

# MINUTES OF THE REGULAR WOODBRIDGE BOARD OF EDUCATION MEETING

Monday, June 20, 2016  
BRS Library Media Center

**CAPSS SUPERINTENDENT/STUDENT AWARD RECOGNITION:** The Board recognized six (6) Grade 6 students. This award is designed to recognize students who contribute to school, peers and/or community; achieve relative to their ability and/or display leadership and/or qualities of citizenship. This award is not based on academic achievement. Teachers, parents and families of each student were in attendance. Superintendent Stella and the Board congratulated the six recipients, their families and teachers.

**CALL TO ORDER:** Ms. Hamilton, Chair called the Public Session back to order at 7:04 PM.

**BOARD MEMBERS PRESENT:** Ms. Margaret Hamilton, Chair; Dr. Steve Fleischman, Vice Chair; Ms. Chris Jaffe, Secretary; Ms. Lisa Connor, Ms. Keri Matthews, Mr. Garrett Luciani and Ms. Lynn Piascyk.

**STAFF:** Dr. Guy Stella, Superintendent; Al Pullo, Director of Business Services/Operations; Analisa Sherman, Assistant Principal; Clare Kennedy, Special Services Director and Marsha DeGennaro, Clerk of the Board.

**MEMBERS OF THE PUBLIC:** Tim Kelley, Jessica Cebulski, PTO: Maria Kayne, BOS Liaison; James Crawford, Carson Echeverry, Kim Franklin, Kevin McHugh, Visna Ngov, Danielle Ulacco, teachers; Christine Wallace, Jane Roddy, Cafeteria Task Force; and Pua Ford, community.

**CORRESPONDENCE** – None

**PUBLIC COMMENT** – None

## **CONSENT AGENDA**

### **MOTION #1 – CONSENT AGENDA**

Move that we approve the consent agenda as presented.

Dr. Fleischman

Second by Ms. Matthews

**UNANIMOUS**

The Board ratified the renaming of the BRS Library Media Center to the Stella Library Media Center.

### **MOTION #2 – RENAMING OF LIBRARY**

Move that the BRS Library Media Center be renamed the Stella Library Media Center.

Dr. Fleischman

Second by Ms. Matthews

**UNANIMOUS**

## **REPORTS**

**PTO Update** – Mr. Kelley informed the Board that over \$30,000 was raised during the 2015/16 SY. At least two special activities were funded for each grade level. In addition, the PTO purchased a new weather station and classroom laptops. The Board thanked Mr. Kelley for his contributions and efforts over the past several years and wished him well in his future endeavors. Ms. Jessica Cebulski will be the incoming president.

**Superintendent's Report** – Superintendent Stella highlighted the WBRS News, the Sixth Grade Graduation Ceremony, the end of the school year, completion of the building upgrade and Ribbon Cutting Ceremony, summer programs and the impact technology has on student learning.

**Technology Plan Update** – Mr. Crawford and Ms. Ulacco presented the recently revised Technology Plan for submission to the Connecticut State Department of Education (CSDE). This plan will focus on the home/school connection, capturing and maintaining student work from Grades 1- 6 as well as the efficiency and effectiveness for how we use technology to

support the educational mission and moving forward. Since technology is a tool as well as a language, suggestions were made for students to have early exposure to coding.

**MOTION #3 – TECHNOLOGY PLAN 2016-2020**

Move that we approve the 2016-2020 Technology Plan for submission to the Connecticut State Department of Education.

Dr. Fleischman

Second by Ms. Matthews

**UNANIMOUS**

*Café Task Force Update* – Ms. Wallace presented an overview of the Task Force and the various activities utilized to enhance student menu and selection offerings during the 2015/16 school year.

*Parent Survey Update* – Mr. Crawford reviewed the results of the Parent Survey conducted between May 15 – June 16. The same survey was given to attain accurate comparison values to the 2014 survey. A different delivery method was used for this survey, with reminder emails sent early morning as well as evening. Overall there was a 50% increase in the response rate. As was done in the 2014 survey, neutral responses were not included in either the positive or negative calculations. It was suggested that within the individual response categories an in-depth analysis be done to determine what percentage of the parent base responded accordingly.

*Finance Committee* – The Finance Committee met on June 12 to review the monthly financials approved under the Consent Agenda as well as the proposed 2016/17 Cafeteria budget, inclusive of a slight pricing increase, and the reconciliation of the 2016/17 budget, inclusive of additional cost savings in various line items.

**MOTION #4 – 2016/17 CAFETERIA BUDGET**

Move approval of the 2016/17 Cafeteria budget as presented.

Ms. Hamilton

Second by Ms. Matthews

**UNANIMOUS**

**MOTION #5 – 2016/17 BUDGET RECONCILIATION**

Move approval of the 2016/17 Budget as revised.

Ms. Hamilton

Second by Ms. Matthews

**UNANIMOUS**

*Facilities Committee* – No Report.

*CABE Liaison* – No Report.

**NEW BUSINESS**

*PMH Grant* – Ms. Kennedy provided an overview on the annual submission of the Primary Mental Health Grant in support of Project Safe.

**MOTION #6 – PRIMARY MENTAL HEALTH GRANT**

Move that we approve the 2016/17 Primary Mental Health Grant for submission to the Connecticut State Department of Education.

Dr. Fleischman

Second by Ms. Matthews

**UNANIMOUS**

**Certified Staff Appointments**

Superintendent Stella presented three certified staff appointments to fill the vacancies created from retirements.

**MOTION #7 – CERTIFIED STAFF APPOINTMENT (CROCCO, CLEVELAND & FRANKLIN)**

Move that we ratify the appointments of Larissa Crocco at a salary of \$54,963, MA, Step 5; Meaghan Cleveland at a salary of \$62,208, 6<sup>th</sup> Year+15, Step 6 and Kim Kline Franklin at a salary of \$56,212, Sixth Year, Step 4, all effective July 1, 2016.

Dr. Fleischman  
Second by Ms. Matthews  
**UNANIMOUS**

**Micro-turbine Contract**

Superintendent apprised the Board that, as part of the building upgrade project, this specialized, sophisticated equipment would require a preventative maintenance contract. The contract has been reviewed by Board Counsel and the yearly cost included in the operating budget.

**MOTION #8 – MICRO-TURBINE CONTRACT**

Move that we authorize the Superintendent and/or designee to enter into a multi-year contract with RSP Systems for operation/use of the Capstone Micro-turbine.

Dr. Fleischman  
Second by Ms. Matthews  
**UNANIMOUS**

**Authorized Signer**

As required, when a change in leadership occurs, the incoming superintendent is designated as an authorized signer.

**MOTION #9 – AUTHORIZED SIGNER**

Move that we approve Robert Gilbert as an authorized signature and representative for the Woodbridge School District, effective July 1, 2016.

Dr. Fleischman  
Second by Ms. Jaffe  
**UNANIMOUS**

Superintendent Stella extended a sincere thank you to the Board, staff, children, parents and community-at-large for the naming of the Library Media Center in his honor, the numerous celebrations that were held and for the 10.5 wonderful years he spent in Woodbridge.

**PUBLIC COMMENT** – None

The Board entered Executive Session to review the contract for the Business Manager, conduct the evaluation of the Superintendent and review a personnel request related to non-certified supervisory policies.

**MOTION #10 – EXECUTIVE SESSION**

Move that we enter Executive Session (8:43 PM).

Dr. Fleischman  
Second by Ms. Piascyk  
**UNANIMOUS**

**BOARD MEMBERS PRESENT:** Ms. Margaret Hamilton, Chair; Dr. Steve Fleischman, Vice Chair; Ms. Chris Jaffe, Secretary; Ms. Lisa Connor, Mr. Garrett Luciani and Ms. Lynn Piascyk.

**STAFF:** Dr. Guy Stella, Superintendent.

**MOTION #11 – RETURN TO PUBLIC SESSION**

Move that we return to Public Session (10:05PM).

Dr. Fleischman  
Second by Ms. Hamilton  
**UNANIMOUS**

**MOTION #12 – BUSINESS MANAGER CONTRACT**

Move that we ratify the contract for the Director of Business Services/Operations as revised and approve a salary of \$113,435 for the 2016/17 school year and extend the contract to 2018/19.

Dr. Fleischman

Second by Ms. Jaffe

**UNANIMOUS**

The Board tabled discussion on the Non-Certified Supervisory policies.

**MOTION TO ADJOURN:** (10:10 PM)

Ms. Jaffe

Second by Ms. Hamilton

**UNANIMOUS**

Recorded by Marsha DeGennaro, Clerk of the Board