

POLICY 2245

School Lunch - Eligibility Determination for Receiving Reduced Price or Free Meals

- A. The Board assures the Utah State Board of Education, Child Nutrition Programs Division, that it will observe the following policy with respect to determining the eligibility of children for reduced price or free meals under the National School Lunch Program and/or the School Breakfast Program and directs the food service supervisor to administer this policy.
1. official who has been designated to determine which individual children are eligible for reduced price or free meals under the following policy is the Food Services Supervisor, or his/her designee.
 2. The district will develop and provide, to parents of the district, forms on which to make application for consideration of eligibility of their children for reduced price or free meals. Application can be made at any time.
 3. Parents will be notified of the acceptance or denial of their application within ten working days and, if accepted, will be informed of the procedure to be followed by their child or children to receive such meals.
 4. If the application is denied, appeal can be made to the District Business Administrator. Parents will be informed of this appeal procedure.
 5. For up to 30 operating days into the new school year, eligibility from the previous year will continue.
 6. In making collections from children who pay for their meals, and in accounting for the number of reduced price or free meals served, other children in the school will not be aware of the identity of the students receiving a free or reduced price meal.
 7. The names of children determined to be eligible for reduced price or free meals will not be published, posted, or announced in any manner.
 8. If a child, in a district school, receives a free or reduced price meal and then transfers to another school in our district, he/she will receive free or reduced meals in the new school without making a new application.
 9. The charge for reduced price meals will be set by the Board within state guidelines.

10. Children receiving reduced price or free meals will not be required as a condition of receiving such meals:
 - a. To use a separate lunchroom or section of the lunchroom.
 - b. To go through a separate serving line.
 - c. To enter the lunchroom through a different entrance than is used by children who are paying the full price for meals.
 - d. To eat the meal at a different time from paying children.
 - e. To work for their meals.
 - f. To use a different medium of exchange in the lunchroom than is used by paying children.
 - g. To eat a different meal than is eaten by paying children.
11. Public announcement of eligibility standards will be made available online and at each school and to the news media at the beginning of the year, and the letters and applications will be sent home with students who register later in the year.
12. Eligibility standards used in determining free or reduced price meals shall be those established by the federal program and include:
 - a. Family household income including earnings from work, public assistance, alimony, child support, and other income regularly received.
 - b. Number of individuals in the household.