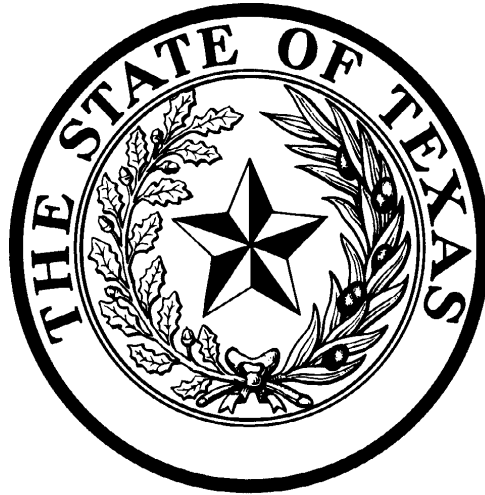


# Texas Education Agency



## APPLICATION

Updated April 2024

### Optional Flexible School Day Program (OFSDP)

2024-2025 School Year

**ELIGIBLE APPLICANTS:** The Texas Education Agency (TEA) will make available to eligible school districts and open-enrollment charter schools an application form that must be completed and submitted annually to the TEA for approval.

## **Definition of Program Provisions**

### **Eligible Students**

A student in any grade level is eligible to participate in an OFSDP authorized under the [TEC, §29.0822](#), if the student is:

- at risk of dropping out of school, as defined by the [TEC, §29.081](#),
- attending a campus implementing an approved innovative campus plan,
- attending a TEA-designated ECHS as defined by the [TEC, §29.908](#), P-TECH, or ICIA,
- attending a community-based dropout recovery education program, as defined by the [TEC, §29.081\(e-1\) or \(e-2\)](#), or
- not meeting attendance requirements under the [TEC, §25.092](#), resulting in denied credit for one or more classes in which the student has been enrolled.

### **AND**

There must be an agreement in writing to the student's participation:

- by the student, if the student is over 18 years of age; or
- by the student and the student's parent or person standing in parental relation to the student, if the student is less than 18 years of age and not emancipated by marriage or court order.

### **Assessment**

The student must take the required state assessments specified under the [TEC, §39.023](#), during the regularly scheduled assessment calendar.

### **Participation in University Interscholastic League (UIL)**

A student enrolled in an OFSDP under the [TEC, §29.0822](#), may participate in a competition or other activity sanctioned or conducted under the authority of the University Interscholastic League (UIL) only if he or she meets all UIL eligibility criteria.

### **Attendance Credit**

A student attending an OFSDP under the TEC, §29.0822, may be counted in average daily attendance (ADA) for purposes of funding under the TEC, Chapters 46, 48, and 49, only for the actual number of contact hours the student receives, not to exceed 720 hours or 43,200 minutes per 12-month period. **Students enrolled in the traditional program for part of the year and the OFSDP program for part of the year may not earn more than one ADA.**

### **Board Approval**

The board of trustees of a school district must include the OFSDP as an item on a regular agenda for a board meeting. Board of trustees of a school district must discuss the progress of the program before approving the program and applying to operate an OFSDP (see Appendix Two).

## **Continuation or Revocation of Program Authorization**

Applications are approved for a period of one (1) school year. Continuation of the approval for the OFSDP will be contingent on the demonstrated success of the program. Determination of success will include a review and analysis of data provided in the mandatory final progress report(s). The commissioner of education may revoke authorization for participation in the OFSDP after consideration of relevant factors, including performance of students participating in the program on assessment instruments required under the TEC, Chapter 39; the percentage of students participating in the program who graduate from high school; and other criteria agreed to in the application and adopted by the commissioner of education. A decision to revoke approval of the program by the commissioner of education is final and may not be appealed.

## **Reporting Requirements**

Following approval of the application, the applicant may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. When requested, reports will require applicants to disclose the overall progress of the students in the program, the number of students enrolled in the program (disaggregated by ethnicity, age, gender, and socioeconomic status), the number of students graduating from high school (disaggregated by ethnicity, age, gender, and socioeconomic status), and additional criteria selected by the applicant and agreed to by the commissioner. The TEA will provide notice to applicants and additional instructions for completion of reports at least 45 days before the date a report is due, or as soon as possible, in order to give school districts and charter schools adequate time to prepare and submit the reports to the TEA. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

## **Provisions of Agreement**

### **Article I – Parties to Agreement**

This agreement is entered into by and between the Texas Education Agency, an agency of the State of Texas, hereinafter referred to as the "TEA," and

Huntsville Independent School District

(Legal Name of School District or Open-Enrollment Charter School)

located at

441 FM 2821 Road E#361, Huntsville, Texas 77320

(Physical Address)

hereinafter referred to as "district."

### **Article II – Period of Agreement**

The period of the agreement, as detailed by participating campus in **Appendix 5**, is for a maximum of one (1) school year plus an additional thirty (30) school days if the district is applying for credit recovery. **Note that the agreement term is subject to annual renewal.**

### **Article III – Purpose of Agreement**

The district must perform all the functions and duties set out in the agreement, the authorizing program statute, and applicable regulations.

### **Article IV – Reporting Requirements**

The district may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

### **Article V – General and Special Provisions to the Agreement**

Attached hereto and made a part hereof by reference is each of the provisions indicated below with an "X" beside it:

- ☒ Appendix One, Assurances
- ☒ Appendix Two, Board Approval
- ☒ Appendix Three, Attendance and Compliance Procedures of Proposed Program (Attach PDF File)
- ☒ Appendix Four, District Contacts
- ☒ Appendix Five, Participating Campuses, Student Eligibility, and Period of Agreement (Attach Excel File)

## Article VI – Application Process

- For questions or assistance regarding this application, email [opfex@tea.texas.gov](mailto:opfex@tea.texas.gov) or call 512-463-8916.
- Applications should be submitted 30 days prior to the start of the program. Start date(s) on Appendix 5 should be at least thirty (30) days after the application is submitted.
- Applications submitted by July 15th should be approved by August 15th.
- Email the complete application and attachments to: [opfex@tea.texas.gov](mailto:opfex@tea.texas.gov).
- Email subject line should indicate: OFSDP Application - District Name, County District Number

## Article VII – Agreement

AGREED and accepted on behalf of the school district or open-enrollment charter school to be effective on the earliest date written above by a person authorized to bind the district.

Typed Name L. Scott Sheppard, Ed.D.

\_\_\_\_\_  
Authorized Signature

Typed Title Superintendent of Schools

## **Appendix One** **Assurances**

**The definition of terms of the application applies to this Appendix One, Assurances. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.**

**Page limit: Submit no additional pages for Appendix One. All information requested must be included with this form.**

The district agrees to enroll only eligible students to participate in an OFSDP authorized under this application. A student is eligible to participate in an OFSDP authorized under the TEC, §29.0822, if:

1. the student meets one of the following conditions:
  - the student is at risk of dropping out of school, as defined by the [TEC, §29.081](#); or
  - the student is attending a campus implementing an approved innovative campus plan; or
  - the student is attending a community-based dropout recovery education program, as defined by the [TEC, §29.081\(e-1\) or \(e-2\)](#); or
  - the student is attending a campus with an approved early college high school program designation as defined by the [TEC, §29.908](#); or
  - the student, as a result of attendance requirements under the [TEC, §25.092](#), will be denied credit for one or more classes in which the student has been enrolled.

**and**

2. there is an agreement in writing to the student’s participation
  - by the student, if the student is over 18 years of age; or
  - by the student and the student’s parent or person standing in parental relation to the student, if the student is less than 18 years of age and not emancipated by marriage or court order.

The district agrees:

1. to administer mandatory assessment instruments during the regular assessment cycle to students enrolled in OFSDPs;
2. to ensure all instructional materials and facilities are comparable or exceed the required standards for students in similar programs;
3. that the students participating in an OFSDP will not be isolated from other academic and vocational programs of the school district and that all students will have access to school counselors for pre- and post-entry counseling, academic or personal counseling, and career counseling;
4. to provide faculty and administrators with baccalaureate or advanced degrees, highly qualified staff, and certified teachers as required by 19 Texas Administrative Code §129.1027 for the program;
5. to adopt a policy that does not penalize students participating in an OFSDP in accordance with the 90% rule (TEC, §25.092[a]) or the 75% to 90% rule for class credit (TEC, §25.092[a-1]);
6. to adopt a policy to require students to attend regularly scheduled instruction for the OFSDP with penalties for nonattendance including filing truancy charges, if appropriate;
7. to track the number of minutes the student receives instruction each day and to comply with applicable sections of the [Student Attendance Accounting Handbook](#).

8. to comply with all reporting requirements established by the TEA;
9. not to discriminate based on disability, race, color, national origin, religion, or sex; and
10. to prohibit a student participating in an OFSDP from participating in a competition or other activity sanctioned or conducted under the authority of the UIL unless the student meets all UIL eligibility requirements.

**AGREED** and accepted terms and conditions of Appendix One on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.

J.T. Langley, Board President, 936-435-6300

Name, Title, and Telephone Number of School Board President

\_\_\_\_\_  
Signature of School Board President

\_\_\_\_\_  
Date

L. Scott Sheppard, Ed.D., Superintendent of Schools, 936-435-6300

Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

\_\_\_\_\_  
Signature of Person Authorized to Bind the District or Charter School

\_\_\_\_\_  
Date

## **Appendix Two** **Board Approval**

The definition of terms of the application applies to this Appendix Two, Board Approval. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

**Page limit: Submit no additional pages for Appendix Two. All information requested must be included with this form.**

1. The board of trustees of the school district or the governing board of the open-enrollment charter school **agrees to include the OFSDP as an item on the agenda** concerning the proposed application.
2. The board of trustees of the school district or the governing board of the open-enrollment charter school must discuss the progress of the program before applying to operate an OFSDP.

The proposed OFSDP application was on the agenda and discussed at the board meeting conducted on:

Month: July

Day: 16

Year: 2024

Time: 6:00 pm

Location: Hawkins Administration Building, Huntsville, Texas, 77320

**Agreed and accepted on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.**

J. TI Langley, Board President, 936-435-6300

Name, Title, and Telephone Number of School Board President

\_\_\_\_\_  
Signature of School Board President

\_\_\_\_\_  
Date

L. Scott Sheppard, Ed.D., Superintendent of Schools, 936-435-6300

Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

\_\_\_\_\_  
Signature of Person Authorized to Bind the District or Charter School

\_\_\_\_\_  
Date



## **Appendix Three**

### **Attendance and Compliance Procedures of Proposed Program**

The definition of terms of the application applies to this Appendix Three, Attendance and Compliance Procedures of Proposed Program. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

**Page limit: Submit a separate PDF document to concisely provide the information below, labeled with the corresponding number, for Appendix Three. All information requested must be included with this form and should be reviewed by the District PEIMS Coordinator prior to submission.**

1. Describe the program goals and objectives.
2. Indicate the proposed schedule offered to students participating in the OFSDP, including days of the week and times.
3. Provide an outline of staff positions and resource personnel (teachers, administrators, counselors, support staff, etc.) associated with the program. Include contact hours each staff position will be obligated to the program.
4. Describe the procedures for identifying students, including how the school confirms and documents student eligibility and obtaining student and parental consent for OFSDP participation.
5. Indicate the estimated number of OFSDP students that will be served per teacher.
6. **If** the OFSDP program will offer special education, career and technology education, pregnancy-related services, or bilingual education, indicate how services will be provided, the teacher certification standards in each program area, and how services will comply with the [Student Attendance Accounting Handbook](#).
7. OFSDP requires a teacher of record to record the actual number of students’ instructional minutes on any given day. NOTE: absences and days present do not exist in the OFSDP

Explain the following:

- a. How the classroom teacher will verify the number of instructional minutes a student receives each day.
- b. How the district will ensure that minutes for students who did not attend a minimum of 45 minutes on a particular day are not reported for funding.
- c. How the district will ensure that students transferring from the traditional program (ADA Codes 0-6) to OFSDP (ADA Codes 7-8) will not generate more than one ADA in total for the school year and that students will not receive more than 10,800 minutes per course. It is recommended that the district apply the following formula to determine the maximum OFSDP minutes a student is eligible = (Calendar School Days - Traditional Days Present) x 240.
- d. How the district will ensure that students are not coded in a traditional program on the same day that the student is accumulating OFSDP instructional minutes.
- e. How the district will ensure that attendance practices and records comply with Sections 2.2.3 and 11.6 of the [Student Attendance Accounting Handbook](#).
- f. How Student Detail Audit reports for the OFSDP track will be reviewed and certified each six-week attendance reporting period.

8. If eligible OFSDP students participate in a credit recovery program offered in the summer, funding is limited to the attendance necessary for the student to recover class credit. Please describe how attendance will be monitored to ensure additional minutes are not reported for funding.
9. If students are attending a community-based dropout recovery education program as defined by TEC, §29.081 (e-1) or (e-2):
  - a. Will the district operate the dropout recovery education program or utilize an education management organization? If services will be contracted, please provide the organization name, accreditation status and the name of the accrediting agency.
  - b. Indicate how students will be offered or provided referrals for mental health services.
10. If students are attending a dropout recovery program offered in a remote or hybrid setting, as defined by TEC, §29.081 (e-2):
  - a. Describe the curriculum credentials, certifications, or other course offerings that relate directly to employment opportunities in the state.
  - b. Describe the individual learning plan or process used to monitor each student's progress.
  - c. Indicate how students will be served by an academic coach and local advocate.
  - d. Indicate the date of the month that monthly student progress reports will be provided to the student's school district.
  - e. Provide the location and a brief description of the in-person student engagement center.

## **Appendix Four** **District Contacts**

The definition of terms of the application applies to this Appendix Four, Contact(s) Sheet. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

Page limit: Submit no additional pages for Appendix Four. All information requested must be included with this form.

### **District Contacts for the Application**

District/Charter School Superintendent:	L. Scott Sheppard, Ed.D., Superintendent
Mailing Address:	441 FM 2821 East
City, State, Zip Code:	Huntsville, Texas 77320-9298
Telephone Number:	936-435-6300
Email Address:	ssheppard@huntsville-isd.org

District PEIMS Coordinator:	Thad Mitchell, Ph.D.
Email Address:	tmitchell@huntsville-isd.org

OFSDP Contact Name:	Marcus D. Forney
Email Address:	mdforney@huntsville-isd.org

OFSDP Contact Name:	Jamey R. Johnson, Ed.D.
Email Address:	jjohnson2@huntsville-isd.org

***NOTE: Most of the contact for the approved OFSDP is done via email. A valid email address(es) must be submitted on this form. Provide the full name(s) of the person(s) who is (are) the email contact(s) to ensure that the TEA has accurate information.***

## **Appendix Five**

### **Participating Campuses, Student Eligibility, and Period of Agreement**

The definition of terms of the application applies to this Appendix Five, Participating Campuses, Student Eligibility, and Period of Agreement. The school district or open-enrollment charter school hereinafter called “district” does hereby certify and agree to the following conditions of the agreement.

**Page limit:** Submit no additional pages for Appendix Five. All information requested must be included with this template and submitted in a separate Excel file.

Download and complete Appendix 5, which can be found on the [OFSDP webpage](#) under the *Applications and Templates* section.

Once completed, email the following to [OPFLEX@tea.texas.gov](mailto:OPFLEX@tea.texas.gov):

1. The application (in PDF file format)
2. Appendix Three (in PDF file format)
3. Appendix Five (in MS Excel file format)

**\*All file names should include the district/charter school’s name**

## **APPENDIX THREE**

### **Huntsville High School Optional Flexible School Day Program 2024-2025**

#### **Program Goals & Objectives**

During the 2024-2025 school year, the Huntsville Independent School District will provide flexible scheduling opportunities for students through the Optional Flexible School Day Program (OFSDP) at Huntsville High School.

The Optional Flexible School Day Program serves students who have fallen substantially behind in acquiring the credits necessary for graduation and helps students who require dropout recovery.

The goal of Huntsville High School is to bring back dropouts and serve students who are at risk of dropping out of high school. The OFSDP will help students who cannot attend school during "traditional" school hours. One example is students who are seeking employment to support his/her family or must provide child-care during traditional school hours. Under circumstances of these types, the students might be able to attend only on specific days for a couple of hours during the day.

Offering a flexible schedule through the OFSDP will reduce the number of high school dropouts and increase high school graduation rates. The OFSDP will provide opportunities for Huntsville High School to offer flexible schedules while maintaining eligibility for state funding, using an alternative method for calculating school attendance.

Students attending the Optional Flexible School Day Program at Huntsville High School under Texas Education Code (TEC) §29.0822 may be counted in attendance for purposes of funding under Chapters 41, 42, and 46 of the TEC for the actual number of contract hours the student receives.

The Hornet Success Academy, located at Huntsville High School, will manage the credit recovery and dropout prevention program.

#### **Proposed Schedule Offered to Students Participating in the OFSDP**

Students enrolled in the OFSDP will be individually scheduled to attend a district location between 7:30 AM and 4:00 PM, Monday through Friday.

#### **Staff Positions and Resource Personnel**

Huntsville ISD utilizes Edgenuity, a K-12 online and blended learning course platform that includes online courses, credit recovery, intervention, and test preparation. Huntsville High School has an Edgenuity Lab that is available during a traditional eight hour school day.

For the students receiving the Optional Flexible School Day Program, Edgenuity will be monitored by five (5) full-time certified teachers and two part-time teachers. The two part-time teachers will be certified in special education who provide technical assistance, monitoring, and classroom assessments to students participating in the lab at all times.

Each full-time teacher is certified in the core subjects (English, Mathematics, Science, and Social Studies) and provides face to face instruction, instructional support and assignment assistance in each subject.

The Hornet Success Academy (HSA), located at Huntsville High School, will manage the credit recovery and dropout prevention program that will utilize the optional flexible school day.

The Hornet Success Academy is supervised by the Director of Alternative Education Programs (referred to as the Hornet Success Academy Director). The Hornet Success Academy (HSA) is also staffed with a full-time PEIMS/Administrative Assistant and a part-time counselor.

### **Qualification Standards**

The state of Texas certifies the instructor providing instruction through the Edgenuity Lab. All staff working with students will be highly qualified and vetted by the Huntsville ISD Human Resources Department. The HSA Director and counselor identify and work with students to maintain graduation plans. They are employed by Huntsville ISD and hold a standard certificate.

### **Identification of Students**

Students are identified as At-Risk with credit deficiencies or classified based on significant risk factors (Homeless, Pregnancy, Court-legal issues, Family or Financial hardships or moving from one state to another) and are recommended to the OFSDP drop-out prevention program by the HSA counselor, HSA Director, and high school campus principal. Each of these students completes an application. As a student is being counseled for drop-out prevention, should circumstances prohibit the student from attending four or more hours of school daily, the OFSDP will be considered as another option.

For students to be eligible for the program, students must be a resident of Huntsville ISD, between the ages of 16 to 21, and is at risk of not graduating with his/her class.

The high school principal, HSA Director, and school counselors will advertise the opportunity to all students who meet the initial criteria. Students and parents needing application assistance will receive it from their school counselor. The principal and counselors will review all returned applications, the student's transcript, and STAAR End-Of-Course exam results for each student.

## **Parent Consent**

Each student application must include a parent signature unless the student is 18 years of age. The campus counselor, HSA Director, and HSA counselor will ensure that parents and students understand the requirements of OFSDP prior to recommendations. Student and parent consent are provided on the application. An orientation session will be scheduled with the student, parent(s), campus principal, and counselor at which time student and parent(s) will sign a commitment to abide by program requirements. A counselor, the HSA Director, and the school principal will then approve the forms.

Applications and consents will be kept in the student's cumulative folder located in the registrar's office. A hard copy of the application and consent forms will also be retained in the office of the HSA Director.

## **Instructional Minutes and Attendance**

The applications of all students enrolled in OFSDP will be reviewed to determine student eligibility and parental consent. Applications and approvals will be kept in the student's cumulative folder located in the registrar's office. A hard copy will also be retained in the office of the HSA Director.

The HSA teacher of record will keep track of the number of instructional minutes students receive daily and certify the student's minutes with their signature each day. The HSA PEIMS/Administrative assistant will use Raptor Technologies, a campus visitor management system, to monitor the entrance and exit of all students. Students will be required to sign-in using the Raptor System and upon exiting the building, the students will sign-out. If this system becomes unavailable for any reason, a paper sign-in and sign-out sheet will be used to document student time. All instructional minutes are then reconciled daily on the OFSDP Daily Contact Register.

The district will ensure that students who did not attend a minimum of 45 minutes on a particular day are not reported for funding by coding students as enrolled but not in membership in PEIMS. All students, if participating in OFSDP/HSA will be required to attend two hours or four hours to continue half-time or full-time membership.

Once admitted to the HSA program, students will automatically be coded from an ADA Code 0-6 to OFSDP ADA Code 7-8 by the HSA Administrative assistant and overseen by the HSA Director.

Classroom attendance will be kept electronically via the school district Student Information System (SIS), Skyward, daily, by the three (3) full-time teachers of record. Attendance reports will be generated and verified weekly by the full-time teacher of record, HSA Director and HSA Counselor. Edgenuity, the student learning management system, tracks student sign-on per date and time and number of minutes spent in the system per activity.

Classroom student attendance held in Skyward, instructional minutes in Edgenuity per student, and time on campus (via Raptor or paper documentation) will be reconciled weekly by the attendance clerk. Attendance records will be kept in the attendance office and HSA administrative office.

The attendance and HSA administrative office will generate six week student detail reports for audit purposes and verify attendance. Attendance reconciliation copies will be held in each student's cumulative records along with the application hard copy in the HSA Director's office.

### **Proposed Number of Students Being Served Per Teacher**

The number of students being served by any one teacher at the Hornet Success Academy is fifteen students. We anticipate serving 100 students in the upcoming school year.

### **Serving Students in Special Programs**

Students requiring special education, bilingual education, and pregnancy-related services will receive their services through appropriate departments with the help of staff from the high school. Student Individual Learning Plans (ILP), Individual Education Plans, and ARDs will be serviced appropriately using district personnel and resources from the specific departments. We will accommodate appropriately and utilize special education paraprofessional staff, when required. We will also utilize bilingual education supports when necessary.

Huntsville ISD provides Compensatory Education Home Instruction (CEHI) and Pregnancy Related Services (PRS) for students. Support services are provided, including homebound instruction, transportation, health, and counseling services. Pregnant or postpartum confinement students will meet attendance requirements through OFSDP if they attend school as part of OFSDP or through PRS/CEHI.

In compliance with the Student Attendance Accounting Handbook (SAAH), HSA students participating in Career and Technical Education courses will be taught by a qualified/certified teacher in HSA.

### **Monitoring of Student Progress**

The Hornet Success Academy will monitor attendance and grades for all students. Individual Learning Plans will be created for each student in collaboration with the high school campus instructional coach, campus guidance counselor, HSA counselor, and HSA Director. Formal progress will be provided and reviewed once every three weeks. Teachers will complete a constant evaluation of student progress in congruence with the HSA counselor.



The Hornet Success Academy will offer summer school for students who need to regain course credits due to insufficient attendance and loss of course credits. Students who earn less than the 90% required attendance rate must attend summer school to regain credit. The teacher of record and the director will maintain the attendance tracking logs to ensure minutes are recovered during summer school.

Students admitted to the Hornet Success Academy must complete an application process. The HSA Committee reviews all applications for admission and makes final decisions for enrollment. Once students are admitted to the HSA program, they are unenrolled from Huntsville High School. The HSA counselor works with the Huntsville High School counselors and registrar to ensure students are accurately coded in the district student information system as a student in the HSA program.

Instructional Coaches are provided to the campus to assist teachers and students with curricular concerns and design/delivery strategies.

Progress reports and report cards will be presented to students on or around these dates: September 6th, September 27th, October 18th, November 8th, December 6th, December 20th, January 24th, February 14th, March 7th, April 11th, May 2nd, and May 22nd.

### **State of Assessment Administration**

Each student's counselor will identify the appropriate state assessment for graduation. The assessment information is part of the application process to enter OFSDP. Students are required to take the proper state assessment for the courses completed in the Edgenuity Lab. Texas certified teachers proctor test administration according to the testing calendar established by the Texas Education Agency.

The Director for Accountability and Assessment oversees Huntsville ISD's test administration. Each campus selects a campus test administrator that reports to the Director of Accountability and Assessment. The campus test administrator has the responsibility to make sure all personnel have been trained in test administration. Campus test administrators also verify which students on the campus must take assessments. As students are on the high school campus, the Huntsville High School's campus test administrator verifies with counselors, including those participating in OFSDP, all students and the necessary accommodations.

The campus test administrator will ensure students are made aware of the testing schedule, provided with the test, and a certified classroom teacher proctors the test. The campus test administrator collects the tests after administration following the proper testing protocol established by the Texas Education Agency.

### **Report Participation**

Annually, the board of trustees will hold a public hearing to review the performance of the OFSDP Program. The information that will be presented will include the number of

students enrolled in the program and the number of students graduating both disaggregated by ethnicity, age, gender, and socioeconomic status.

# Optional Flexible School Day Program (OFSDP) - Appendix 5

Insert 6-Digit District Number

School Year [Click here to enter the school year](#)

<p>Students may not be reported with more than one ADA in total on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4</p>		<p><b>Eligibility Designation</b></p> <p>1 = TEC §29.081 At-Risk Students                  2 = TEC §25.092 Minimum Attendance                  3 = TEC §29.908 Early College High School                  4 = TEC §39A.107 Campus Turnaround Plan                  5 = Credit Recovery**                  6 = TEC §29.081(e-1) Campus-Based Dropout Recovery Program                  7 = TEC §29.081(e-2) Remote/Hybrid Dropout Recovery Program</p>							<p><b>School Year Period of Agreement</b></p> <p>Reported in TSDS PEIMS Summer Collection 3</p> <p>Program start date must be 30 days after application submission.</p> <p>Program end date must not exceed the last day of the regular school calendar.</p>				<p><b>Summer Period of Agreement</b></p> <p>Reported in TSDS PEIMS Extended Collection 3</p> <p><b>**Credit Recovery - Designation</b></p> <p>Summer period of agreement should exceed 30 days or extend past July 31</p>			
Nine Digit District and Campus Number	Campus Name	1	2	3	4	5	6	7	Estimated Students Participating	Program Start Date	Program End Date	Proposed Days: SUMTWTWFS	Minutes Offered Per Day	Summer Program Start Date	Summer Program End Date	Proposed Days: SUMTWTWFS
236902002	HUNTSVILLE H S	1				5			50	9/19/2024	5/22/2025	MTWTHF	460	6/2/2025	6/26/2025	MTWTHF
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