



BOARD OF SCHOOL TRUSTEES
KELLER INDEPENDENT SCHOOL DISTRICT

350 KELLER PARKWAY
KELLER, TEXAS 76248
PHONE: 817-744-1000
FAX: 817-337-3261

3G. Action

TO: BOARD OF TRUSTEES

DATE: May 24, 2004

ACTION: APPROVAL OF AMENDMENT TO THE 2004-2005 AGREEMENT FOR FOOD MANAGEMENT SERVICES FROM CHARTWELLS, INC.

As reported at the May 10, 2004 Board Meeting, Chartwells School Dining Services began their contract with Keller ISD in the 2003-2004 school year. As required by the Texas Education Agency (TEA), the yearly renewal of contracted food service operations must be approved by the district and TEA prior to the beginning of the next school year. The agency requires that the contracts be forwarded for their review prior to the end of May. Attached is a copy of the addendum to the contract that is modifying the guarantee for the 2004-2005 school year. The guarantee is presented with conditions by Chartwells. The amount of the guarantee is \$120,786. Also included in the addendum are conditions that may be negotiated as adjustments to the guarantee if they create a financial burden during the course of the contract year. The final determination will be negotiated between the Board of Trustees and Chartwells. The district retains the right to the fund balance as of the year-end audit for the 2003-2004 school year.

Attached are the contract amendments. The district's legal counsel has reviewed this contract amendment and suggestions for clarification and current law have been incorporated.

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The administration recommends that the Board of Trustees accept the amendment to the 2004-2005 agreement for food management services from Chartwells, Inc.

Respectfully submitted,

Kent V. Morrison, III
Assistant Superintendent of Finance