



**Student Achievement & Outcomes Committee  
November 19, 2025  
MINUTES**

*The minutes presented within this document are a summary of the discussion that took place at the Student Achievement Committee meeting. To view the meeting in its entirety and hear full reports please go to: [November 19, 2025 SAC Meeting Recording](#)*

PRESENT Committee members: Jill Fitzsimons-Bula, Kara Ledger, Barbara Tedesco

ALSO PRESENT: Ken Bagley (Zoom), Carly Fortin, Laura Lanza, Melanie Vetrano, Leszek Ward, Iris White

**Call to Order**

Commissioner Ledger called the meeting to order at 6:30 p.m.

**Decision: Approval of Minutes from October 15, 2025 meeting**

*On a motion made by Commissioner Fitzsimons-Bula and seconded by Commissioner Tedesco, it was unanimously;*

**VOTED: to move the October 15, 2025 meeting minutes to the full Board of Education for approval.**

**Public Comment:** No public comment.

**Decision: 2026 Meeting dates**

*On a motion made by Commissioner Tedesco and seconded by Commissioner Fitzsimons-Bula, it was unanimously;*

**VOTED: to table the 2026 meeting dates to the December SAC meeting.**

**Information: Curriculum Process Overview**

Carly Fortin, Chief of Academics, presented an overview of the curriculum process for Bristol Public Schools. The Bristol Public Schools curriculum process is a multi-year cycle that emphasizes a shared vision and ongoing refinement. It involves a multi-stage approach—learning, writing, implementation, and refinement—guided by documents like the Vision of the Graduate and a focus on equity and stakeholder involvement before and after formal Board of Education approval.

Questions and comments followed.

**Decision: Personal Finance curriculum revision**

Laura Lanza, Secondary STEM Supervisor, presented the curriculum revision for Personal Finance. This course provides students with the essential knowledge and skills to manage their personal finances and make informed financial decisions. Through real-world applications, interactive projects, and hands-on activities, students will learn about

behavioral economics, budgeting, banking, credit, paychecks and taxes, introductory investing, and retirement planning. By the end of the course, students will develop responsible financial habits. This class empowers students with the confidence to make smart financial choices, setting them up for lifelong financial success.

Comments followed.

*On a motion made by Commissioner Fitzsimons-Bula and seconded by Commissioner Tedesco, it was unanimously;*

**VOTED: to move the Personal Finance Curriculum Revision to the full Board of Education for approval.**

**Decision: PLTW Civil Engineering and Architecture curriculum revision**

Mrs. Lanza presented the curriculum revision for Civil Engineering and Architecture. Civil Engineering and Architecture is a specialization course in the PLTW Engineering Program. Students are introduced to important aspects of building and site design and development. They apply math, science, and standard engineering practices to design both residential and commercial projects and document their work using 3D architectural design software. Utilizing the activity-project-problem-based teaching and learning pedagogy, students will progress from completing structured activities to solving open-ended projects and problems that require them to develop planning, documentation, communication, and other professional skills.

Questions and comments followed.

**Information: 2024-2025 On-Track Graduation Rate**

Mrs. Fortin and Melanie Vetrano, Bristol Eastern High School Assistant Principal, presented the on-track graduation data from the 2024-2025 school year. The district's On-Track Rate reached 88.9%, the highest since 2019, driven by significant gains across all student subgroups, particularly those receiving specialized instruction (+6.7%). Key strategies included the use of On-Track Counselors, targeted math course restructuring (Everyday Math), and enhanced vertical articulation between middle and high schools, with the next focus being more immediate interventions and a deeper data analysis of students who receive specialized instruction.

Questions and comments followed.

There being no further discussion, Commissioner Ledger adjourned the meeting at 7:54pm.

Respectfully submitted,

***Katlyne Laprise***

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