

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Amanda Del Bosque
ADDRESS: Sachse, TX
POSITION: Administrative Assistant
DEPARTMENT: Dual Credit, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Sundyne LLC	11/18 – 03/20	Executive Administrative Assistant
Freese & Nickols	11/17 – 08/18	Executive Support
MW Group	06/17 – 11/17	Human Resources Project Coordinator
Brinker International	12/15 – 02/17	Human Resources Executive Assistant
Energy Future Holdings	06/13 – 07/15	Human Resources Executive Assistant
DJS Intl Services Inc	09/12 – 06/13	Operations Assistant

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
University of Texas	2010	B.S., Psychology