

BEAVER LAKE PARK COMMITTEE  
**DRAFT MEETING MINUTES**  
DATE June 23, 2025 at 5:30 p.m.  
Howard Male Conference Room

COMMITTEE MEMBERS PRESENT: Gerald MacArthur, Pamela Kirchoff, Kevin Osbourne, Mike Rhodes

Beaver Lake Park Managers Earl Martin and Marcia Martin

OTHERS PRESENT: Wayne & Linda Mischloney, Mike McCorry, Earl Martin, Jr.

Chair MacArthur called the meeting to order at 5:39 p.m.

Chair MacArthur reported that he would be leaving Beaver Lake Committee and that Michael Rhodes will be joining. It was moved and seconded to nominate Pamela Kirchoff as new Point Person. Unanimous vote.

### **MANAGER MONTHLY REPORT**

Beaver Lake Park Managers Earl Martin and Marcia Martin presented the following for discussion:

Managers and staff continue to work on clean-up. Managers mentioned that there a few trees that will need attention – need to figure out how to get dead tops down.

Managers and hosts are also in process of assembling tables for the deck in day park, with the goal to have them on the deck by the end of the week. Solar lights have been installed. Plans to stain the deck some time after end of July with clear coat once year of curing is completed.

Managers reported there have been some recent issues with electric: breakers popping – some overload on electrical boxes. Presume it is weather related due to the extreme heat.

Reported that some campers have been inquiring about events. With inability to do raffles, unsure how to raise funds to be able to host events. **Kevin Osbourne moved that we ask Jesse Osmer to investigate ability to do 50/50 in parks. Mike Rhodes seconded. Unanimous vote. Manager Marcia Martin will get copy of these minutes to Jesse Osmer for that purpose.** Pam Kirchoff inquired whether park still accepts can/bottle donations. Managers reported that there have been some turned in but takes a lot of those to make a few dollars.

Managers mentioned that there has been a delay in Camp Host processing due to lack of communication from Commission to the Commissioner's office. Still waiting for Mischloneys' approval. Human Resources never heard anything. Once advised of park action on June 11<sup>th</sup>, proceeding, but led to discussion regarding the issue of communication, need for minutes to come out faster so actions can be taken.

As for upcoming maintenance, Manager Earl Martin reported that there some pieces of equipment that need repairs – specifically a weed-whacker and an ignition switch on the zero turn; will be working on those in the near future.

There have been complaints from campers re: mold in bathrooms. Ventilation inadequate – fans on timers. Tom Spaulding and Earl Martin added ventilation thru turbine fans a few years back and managers have added door stops to leave doors open when not in use to allow for better drying. Need to figure out what else can be done.

Manager Martin also reported that the AC unit on the residence was running poorly and he had Weinkauff coming out to look at that.

## **OLD BUSINESS**

2025 Youth & Rec Grant - . Discussion regarding grant and companies that have ADA compliant playground equipment. Managers still reviewing info from Sinclair Recreations and have other books and resources to research to see what we can get for the amount of the grant. Manager Earl Martin has also reached out to Sinclair and am awaiting reply.

AED replacement pads and battery have been received and all set.

Lawnmower – still just have one quote; Managers will get at least one more.

Generator hook up – Neil from Gator Electric came out to look at and will provide a quote  
Kevin Osbourne advised that some of the old generators at the county are being replaced by a grant and Parks may be able to get some of those; parks would only have to spend the money to wire them in

## **BUDGET –**

Managers reported that the Treasurer has indicated there will need to be a budget adjustment on the Merchant Service Fees. Discussion regarding line item transfer versus budget adjustment. Need to look at what other parks have budgeted for and talk with Treasurer. Anticipate further discussion at full Parks meeting.

## **NEW BUSINESS**

Discussion regarding issue Managers have been having with vendor of games in the recreation center. Vendor has failed to respond for several years to calls to fix and/or come in and remove the failed equipment. Managers prepared a proposed letter to said vendor. Kevin Osbourne suggests to have Commission send a certified letter, return receipt requested, to Scott Banasch to remove them or Commission will charge storage effective August 1, 2025. **Committee requests to have this item added to agenda.**

Local ordinance – Managers had reviewed and prepared an excel sheet with some comments and suggestions. Jerry MacArthur has reviewed and spoke with Lucille Bray. He added his comments to the sheet. Ms. Bray will be reviewing and bring to next full Park's meeting.

OTHER:

Recess to do walk thru in park. Reconvened -

Kevin Osbourne suggests that we make a project list. Manager Martin confirmed that the issues of trees and bathroom renovations should be added to capital outlay projects.

ADJOURNMENT: The meeting adjourned at 7:28 p.m.

**\*Next Meeting: DATE Monday, July 28, 2025 at 4:30 p.m. at HMCR**

Respectfully Submitted,

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Pamela Kirchoff, Beaver Lake Point Person

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