

**WE INNOVATE****WE EMBRACE EQUITY****WE COLLABORATE**

## **APPROVAL OF BOARD MEETING MINUTES**

### **POLICY ISSUE/SITUATION**

Enclosed are the minutes for:

- December 14, 2015 Business Meeting

### **BACKGROUND INFORMATION**

Minutes of the School Board's Business Meetings, Work Sessions, Public Hearings and Special Sessions are presented to the Board for approval at School Board Business Meetings.

### **RECOMMENDATION:**

**(16-623)** BE IT RESOLVED that the minutes of the above School Board meetings be and hereby are approved.

**District Goal:** WE empower all students to achieve post-high school success.

The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.

**Business Meeting****December 14, 2015****Board Members Present:**

Anne Bryan, Chair  
Linda Degman, Vice Chair  
Susan Greenberg  
LeeAnn Larsen  
Eric Simpson  
Becky Tymchuk  
Donna Tyner

**Staff Present:**

Jeff Rose	Superintendent
Carl Mead	Deputy Superintendent of Teaching & Learning, Human Resources & Information Technology
Ron Porterfield	Deputy Superintendent of Operations & Support Services
Steve Langford	Chief Information Officer
Sue Robertson	Chief Human Resource Officer
Maureen Wheeler	Public Communications Officer
Claire Hertz	Chief Financial Officer
Jon Bridges	Administrator for Instructional Accountability
Nicole Will	Administrator for Curriculum, Instruction & Assessment
Robin Kobrowski	Administrator for Curriculum, Instruction & Assessment
Mike Chamberlain	Executive Administrator
Matt Casteel	Executive Administrator
Barbara Evans	Executive Administrator
John Peplinski	Administrator for Instructional Digital Design
David Williams	Administrator for Government Relations
Danielle Sheldrake	Executive Administrator for Student Services
Sho Shigeoka	Administrator for Equity & Inclusion
Ginny Hansmann	Chief Academic Officer
Toshiko Maurizio	Director for ELL Services
Gayellyn Jacobson	Administrator for Fiscal Services
Dick Steinbrugge	Executive Administrator for Facilities

**Visitors: 95****Media: 1****Call Meeting to Order – Anne Bryan**

School Board Chair Anne Bryan called the meeting to order at 6:31 p.m. Vanessa Memmott, Highland Park Middle School student led the group in the Pledge to the Flag.

## **Recognition of Students, Staff and Community**

The Board recognized the following individuals for their outstanding achievement and contribution to the Beaverton School District and the community. The following recognitions exemplify the Pillar of Excellence.

Highland Park Middle School was recognized for receiving a \$10,000 innOVATION STEAM Grant Award by the Ovation Foundation, the President's Committee on the Arts and the Humanities (PCAH), and Americans for the Arts (AFTS), in cooperation with the Congressional STEAM Caucus.

Nance Case was recognized for being named 2015-2016 Civic Educator of the Year, presented by the Classroom Law Project. Senator Elizabeth Steiner-Hayward also named her Civic Scholar for Senate District 17.

## **Board Procedures – Anne Bryan**

Anne Bryan asked for any changes to the agenda. There were no changes to the agenda.

## **Public Participation**

- Karen Hoffman, BEA President, reported that a collaboration model was developed and is being implemented at all elementary schools this year. They have found that there is not enough time to do the work adequately. They are working on a plan for more instructional time and more time for teachers to collaborate.
- Bob Rayborn addressed the Board regarding the process for the high school boundary adjustment. He encouraged the Board to review his process and consider making a change.
- David Strayer stated that, as planning is underway for the new Vose Elementary School building, it is the right time to think into the future. The current plan for the school is not big enough to meet the needs of the current student population.
- Manuel Sanchez, PTO President at Vose Elementary School, suggested to the Board that the current Vose building plan is not large enough. Please consider making the school larger.
- Evelyn Goodman, Sunset High School student, stated that she does not want to be transferred to Beaverton High School. The IB Program is important to her.
- James Weider asked for more access to the options programs.
- Marc San Soucie, Beaverton City Council Member, encouraged the Board to approve the Hillsboro School District and the Beaverton School District land swap.
- Mialynn Wessels and Naomi Delgadillo, Southridge High School students, spoke to the Board regarding their support for the AVID program.
- Brian Torres, Springville K-8 teacher, spoke to the importance of keeping the middle school intact. He encouraged the Board to keep the 6<sup>th</sup> grade at Springville for the next school year.
- Emerson Brady, Springville K-8 graduate, explained to the Board what attending the middle school at Springville K-8 meant to her and his education. She encouraged the Board to keep the program.
- Sherri Paru is concerned with the change to the Springville K-8 middle school. She asked that they keep the 6<sup>th</sup> grade next year.
- Travis Hansen asked the Board to please keep the 6<sup>th</sup> grade at Springville K-8 next year.
- Jessica Hadley reported to the Board regarding what attending the Springville middle school program did for her, she encouraged the Board to keep the program.
- Daniel Eremeyeff also reported how attending the Springville middle school program prepared him for high school.
- Ben Keeney explained how the expeditionary learning system at Springville K-8 helped him prepare for high school. He asked the Board to keep the program intact.

## **Board Communication**

### **A. Individual School Board Member Comments**

- Donna Tyner reported attending PTO meetings at Aloha High School and Aloha Huber Park K-8. She also reported attending the Aloha community tree lighting ceremony. It was a great event.
- Linda Degman thanked Marc San Soucie for addressing the Board regarding the land swap with the Hillsboro School District.
- LeeAnn Larsen attended the AVID conference in San Diego. It was an inspiring time hearing from educators who want success for their students.
- Anne Bryan thanked NIKE for providing funds for the AVID conference in San Diego. The AVID goal is aligned perfectly with our new District Goal: WE empower all students to achieve post-high school success. She is also thankful for engaged students and community members.

### **B. Superintendent's Comments**

- Superintendent Rose assured the Board and the community that the boundary adjustment criteria is constantly being reviewed and is always front and center at the meetings. The community input is valuable and being read, reviewed and considered.

At the next Boundary Adjustment meeting on December 17, 2016 a new “learning map” will be presented to the boundary adjustment committee for discussion. On Thursday, January 21, 2016 in the Five Oaks Middle School Commons the preliminary recommendations will be presented for public preview and to solicit input.

## **Reports**

### **A. School Board Presentations**

- Beaver Acres – Stacy Geale, Carrie Ferguson  
Stacy Geale reported that Beaver Acres Elementary School has 788 students with 67% Free & Reduced Lunch. The school has 25 languages other than English.

They are particularly proud of their continued collaboration. They brought 5 schools together for a collaborative professional development event. The Future Ready Grant is both a success and a challenge. They work with their Library Instructional Technology Teacher to plan professional development that is relevant and timely while at the same time supporting teachers and students with the necessary resources.

Stacy invited the Board to attend their upcoming Future Ready Kick Off event on January 14, 2016 from 6 – 7:30.

Questions and comments from the Board:

- What are you using the 3D printers for? *Students are working on an engineering project in science and at the end of the project they will be able to print their creations.*
- At the end of the year, with the grant in place, what will your students say about how the grant affected their learning? *I think they will say “learning was more fun and engaging”.*
- Bethany – Rafael Montelongo  
Rafael Montelongo reported that Bethany Elementary School has 560 students with 17% Free & Reduced Lunch. The school has 19 home languages other than English.

The biggest challenge is making continual, steady, and linear progress toward closing the achievement gap between subgroups. While they have experienced many successes, they still see pockets of decreased performance from time to time.

Some of the innovations that they have put in place include:

- The Watch DOGS program
  - A 9 week summer school program
  - An After School Homework Club starting in January.
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- What is the number and ages of students that will be involved in the After School Homework Club and how are they transported afterward? *The program is for 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> graders and transportation is the biggest challenge they are dealing with right now. They hope to juggle things around and find money in the budget to bus the students home.*
  - Congratulations on being named one of the top 50 Elementary Schools in American Public Education by “TheBestSchool.org”.
  - Where did you get the idea for the Watch DOGS program? *That idea came from a parent that saw it in action in Forest Grove.*
  - Do volunteers or teachers run the After School Homework Club? If teachers how are they being compensated? *We have extended contracts for 2 certified staff, changed the work hours for 2 classified staff and have extended pay for 2 other classified staff members.*

#### **B. Beaverton Student Advisory Committee**

Saitoti Meekisho, President, Ava Young, and Shareef Achekzai reported that the students asked themselves the question “what is our role in light of threats of violence?” As they discussed this topic they decided to create Public Service Announcements for teaching what is the right thing to do in rumored threats of violence. They will start that project in January.

They continue to work on the Equity and Communication videos.

#### **C. School Board Committee Updates**

- Planning Subcommittee – LeeAnn Larsen  
LeeAnn reported that the Planning Subcommittee reviewed and updated the process for School Board Policy review. She presented the proposed process and asked Jeff Rose and Anne Bryan to review School Board Policies BF – Policy Development and BFC – Adoption and Revision of Policies to determine if they are up to date.
- Advocacy Committee – Susan Greenberg  
Susan reported that the Washington County Education Forum will be held on January 21, 2016. She asked that everyone RSVP to Kim at the Hillsboro School District. She also reported that the committee is working on the Legislative Breakfast.

#### **D. ELA Adoption Update**

Nicole Will and Robin Kobrowski reported that in May 2015 the Board approved the English Language Arts Report – Phase I. Nicole and Robin showed the current progress being made through a video. They explained that the writing workshop model allows for one on one time with students.

Donna Tyner stated that it was a pleasure serving on the ELA committee to witness the enthusiasm of the teachers.

**E. Financial Update – Claire Hertz**

Claire Hertz reported that 5% of the General Fund was transferred to the Sustainability Fund and will be adjusted annually. The projected ending fund balance is 6.6%.

The Audit committee finished their work; the CAFR will be presented later in the meeting tonight.

**Break 8:10 – 8:20 p.m.**

**Discussion Items**

**A. First Reading of School Board Policies – Sue Robertson**

Sue presented GAB – Position Descriptions to the Board for a first reading.

There were no further questions or comments. Policy GAB – Position Descriptions will return for a second reading in January.

**Action Items**

**A. Comprehensive Annual Financial Report (CAFR) (15-611) – Claire Hertz, Rob Drake**

Rob Drake, Audit Committee Chair, reported that the BSD staff did an outstanding job this year on the Comprehensive Annual Financial Report. The independent auditors found no issues with the report. The community can be assured that the money is being handled appropriately.

Claire thanked Rob Drake for chairing the Audit Committee. She also thanked Jason Guchereau for his work on the report.

There is a vacancy on the Audit Committee. The call for volunteers to fill the vacancy will begin in January 2016.

LeeAnn Larsen moved that the School Board receive the Comprehensive Annual Financial Report for the year ended June 30, 2015 now on file in the Office of the Chief Financial Officer.

Donna Tyner seconded and the motion passed unanimously.

**B. Approval of Financial Goals for 2016 – 2017 (15-612) – LeeAnn Larsen, Eric Simpson**

Eric Simpson reviewed the proposed Financial Goals for 2016-2017. There were no further questions or comments from the Board.

Eric Simpson moved to approve the proposed Financial Goals for 2016-2017 budget year.

Donna Tyner seconded and the motion passed unanimously.

**C. Approval of Math Project Team Membership (15-613) – Robin Kobrowski**

Robin Kobrowski presented the proposed Math Project Team Membership and asked the Board to affirm the selection.

Donna Tyner noted that diversity on the team was missing. Robin explained that they received a total of 35 applicants after extending the application deadline. 29 applicants were selected for the team.

High School administrators will select students to be added to the team. They will also ask students on the Student Board Advisory Team.

**D. Beaverton School District/Hillsboro School District Boundary Adjustment Approval and Resolution (15-614) – Jeff Rose, Anne Bryan**

Anne Bryan asked if there were any further questions or concerns from the Board.

LeeAnn Larsen expressed concern for some of the landowners in the south Hillsboro area. They purchased their property purposely to be in the Beaverton School District and feel this is a disservice to them.

Becky Tymchuk moved to adopt the resolution to formally approve the boundary adjustment between the Beaverton School District and the Hillsboro School District.

Linda Degman seconded and the motion passed 6 – 1 with LeeAnn Larsen opposing.

**E. Consent Agenda**

LeeAnn Larsen moved to accept the Consent Agenda.

Susan Greenberg seconded and the motion passed unanimously.

**1. Personnel (15-615)**

BE IT RESOLVED that the employee(s) who are recommended herein for administrator and teacher elections, leaves of absence, and resignations/terminations are accepted by the School Board as submitted at this meeting.

**2. Approval of Board Meeting Minutes (15-616)**

BE IT RESOLVED that the minutes listed below be and hereby are approved for:

- November 16, 2015 – School Board Business Meeting

**3. Public Contracts (15-617)**

BE IT RESOLVED that the School Board authorizes the Superintendent or a designee to obligate the District for the public contract items as submitted at this meeting.

**4. Grant Report (15-618)**

BE IT RESOLVED that the School Board and Superintendent received this report as an information item.

**5. Designate Signatories for Student Body Accounts (15-619)**

BE IT RESOLVED that, in accordance with the provisions of ORS 328.441, the School Board of Beaverton School District designates the individuals as student body fund signatories of the listed schools for the 2015-16 fiscal year as submitted.

**6. Strategic Plan Approval (15-620)**

BE IT RESOLVED that the School Board approves the updated District Strategic Plan.

**7. Division 22 Assurances (15-621)**

BE IT RESOLVED that the School Board receives the report and directs the Superintendent to develop plans for remedying any area of non-compliance.

**Closing Comments – Anne Bryan, Jeff Rose**

Jeff Rose wished the Board and all the staff a restful and relaxing Winter Break. He also wished Maureen Wheeler a very happy birthday.

School Board Chair, Anne Bryan, thanked the staff and Board for their hard work preparing for the meeting.

The next meeting is a Business Meeting on Tuesday, January 19, 2016.

**Adjournment**

The meeting was adjourned at 8:41 p.m.

Submitted by Carol Marshall

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Anne Bryan, School Board Chair