and discussion. Dr. Shaver explained that several meeting dates have been changed from the regular second or fourth Tuesday in an attempt to avoid known conflicts during 2010.

On a motion by Mr. Nail, seconded by Mr. Prather, the Board voted unanimously to approve the proposed TPSD Board of Trustees meeting dates for 2010 as presented.

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed. This action amends TPSD Policy #BEA-E Regular Board Meetings.

A copy of amended TPSD Policy #BEA-E Regular Board Meetings is marked EXHIBIT 19 and held in the Exhibit Book of this meeting date and incorporated herein.

MISCELLANEOUS BUSINESS

A. Future Agenda Items

No "Future Agenda Items" were discussed.

B. Executive Session – Student Case #37

President Mike Clayborne suggested to the School Board a temporary executive session to determine the need for a permanent executive session for the purpose of discussing a student matter.

On a motion by Mr. Tucker, seconded by Mrs. Heyer, the Board voted unanimously to enter temporary executive session for the purpose of determining a need for permanent executive session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

The room was cleared and the temporary executive session was called to order by President Mike Clayborne with the following people present: Mrs. Amy Heyer, Mr. John Nail, Mr. Eddie Prather, Mr. Lee Tucker, Mr. Mike Clayborne, Dr. Randy Shaver, Dr. Fred Hill, Mrs. Diana Ezell, and Ms. Patrice Tate.

The Executive Session was called to order and the Board first considered the reason for entering executive session. Upon a motion by Mr. Tucker with a second by Mrs. Heyer the Board voted unanimously to remain in Executive Session for the purpose of discussing a student matter. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

Mr. Clayborne reopened the meeting to tell all those in attendance the reason for going into Executive Session was to discuss a student matter.

Next, the mother of Student #37 addressed the Board regarding the student matter. Student #37 was also present during the session. After speaking to the Board the mother of Student #37 and Student #37 left the meeting.

Following a lengthy discussion, upon a motion by Mr. Tucker with a second by Mrs. Heyer, the Board voted unanimously to come out of Executive Session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

On a motion by Mrs. Heyer, seconded by Mr. Prather, the Board voted unanimously to support and ratify the decision made by the District Discipline Committee, Assistant Superintendent George Noflin and Superintendent Randy Shaver in this matter. However, Board instructed the administrators to communicate the mother's concerns with Mr. Harmon, Principal of the Fillmore Center, and to take proactive measures to improve the situation. The Board further instructed administrators to call the mother of Student #37 before 5:00 p.m. on Wednesday, December 9, 2009, regarding the proactive measures to be taken to improve the situation. In addition, the Board directed administrators to communicate these actions in writing to the parent of Student #37.

Having received a motion, second, and unanimous vote, Mr. Clayborne declared the motion passed.

ADJOURNMENT

On a motion by Mr. Prather, seconded by Mr. Nail the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 2:20 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Mike Clayborne, President

Amy Heyer, Secretary