

**Eden Prairie School Board**  
**Board Development Committee Meeting Minutes**  
**Friday, January 29, 2021**  
Via Zoom Conferencing

*Charter per Board Policy GP 4.8: This committee will ensure ongoing Board development and oversee self-monitoring of the Board's performance related to Governance Process and Board Management Delegation policies.*

**Committee Members:** Beth Fletcher, Aaron Casper, Adam Seidel

Agenda Items

1. Welcomes and Introduction
2. Approve Agenda
3. Purpose and Mission of the Committee
4. DISC Assessment Update
  - a. Seidel will work with Susan Hintz to schedule the DISC session then coordinate with the board
5. Planning and Creation of 2021 Proposed Board Development Annual Plan
  - a. The committee reviewed the 2020 BDC plan and begin creating the 2021 plan as below
6. Future Meeting Schedule
  - a. The Committee agreed to meet the Wednesday following monthly Board Workshops at 9:30 am through June, with the exception of the February meeting, which was set for Thursday, Feb 11 at 10 AM
7. Adjournment

**2021 Proposed Board Development Committee Yearly Plan (subject to change)**

<p><b>Quarter 1, 2021 (Jan-Mar)</b></p> <ul style="list-style-type: none"> <li>- Emphasize Mentoring Opportunities/Procedures for New Board Members</li> <li>- Feb: Finalize DISC Assessment Scheduling with Susan Hintz</li> <li>- Continue to Develop the Yearlong Committee Plan</li> <li>- Gather and reorganize existing committee Google Doc into central, district-controlled location</li> <li>- Follow up as Committee and with the Board after the Agenda workshop (and subsequent training workshops)</li> </ul>
<p><b>Quarter 2, 2021 (Apr-June )</b></p> <ul style="list-style-type: none"> <li>-Work with Board to develop continued Board development agenda for quarters 3 and 4 including major BDC workshop topic or event</li> <li>-May: Mechanics of monitoring follow up and debrief</li> <li>-Process and scheduling ideas for Agenda Setting Meeting third member</li> </ul>
<p><b>Quarter 3 2021 (July-Sep )</b></p> <ul style="list-style-type: none"> <li>-Execution of topics from Q2</li> </ul>
<p><b>Quarter 4 (2021 Oct-Dec)</b></p> <ul style="list-style-type: none"> <li>-Develop ideas and bring to Board proposals for 2022 major consultant/training topics</li> </ul>
<p><b>Remaining Items</b></p>