

(POLICY 405.21F)

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

TITLE OF CONFERENCE						DESTINATION				CHECK ONE						
WBEO CONFERENCE						BOISE				IN-RADIUS		X	OUT-RADIUS			
PURPOSE OF CONFERENCE						REPORT TO: (CIRCLE ONE)				STUDENT TRAVEL OVERNIGHT Y/N						
TO SHARE PROFESSIONAL DEVELOPEMENT WITH OTHER IDAHO TEACHERS						BOARD		STAFF		TEAM		# STUDENTS		# CHAPERONES		
REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS, OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT ARE SUBJECT TO APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH.																
OUT OF RADIUS AND STUDENT REQUESTS ARE REVIEWED AT THE SEPTEMBER BOARD MEETING.																
										FUNDING SOURCE (MARK ONE)						
DISTRICT PD		SPECIAL ED		ACTIVITIES												
FEDERAL		SAFETY		VOCATION		X										
NAMES OF ATTENDEES	DATE(S) OF TRAVEL	BREAKFAST \$10	LUNCH \$15	DINNER IN-STATE \$20 OUT-STATE \$30	DAILY TOTAL	DESTINATION CITY OR AIRPORT	MILES	TOTAL .45 PER MILE	PARKING BAGGAGE	RENTAL CAR SHUTTLE TAXI	SUB	REGISTRATION	AIRFARE	LODGING	TOTAL STAFF REIMB	
CHERYL FAGAN	Feb 15, 2018	\$ 10	\$ 15	\$ 20	\$ 45	BOISE	330	\$ 149				\$ 330		\$ 425	\$ 309	
	Feb 16, 2018	\$ 10	\$ 15	\$ 20	\$ 45											
	17-Feb-18	\$ 10	\$ 15	\$ 20	\$ 45											
	18-Feb-18	\$ 10	\$ 15		\$ 25											
								\$ -								
								\$ -								
					\$ -											
					\$ -			\$ -							\$ -	
					\$ -											
					\$ -			\$ -							\$ -	
					\$ -											
					\$ -			\$ -							\$ -	
					\$ -											
					\$ -											
					\$ -											
					\$ -											
						\$ 160		\$ 149	\$ -	\$ -	\$ -	\$ 330	\$ -	\$ 425		
RECEIVED DEC 06 2017																
OFFICE USE ONLY																
ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION.																
PERDIEM REIMBURSED AHEAD FOR OUT OF RADIUS TRAVEL. RECIEPTS REQUIRED FOR NON PERDIEM EXPENSES INCURRED.																
BUDGET CODE:		VOCATIONAL				PROGRAM DIRECTOR INITIAL:				TOTAL COST OF REQUEST				\$ 1,064		
SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR:																
SIGNATURE OF SUPERINTENDENT:																
BOARD APPROVAL DATE																
12-7-17																

TRAVEL REQUEST FORM (POLICY 405.21F)

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

TITLE OF CONFERENCE GLAZIER COACHING CLINIC PURPOSE OF CONFERENCE LEARN AND IMPROVE COACHING SKILLS/STRATEGIES				DESTINATION PHOENIX, ARIZONA REPORT TO: (CIRCLE ONE) BOARD STAFF TEAM				CHECK ONE IN-RADIUS OUT-RADIUS X STUDENT TRAVEL OVERNIGHT Y/N # STUDENTS # CHAPERONES							
REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS, OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT ARE SUBJECT TO APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH. OUT OF RADIUS AND STUDENT REQUESTS ARE REVIEWED AT THE SEPTEMBER BOARD MEETING.										FUNDING SOURCE (MARK ONE)					
										DISTRICT PD	SPECIAL ED	ACTIVITIES	X		
										FEDERAL	SAFETY	VOCATION			
NAMES OF ATTENDEES	DATE(S) OF TRAVEL	MEALS				MILEAGE			PARKING BAGGAGE	RENTAL CAR SHUTTLE TAXI	SUB	REGISTRATION	AIRFARE	LODGING	TOTAL STAFF REIMB
		BREAKFAST \$10	LUNCH \$15	DINNER IN-STATE \$20 OUT-STATE \$30	DAILY TOTAL	DESTINATION CITY OR AIRPORT	MILES	TOTAL .45 PER MILE							
TIM PERRIGOT	JAN 26-28, 2018					SALT LAKE CITY	350	\$ 158				\$ 70	\$ 200	\$ 750	\$ 158
CALVIN PRUETT	JAN 26-28, 2018											\$ 70	\$ 200		
STEVE HAUGEBOG	JAN 26-28, 2018							\$ -				\$ 70	\$ 200		
KEELAN MCCAFFREY	JAN 26-28, 2018							\$ -				\$ 70	\$ 200		
RICK MAY	JAN 26-28, 2018				\$ -			\$ -				\$ 70	\$ 200		\$ -
				\$ -											
				\$ -											
TIM BEHUNIN	JAN 26-28, 2018				\$ -			\$ -				\$ 70	\$ 200		\$ -
				\$ -											
				\$ -											
					\$ -			\$ 158	\$ -	\$ -	\$ -	\$ 420	\$ 1,200	\$ 750	

RECEIVED DEC 06 2017

OFFICE USE ONLY

ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION.

PERDIEM REIMBURSED AHEAD FOR OUT OF RADIUS TRAVEL. RECEIPTS REQUIRED FOR NON PERDIEM EXPENSES INCURRED.

BUDGET CODE: ACTIVITIES/LODGING, REGISTRATION;AIRFARE PAID BY STAFF PROGRAM DIRECTOR INITIAL: _____ TOTAL COST OF REQUEST **\$ 2,528**

SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR: 

SIGNATURE OF SUPERINTENDENT: 

12-7-17

BOARD APPROVAL
DATE



(POLICY 405.21F)

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

[illegible]

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

RECEIVED DEC 06 2017

OFFICE USE ONLY		
ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION. PERDIEM REIMBURSED AHEAD FOR OUT OF RADIUS TRAVEL. RECEIPTS REQUIRED FOR NON PERDIEM EXPENSES INCURRED.		
BUDGET CODE: <u>STUDENT ACTIVITIES - BASEBALL</u>	PROGRAM DIRECTOR INITIAL: _____	TOTAL COST OF REQUEST \$ <u>2,686</u>
SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR: 		
SIGNATURE OF SUPERINTENDENT:  12-7-17		BOARD APPROVAL DATE

Board

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

TITLE OF CONFERENCE					DESTINATION					CHECK ONE								
STATE BPA					BOISE					IN-RADIUS		X		OUT-RADIUS				
PURPOSE OF CONFERENCE					REPORT TO: (CIRCLE ONE)					STUDENT TRAVEL OVERNIGHT Y/N								
STATE COMPETITION					BOARD STAFF TEAM					# STUDENTS		18		# CHAPERONES				
REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS, OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT ARE SUBJECT TO APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH. OUT OF RADIUS AND STUDENT REQUESTS ARE REVIEWED AT THE SEPTEMBER BOARD MEETING.										FUNDING SOURCE (MARK ONE)								
DISTRICT PD										SPECIAL ED		ACTIVITIES		X				
FEDERAL										SAFETY		VOCATION		X				
NAMES OF ATTENDEES	DATE(S) OF TRAVEL	MEALS				MILEAGE				RENTAL CAR SHUTTLE TAXI	SUB	REGISTRATION	AIRFARE	LODGING	TOTAL STAFF REIMB			
		BREAKFAST \$10	LUNCH \$15	DINNER IN-STATE \$20 OUT-STATE \$30	DAILY TOTAL	DESTINATION CITY OR AIRPORT	MILES	TOTAL .45 PER MILE	PARKING BAGGAGE									
CHERYL FAGAN	Mar 8, 2018		\$ 15	\$ 20	\$ 35							\$ 45		\$ 250	\$ 65			
	Mar 9, 2018		\$ 15		\$ 15													
	10-Mar-18		\$ 15		\$ 15													
ROBERT RYAN	MAR 8, 2018		\$ 15	\$ 20	\$ 35							\$ 45		\$ 250	\$ 65			
	9-Mar-18		\$ 15		\$ 15													
	10-Mar-18		\$ 15		\$ 15													
TIM BEHUNIN	Mar 8, 2018		\$ 15	\$ 20	\$ 35							\$ 45		\$ 250	\$ 65			
	9-Mar-18		\$ 15		\$ 15													
	10-Mar-18		\$ 15		\$ 15													
QUALIFYING STUDENTS TBD	MAR 8-10, 2018					BOISE	330	\$ 881 Busing				45/STUDENT		\$ 800				
RECEIVED DEC 06 2017																		
<div style="display: flex; justify-content: space-between;"> \$ 195 \$ 881 \$ - \$ - \$ - \$ - \$ 135 \$ - \$ 1,550 </div>																		

OFFICE USE ONLY	
ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION.	
PERDIEM REIMBURSED AHEAD FOR OUT OF RADIUS TRAVEL. RECEIPTS REQUIRED FOR NON PERDIEM EXPENSES INCURRED.	
BUDGET CODE: ADVISORS-CTE FDS, STUDENTS-BUSINESS CLUB FDS * PROGRAM DIRECTOR INITIAL: _____	TOTAL COST OF REQUEST \$ 2,761
SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR: <i>Amberley M. Local</i>	
SIGNATURE OF SUPERINTENDENT: <i>[Signature]</i> 12-7-17	BOARD APPROVAL DATE