

ANIMAL CONTROL AD HOC COMMITTEE

**DRAFT - MEETING MINUTES**

Thursday, February 1, 2024 – 12:00 p.m.

Howard Male Conference Room

Commissioners Present: Burt Francisco, Chair  
John Kozlowski  
Brenda Fournier

Others Present: Sheriff Erik Smith  
Animal Control Officer Michelle Reid  
Kim MacArthur, Board Assistant  
Friends of Animal Control Members  
Cindy Johnson, HHS President

**CALL TO ORDER**

Chair Burt Francisco called the meeting to order at 12:00 p.m.

**ADOPT AGENDA**

Chair Francisco presented the agenda for approval. Motion was made by Sheriff Smith and supported by Commissioner Fournier to adopt the agenda with the following additions: 1) Ed Patton and 2) Deputy Reid's Update on Two City Cases as presented. Motion carried.

**INFORMATION ITEM:** Alpena County citizen Ed Patton expressed his concerns with the Alpena County Animal Control Shelter, Huron Humane Society, and Second Chance Animal Shelter. Mr. Patton believes the Animal Control Shelter should be temporary housing for the animals and when they are cleared for adoption they should be taken to the Humane Society or Second Chance to be adopted more easily. On Alpena County Animal Control's website there are no pictures or history of the dogs that are currently housed at the shelter. Mr. Patton shared that it needs to be about finding homes for these animals. Chair Francisco reported the are other components such as the economic piece to consider. Sheriff Erik Smith thanked Mr. Patton for his ideas and told the Committee many of Mr. Patton's concerns have already been discussed and are currently in the process of trying to be addressed. Sheriff Smith invited Mr. Patton to contact him at any time to answer questions he may have.

**INFORMATION ITEM:** Sheriff Smith reported at the last Animal Control Adhoc Committee meeting it was recommended by the Committee and approved by the Board of Commissioners to stop taking in animals from the City of Alpena. The City contacted Sheriff Smith to have another meeting on the matter and feels that it is the responsibility of the County to provide these services to the City. Sheriff Smith has a call in with the Michigan Department of Agriculture and Rural Development (MDARD) for further information on proceedings. Chair Francisco will speak with Alpena County Prosecutor Cynthia Muszynski for her legal perspective on the matter.

INFORMATION ITEM: Animal Control Officer Michelle Reid updated the Committee on two animal cases she assisted the City with. One involved a cat hoarding case and the other an aggressive dog. Sheriff Smith noted the financial burden this was for Deputy Reid to help the City as these cases included 12+ hours of overtime for her.

Huron Humane Society Board President Cindy Johnson reported that 545 animals were taken in by the Humane Society last year and of those the majority were from the County and 300 were from the City. Cindy reported that the Humane Society is trying to work together and for people to say that the Humane Society is not doing their part is wrong. The City contracts with the Huron Humane Society and provides them \$22,500.00 a year but their expenses total more than \$100,000.00 each year and they fundraise for those remaining expenses.

INFORMATION ITEM: Chair Francisco presented discussion with the Friends of Animal Control on the progress made drafting a contract for services to manage and operate the Alpena County Animal Control Shelter. Mike Centala reported the group is currently in the process of drafting the contract and asked what the County's vision was for a contract so both parties could be on the same page. The Friends of Animal Control presented a draft contract that the former Alpena County Administrator began developing for potential contract with the Huron Humane Society. The group will use this draft contract as a template. Sheriff Smith requested the draft contract be specific and detailed as to who does what.

INFORMATION ITEM: Deputy Reid presented the Monthly Animal Control Report for January (attachment #1) for review.

INFORMATION ITEM: Deputy Reid presented a draft portion of the Manual of Standard Operating Procedures for review and discussion. The Committee will review and discuss at the March meeting.

OTHER DISCUSSION: Chair Francisco will meet with the Prosecutor on the Public Act 287 and Dog Law to talk about responsibilities especially with the issue of stray dogs. The Committee will look for a draft contract from the Friends of Animal Control at the March meeting.

**\*Next Meeting: Thursday, March 7, 2024, at 12:00 p.m. in Howard Male Conference Room**

#### ADJOURNMENT

Motion was made by Commissioner Kozlowski and supported by Sheriff Smith to adjourn the meeting. Motion carried. The meeting adjourned at 1:09 p.m.

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Burt Francisco, Chair

kvm

Animal Control Donation Balance

Date of Report 01/31/2024

\$ 52,725.68

January 2024 Revenue

101-430-630.000 Impound Fees	\$	485.00
101-430-684.000 Misc Rev/Donation	\$	2,820.00
101-430-677.000 Reimbursements/Restitution	\$	-

Monthly Intake Totals

Species	Total
DOG	16
CAT	11
<b>Grand Total</b>	<b>27</b>

Jurisdiction	Total
CITY OF ALPENA	24
WILSON TWP	1
WELLINGTON TWP	2
<b>Grand Total</b>	<b>27</b>

Jurisdiction	Total
COUNTY OF ALPENA	3
CITY OF ALPENA	24
<b>Grand Total</b>	<b>27</b>

Strays by Transport Type	Ct
<b>CASE</b>	<b>13</b>
ACO	11
APD	1
OWNER	1
<b>OWNER SURRENDER</b>	<b>1</b>
OWNER	1
<b>STRAY</b>	<b>13</b>
ACSO	2
APD	2
CITIZEN	9
<b>Grand Total</b>	<b>27</b>

ALL ANIMALS TRANSPORTED BY

AGENCY	Total
APD	3
ACSO	2
OWNER	2
CITIZEN	9
ACO	11
<b>Grand Total</b>	<b>27</b>

## Intakes by Type with Outcomes

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Surrender Reason	Total
<b>OWNER SURRENDER</b>	<b>1</b>
ADOPTED	1
<b>STRAY</b>	<b>13</b>
RTO	13
<b>CASE</b>	<b>13</b>
EUTHANIZED	11
IN HOUSE	1
DOA	1
<b>Grand Total</b>	<b>27</b>

## Outcomes

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### From January Intakes

Disposition Type	Total
<b>ADOPTED</b>	<b>1</b>
<b>RTO</b>	<b>13</b>
<b>IN HOUSE</b>	<b>1</b>
<b>EUTHANIZED</b>	<b>11</b>
<b>DOA</b>	<b>1</b>
<b>Grand Total</b>	<b>27</b>

### From Previous Months Intakes

Disposition Type	total
<b>PREVIOUS MONTH INTAKE</b>	<b>18</b>
ADOPTED	5
FOSTER	5
IN HOUSE	2
OWNER REQUESTED EUTHAI	1
TRANSFER	5
<b>Grand Total</b>	<b>18</b>

### Total Outcomes for January

Disposition Type	Total
<b>ADOPTED</b>	<b>6</b>
<b>RTO</b>	<b>13</b>
<b>IN HOUSE</b>	<b>3</b>
<b>EUTHANIZED</b>	<b>11</b>
<b>DOA</b>	<b>1</b>
<b>OWNER REQUESTED EUTHA</b>	<b>1</b>
<b>FOSTER</b>	<b>5</b>
<b>TRANSFER</b>	<b>5</b>
<b>Grand Total</b>	<b>45</b>