

## **Instruction**

### **Computers: Acceptable Use and Internet Safety Policy**

The school district is pleased to make available to students access to interconnected computer systems within the district and to the Internet, the worldwide network that provides various means of accessing significant educational materials and opportunities.

The District recognizes its responsibility to educate students regarding appropriate behavior on social networking and chat room sites about cyberbullying. Therefore, students shall be provided instruction about online behavior, including interacting with other individuals on social networking sites and in chat rooms and cyberbullying awareness and response.

In order for the school district to be able to continue to make its computer network and Internet access available, all students must take responsibility for appropriate and lawful use of this access. Students must understand that one student's misuse of the network and Internet access may jeopardize the ability of all students to enjoy such access. While the school teachers and other staff will make reasonable efforts to supervise student use of network and Internet access, they must have student cooperation in exercising and promoting responsible use of this access.

Below is the Acceptable Use and Internet Safety Policy ("policy") of the school district. Upon reviewing, signing, and returning this policy as the students have been directed, each student will be given the opportunity to enjoy Internet access at school. If a student is under 18 years of age, s/he must have his or her parents or guardians read and sign the policy. The school district cannot provide access to any student who, if 18 or older, fails to sign and submit the policy to the school as directed or, if under 18, does not return the policy as directed with the signatures of the student and his/her parents or guardians.

Listed below are the provisions of your agreement regarding computer network and Internet use. If you have any questions about these provisions, you should contact the person that your school has designated as the one to whom you can direct your questions. If any user violates this policy, the student's access will be denied, if not already provided, or withdrawn and s/he may be subject to additional disciplinary action.

### **Personal Responsibility**

By signing this policy, you are agreeing not only to follow the rules in this policy, but reaffirming your responsibility to report any misuse of the network to the person designated by the school for such reporting. Misuse means any violations of this policy or any other use that is not included in the policy, but has the effect of harming another or his or her property.

All users are hereby made aware that all information on the New Fairfield Board of Education's computers, computer systems, and networks are in the public domain, unless specifically protected by Connecticut Freedom of Information Act.

The New Fairfield Board of Education reserves the right to bypass any or all individual group passwords to determine the activity on any or all computers, computer systems, software, electronic access privileges, and networks.

## **Instruction**

### **Computers: Acceptable Use and Internet Safety Policy (continued)**

#### **Term of the Permitted Use**

A student who submits to the school, as directed, a properly signed policy and follows the policy to which s/he has agreed will have computer network and Internet access during the course of the school year only. Parents/students must sign a responsible use agreement for electronic information resources upon entering Consolidated School, Meeting House Hill School, New Fairfield Middle School and New Fairfield High School before students are given an access account.

#### **Acceptable Uses**

1. **Educational Purposes Only.** The school district is providing access to its computer networks and the Internet for only educational purposes. If you have any doubt about whether a contemplated activity is educational, you may consult with the person(s) designated by the school to help you decide if a use is appropriate.
2. **Unacceptable Uses of Network.** Among the uses that are considered unacceptable and that constitute a violation of this policy are the following:
  - A. Uses that violate the law or encourage others to violate the law. Don't transmit offensive or harassing messages; offer for sale or use any substance the possession or use of which is prohibited by the school district's student discipline policy; view, transmit, or download pornographic materials or materials that encourage others to violate the law; intrude into the networks or computers of others; and download or transmit confidential, trade secret information, or copyrighted materials. Even if materials on the networks are not marked with the copyright symbol, you should assume that all materials are protected unless there is explicit permission on the materials to use them.
  - B. Uses that cause harm to others or damage to their property. For example, don't engage in defamation (harming another's reputation by lies); employ another's password or some other user identifier that misleads message recipients into believing that someone other than you is communicating or otherwise using his/her access to the network or the Internet; upload a worm, virus, "Trojan horse," "time bomb," or other harmful form of programming or vandalism; participate in "hacking" activities or any form of unauthorized access to other computers, networks, or information systems.
  - C. Uses that jeopardize the security of student access and of the computer network or other networks on the Internet. For example, don't disclose or share your password with others; don't impersonate another user.
  - D. Uses that are commercial transactions. Students may not sell or buy anything over the Internet. Students may not give others private information about themselves, including credit card numbers and social security numbers. Staff may make commercial transactions for educational or for research purposes as long as the transaction does not interfere with the employee's job duties and performance.

## Instruction

### Computers: Acceptable Use and Internet Safety Policy (continued)

3. **Computing Etiquette** All users must abide by rules of computing etiquette, which include the following:
- A. Be polite. Messages should not be abusive to others.
  - B. Take pride in communications. Check spelling and grammar.
  - C. Use appropriate language. Do not swear or use vulgarities or any other inappropriate language, symbols, or pictures.
  - D. Protect password confidentiality. Passwords are not to be shared with others. Using another user's account or password or allowing such access by another may be permitted only with the approval of the supervising teacher or technology coordinator.
  - E. ~~Staff and students in grades 6-12 will be required to change their passwords every six months. This password change will be enforced by the system. Reminders will be sent out via email starting 30 days prior to expiration. The password must meet the following complexity requirements: it must be at least 8 characters and contain at least one uppercase letter, one lowercase letter, one special character, and one numeral. Also, a previously used password must not be used.~~  

Staff and students in grades 6-12 will be required to change their passwords every six months. This password change will be enforced by the system. Reminders will be sent out via email starting 30 days prior to expiration.

Passwords must meet the following complexity requirements: they must be at least 8 characters and contain at least one uppercase letter, one lowercase letter, one special character, and one numeral. Previously used passwords must not be used.
  - F. Do not reveal your personal address, telephone number or e-mail address or those of other persons. No student information protected by FERPA should be electronically transmitted or otherwise disseminated through the network.
  - G. Do not disguise the point of origin or transmission of electronic mail.
  - H. Do not send messages that contain false, malicious, or misleading information that may be injurious to a person or a person's property.
  - I. Illegal activities are strictly prohibited.
  - J. The district technology is not to be used for playing multi-user or other network intensive games, commercial ventures, Internet relay chat lines, or downloading excessively large files.
  - K. No charges for services, products, or information are to be incurred without permission of the supervising teacher or technology coordinator.
  - L. Do not use the network in such a way that you would disrupt the use of the network by other users.

- M. Users shall respect the privacy of others and not read the mail or files of others without their permission. Copyright and licensing laws will not be intentionally violated.
- N. Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy hardware, data of another user, Internet, or any other agencies or other networks which may be accessed. This includes, but is not limited to, the uploading or creation of computer viruses.

## Instruction

### Computers: Acceptable Use and Internet Safety Policy (continued)

- O. Report security problems to the supervising teacher or technology coordinator.
- P. Violators of this policy shall hold the district, including its employees and agents, harmless against any and all causes of action, damages, or other liability resulting from the willful or negligent violation of this policy.

## Internet Safety

1. **General Warning; Individual Responsibility of Parents and Users.** All users and their parents/guardians are advised that access to the electronic network may include the potential for access to materials inappropriate for school-aged students. Every user must take responsibility for his or her use of the computer network and Internet and stay away from these sites. Parents of minors are the best guides of materials to shun. If a student finds that other users are visiting offensive or harmful sites, s/he should report such use to a teacher or administrator.
2. **Personal Safety.** Be safe. In using the computer network and Internet, do not reveal personal information such as your home address, telephone number or e-mail address. Do not use your real last name or any other information which might allow a person to locate you without first obtaining the permission of a supervising teacher. Do not arrange a face-to-face meeting with someone you “meet” on the computer network or Internet without your parent’s permission (if you are under 18). Regardless of your age, you should never agree to meet a person you have only communicated with on the Internet in a secluded place or in a private setting.  
  
**“Hacking” and Other Illegal Activities.** It is a violation of this policy to use the school’s computer network or the Internet to gain unauthorized access to other computers or computer systems, or to attempt to gain such unauthorized access. Any use which violates state or federal law relating to copyright, trade secrets, the distribution of or pornographic materials, or which violates any other applicable law or municipal ordinance, is strictly prohibited.
3. **Confidentiality of Student Information.** Personally identifiable information concerning students may not be disclosed or used in any way on the Internet without the permission of a parent or guardian, or if the student is 18 or over, the permission of the student himself/herself. Users should never give out private or confidential information about themselves or others on the Internet, particularly credit card numbers and social security numbers. A supervising teacher or administrator may authorize the release of directory information, as defined by law, for internal administrative purposes or approved educational projects and activities.

## **Instruction**

### **Computers: Acceptable Use and Internet Safety Policy**

#### **Internet Safety** (continued)

4. **Active Restriction Measures.** The school, either by itself or in combination with the Data Acquisition Site providing Internet access, will utilize filtering software or other technologies to prevent students from accessing visual depictions that are (1) obscene, (2) child pornography, or (3) harmful to minors. The school will also monitor the online activities of students, through direct observation and/or technological means, to ensure that students are not accessing such depictions or any other material which is inappropriate for minors.

Internet filtering software or other technology-based protection systems may be disabled by a supervising teacher or school administrator, as necessary, for purposes of bona fide research or other educational projects being conducted by students age 18 and older.

The term “harmful to minors” is defined by the Communications Act of 1934 (47 USC Section 254 [h][7]), as meaning any picture, image, graphic image file, or other visual depiction that:

- Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
- Depicts, describes or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals;
- Taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

## **Privacy**

Network and Internet access are provided as a tool for your education. The school district reserves the right to monitor, inspect, copy, review and store at any time and without prior notice any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the school district and no user shall have any expectation of privacy regarding such materials.

## **Failure to Follow Policy**

The user’s use of the computer network and Internet is a privilege, not a right. A user who violates this policy, shall at a minimum, have his or her access to the computer network and Internet terminated, which the school district may refuse to reinstate for the remainder of the student’s enrollment in the school district. A user violates this policy by his or her own action or by failing to report any violations by other users that come to the attention of the user. Further, a user violates this policy if s/he permits another to use his or her account or password to access the computer network and Internet, including any user whose access has been denied or terminated. The school district may also take other disciplinary action in such circumstances.

## **Instruction**

### **Computers: Acceptable Use and Internet Safety Policy (continued)**

#### **Warranties/Indemnification**

The school district makes no warranties of any kind, either express or implied, in connection with its provision of access to and use of its computer networks and the Internet provided under this policy. It shall not be responsible for any claims, losses, damages, or costs (including attorney's fees) of any kind suffered, directly or indirectly, by any user or his or her parent(s) or guardian(s) arising out of the user's use of its computer networks or the Internet under this policy. By signing this policy, users are taking full responsibility for his or her use, and the user who is 18 or older, or in the case of a user under 18, the parent(s) or guardian(s) are agreeing to indemnify and hold the school, the school district, the Data Acquisition Site that provides the computer and Internet access opportunity to the school district and all of their administrators, teachers, and staff harmless from any and all loss, costs, claims, or damages resulting from the user's access to its computer network and the Internet, including but not limited to any fees or charges incurred through purchases of goods or services by the user. The user, or if the user is a minor, the user's parent(s) or guardian(s) agree to cooperate with the school in the event of the school's initiating an investigation of a user's use of his or her access to its computer network and the Internet, whether that use is on a school computer or on another computer outside the school district's network.

#### **Updates**

Users, and if appropriate, the user's parent(s)/guardian(s), may be asked from time to time to provide new or additional registration and account information or to sign a new policy, for example, to reflect developments in the law or technology. Such information must be provided by the user (or his/her parent(s) or guardian(s)) or such new policy must be signed if the user wishes to continue to receive service. If after you have provided your account information, some or all of the information changes, you must notify the person designated by the school to receive such information.

(cf. 4118.5/4218.2 Acceptable Computer Network Use)

Legal Reference: Connecticut General Statutes  
1-19(b)(11) Access to public records. Exempt records.  
10-15b Access of parent or guardian to student's records.  
10-209 Records not to be public.  
11-8a Retention, destruction and transfer of documents.  
11-8b Transfer or disposal of public records. State Library Board to adopt regulations.

## **Instruction**

### **Computers: Acceptable Use and Internet Safety Policy**

Legal References: Connecticut General Statutes (continued)  
46b-56(e) Access to Records of Minors  
Connecticut Public Records Administration Schedule V-Disposition of Education Records (Revised 1983).  
Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act, as amended, added by section 513 of PL 93-568, codified at 20 U.S.C. 1232g.)  
Dept. of Education 34 CFR. Part 99 (May 9, 1980 45 FR 30802) regs. Implementing FERPA enacted as part of 438 of General Education Provisions Act (20 U.S.C. 1232g)-parent and student privacy and other rights with respect to educational records, as amended 11/21/96.  
Children’s Internet Protection Act of 2000 (HR 4577, P.L. 106-554)  
Communications Act of 1934, as amended (47 U.S.C. 254[h].[I])  
Elementary and Secondary Education Act of 1965, as amended (20 U.S.C. 6801 et seq., Part F)  
Public Law 94-553, The Copyright Act of 1976, 17 U.S.C. 101 et. Seq.  
Reno v ACLU, 521 U.S.844(1997)  
Ginsberg v. New York, 390 U.S. 629, at 642, n.10 (1968)  
Board of Education v. Pico, 457 U.S. 868 (1988)  
Hazelwood School District v. Kuhlmeier, 484 U. 620, 267 (1988)  
Public Law 110-385 Broadband Data Improvement Act/Protecting Children in the 21st Century Act

Policy adopted: January 4, 2007  
Policy revised: January 15, 2009  
Policy revised: November 17, 2011  
Policy revised: August 2, 2012  
Policy revised: June 5, 2014  
Policy revised: November 2, 2016

**NEW FAIRFIELD PUBLIC SCHOOLS**  
New Fairfield, Connecticut



## **Instruction**

### **Computers: Acceptable Use and Internet Safety**

#### **Acceptable Electronic Resources Use**

##### **1. Privilege**

The use of the New Fairfield Public School electronic resources is a privilege. Inappropriate use, depending upon the severity, can result in temporary suspension or cancellation of this privilege and/or disciplinary/legal action ranging from detention to possible suspension and/or expulsion of a student and disciplinary action, including discharge of an employee.

##### **2. Personal Responsibility**

Individuals will accept personal responsibility for reporting any misuse or vandalism of electronic resources. Student(s) faculty/staff member(s) and network guest(s) will not assist another in violating any of these responsibilities:

- Misuse of the electronic resources shall occur when messages or materials are sent and/or requested within/from outside the network that attack ethnic, religious or racial groups or indicate pornography, unethical or illegal activities, sexism, harassment or inappropriate language.
- Vandalism or any malicious attempt to harm or destroy any school equipment, service or data of another user or any other networks that are connected to the system. This includes, but is not limited to, tampering with computer hardware and software, uploading or creating computer viruses, vandalizing/modifying data without permission or attempting to gain access to restricted or unauthorized networks or network services.

##### **3. Acceptable Use**

The use of electronic resources must be in support of education and research in accordance with the educational goals and objectives of New Fairfield Public Schools. All users are personally responsible for:

- a. complying with the rules appropriate to each school's network system.
- b. refraining from transmitting, receiving or duplicating any material in violation of any United States or state laws (this includes, but is not limited to copyrighted material; threatening, harassing or obscene material or material protected by trade secret).
- c. refraining from illegally using copyrighted materials. This includes, but is not limited to, improper use of license user requirements or using personal/borrowed software on the network.

## Instruction

### Computers: Acceptable Use and Internet Safety

#### Acceptable Electronic Resources Use

#### 3. Acceptable Use (continued)

- d. refraining from soliciting others for commercial, religious or political causes, outside organizations or personal matters.

#### 4. Network Etiquette and Privacy

Network behavior and language should be consistent with school/classroom standards. These rules include, but are not limited to, the following:

- a. **Be Polite** - Never send, or encourage others to send abusive, harassing or inappropriate messages and/or materials.
- b. **Use Appropriate Language** - Never swear, use vulgarities or any other inappropriate language.
- c. **Privacy** - Do not reveal any personal, confidential or sensitive information (i.e. addresses or phone numbers of yourself or others). Published student work will be identified by first name (last name initial, if necessary) and grade level, photos will consist only of groups and will be blurred for web pages. If student photos, audio or video will be used in a media/electronic based presentation or major school event, a media/electronic release form will be sent home prior to the presentation or event to obtain permission.
- d. **Login ID/Password** - Do not share personal login ID/passwords with anyone. If someone has learned a personal login ID/password, please alert the network administrator.

~~Staff and students in grades 6-12 will be required to change their passwords every six months. This password change will be enforced by the system. Reminders will be sent out via email starting 30 days prior to expiration. The password must meet the following complexity requirements: it must be at least 8 characters and contain at least one uppercase letter, one lowercase letter, one special character, and one numeral. Also, a previously used password must not be used.~~

Staff and students in grades 6-12 will be required to change their passwords every six months. This password change will be enforced by the system. Reminders will be sent out via email starting 30 days prior to expiration.

Passwords must meet the following complexity requirements: they must be at least 8 characters and contain at least one uppercase letter, one lowercase letter, one special character, and one numeral. Previously used passwords must not be used.

- e. **Electronic Mail** - Do not send personal messages, of any kind, at any time. Messages relating to or in support of illegal activities must be reported to the authorities.
- f. **Disruptions** - Do not use the network in any way that would disrupt use of the network by others.
- g. **Published Resources** - Only copy published resources for the purpose of private study, scholarship or research. Material copied under these guidelines must include an appropriate citation of its source.

## **Instruction**

### **Computers: Acceptable Use and Internet Safety**

#### **Acceptable Electronic Resources Use (continued)**

##### **5. Security**

Due to the large amount of users, security is a high priority for those using the network system.

- a. Use only personal login ID/password.
- b. Do not enter any other account, whether it is assigned to another faculty/staff member, student, the school or the district without permission.
- c. If a security problem arises, notify the network administrator immediately, and do not demonstrate the problem to other users.

##### **6. Ownership and Access**

The New Fairfield Public School's network and computer facilities, associated hardware, software and peripherals, and all user files, electronic messages, data and programs stored, created or generated are the sole and exclusive property of the New Fairfield Public Schools ("Computer Facilities"). Any files, data or other information which is created, communicated or stored by any student or faculty/staff member of the New Fairfield Public Schools using Computer Facilities may be monitored to ensure that only appropriate business and education related tasks and messages are being performed and transmitted. Moreover, the student or faculty/staff member may not copy, reproduce or remove any files, data or equipment for any purpose without the prior approval of the New Fairfield Public School Technology Committee.

##### **7. Services**

New Fairfield Public Schools makes no warranties of any kind, whether expressed or implied, for the network service it is providing.

- a. New Fairfield Public Schools will not be responsible for any damages suffered while on this system. These damages may include but not limited to loss of data as a result of delays, non-deliveries, misdeliveries or service interruptions caused by the system or personal errors or omissions.
- b. Use of any information obtained via the network and other electronic resources is at one's own risk. Although precautions will be taken to attempt to ensure that the Internet is a safe learning environment, New Fairfield Public Schools specifically denies any responsibility for the accuracy, quality or content of information obtained through its Internet services.

**Instruction**

**Computers: Acceptable Use and Internet Safety**

**Acceptable Electronic Resources Use**

**7. Services (continued)**

All users agree to hold the New Fairfield School District, its faculty/staff, administrators and Board of Education harmless from any loss or damage that may occur as a result of the use of the school’s electronic resources.

**Internet Use Permission** - To ensure that only authorized students who understand the bounds of permitted use will have access to the Internet, New Fairfield Public Schools must obtain the written permission of a student’s parent or legal guardian before the student may access the Internet.

**Review/Revision of Disciplinary Actions** - Disciplinary actions related to technology will be periodically reviewed and revised by the District Technology Committee.

Regulation approved: October 18, 1998  
Regulation reviewed: January 15, 2009  
Regulation reviewed: November 17, 2011  
Regulation reviewed: June 5, 2014  
Regulation reviewed: November 2, 2016

NEW FAIRFIELD PUBLIC SCHOOLS  
New Fairfield, Connecticut

**New Fairfield School District**  
**Consolidated School**

**Responsible Use Agreement for Electronic Information Resources**

**Grades K-2**

(Student's Name), \_\_\_\_\_, as a user of the New Fairfield School District's electronic information resources and computer networks, accept and agree to abide by the Acceptable Use and Internet Safety Policy of the New Fairfield Board of Education and with the following preconditions of my use:

1. I will use computers for educational purposes and always under the supervision of a staff member;
2. I will be polite and use only appropriate language;
3. I will not knowingly destroy computer programs or equipment belonging to the school;
4. I will not give out personal information about myself or to others when using the computer and Internet;
5. I will follow these rules. If I do not, I will not be permitted to use the computers and Internet at Consolidated School;
6. I will report all problems to my teacher or the school staff supervising my use of the computer;
7. I have read these rules and have discussed them with my child. We agree on the importance and necessity of this agreement in the new Information Age.

**Student's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent's/Guardian's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

New Fairfield School District  
Meeting House Hill School

**Responsible Use Agreement for Electronic Information Resources**

Access to and use of the Internet is a privilege that students must earn by using it in an appropriate manner. All Meeting House Hill students must read and agree to follow the rules listed below, as well as follow the school rules in the Student Handbook. As a user of the New Fairfield school district's electronic information resources and computer networks, I accept and agree to abide by the Acceptable Use and Internet Safety Policy of the New Fairfield Board of Education and with the following preconditions of my use:

1. I will use electronic information resources only with the permission of a teacher.
2. I will use the Internet only for school educational and research purposes.
3. ~~I will record all my "visits" to Internet sites on the Internet Log Sheet kept next to each computer work station.~~
4. I will not make any changes to the computer software system set-up or data or open any software files without permission. I understand that any vandalism will result in disciplinary consequences.
5. I will not ~~fill in any forms~~, subscribe to **any group** ~~groups on the World Wide Web~~, or send an e-mail message **on the Internet** without a teacher's permission.
6. I will get permission from a teacher before printing, ~~or downloading to my own computer disk.~~
7. If any site I visit contains inappropriate\* words or pictures I will inform a teacher and immediately "back out" of the site.

*\*Inappropriate refers to obscene and/or offensive language, graphic sexual materials or illegal materials.*

8. I will not give out personal information about myself or others when using the Internet.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Responsible Use Agreement for Electronic Information Resources

New Fairfield School District  
New Fairfield High School and New Fairfield Middle School

### Responsible Use Agreement for Electronic Information Resources

The school's information technology resources, including email and internet access, are provided for educational purposes. Adherence to the following policy is necessary for continued access to technology resources.

**Students must respect and protect the privacy of others.** During instructional time, devices are to be used for instructional purposes connected to the approved curriculum, not to cheat on assignments or tests, not to make personal phone calls, not to send text messages, and not to post information, photos, or videos not authorized by the teacher. Private identifying information about yourself or others must not ever be shared.

**Students must respect and protect the integrity, availability, and security of all electronic resources.** Information should be shared as required through the curriculum. Any security risks or violations must be reported to a teacher immediately.

**Students must respect and protect the intellectual property of others.** Copyright laws are to be understood and followed. Unauthorized copying of the intellectual property of others is a violation of this policy.

**Students must respect and practice the principles of community.** Communication in ways that are kind and respectful is expected. Threatening, discomfoting, and illegal materials that violate the school's code of conduct (such as obscenities; pornography; and threatening, rude, discriminatory, or harassing information) are unacceptable. Spam, chain letters, and any mass mailings are prohibited. Buying, selling, advertising, or otherwise conducting business is not allowed, unless approved as a part of the curriculum.

As a user of the New Fairfield school district's electronic information resources and computer networks, which includes student email access, I accept and agree to abide by the Acceptable Use and Internet Safety Policy of the New Fairfield Board of Education and with the following preconditions of my use:

1. I will use electronic information resources only for educational, research, and communication purposes and only as those purposes are consistent with the educational objectives of the New Fairfield Board of Education.
2. I will use electronic information resources in a responsible, ethical, and legal manner at all times.
3. I will use polite and appropriate language at all times while accessing and using these resources.



4. I will not give out any personal information about myself or anyone else while using these resources other than my first name and school e-mail address.
5. I will not knowingly degrade or disrupt electronic information resources, services or equipment, and I understand that such activity may be considered to be a crime and includes, for example, tampering with computer hardware and software, vandalizing or modifying data without permission, invoking computer viruses, attempting to gain access to restricted or unauthorized networks or network services and installing unauthorized software on the district's computers.
6. I will not cause harm to others or damage to their property (e.g., engage in defamation, gain or use passwords belonging to others, participate in "hacking" activities).
7. I will not jeopardize the security of student access and the computer network(s).
8. I will not violate any copyright laws. Even if the material on the networks is not marked with the copyright symbol. I will assume that all materials are protected unless there is explicit permission on the materials to use them. Plagiarism will not be tolerated.
9. I will not transmit, receive, or publish any threatening or obscene material.
10. I will not play unauthorized games or participate in unauthorized chat rooms.
11. I will not download any files to the hard drive without the permission of a staff member.
12. I will not subscribe to list serves or news groups.
13. I will not use the resources for commercial purposes, product advertising, or political lobbying and/or campaigning. Students may not sell or buy anything over the Internet.
- ~~14. I will not use a home or other Internet account on any of the New Fairfield district's computer networks unless it relates to a school curricula issue and I have received permission from a staff member.~~
14. If I do not follow these rules, I know that I may lose my privilege to use the computers at school, that I may be disciplined for not following the rules, and that I may have to pay for any damage I cause by my misuse of these resources.
15. I am aware that the inappropriate use of these resources can be a violation of local, state, and federal laws and that I may be prosecuted for violating those laws.
16. I will immediately report any problems or breaches of these responsibilities or any inappropriate messages received to my teacher or to the school personnel who is supervising my use of these resources.
17. I will act responsibly at all times and will avoid all other activities that are considered to be inappropriate in the non-electronic school environment.
18. If I violate this policy, I am subject to having my access to the computer network and Internet terminated, which the school district may refuse to reinstate for the remainder of my enrollment in the school district.

Parents, please discuss these rules with your student to ensure that s/he understands them. These rules also provide a good framework for your student's use of computers at home. For more information, see <http://www.justice.gov/criminal/cybercrime/cyberethics.htm>

New Fairfield School District  
New Fairfield High School and New Fairfield Middle School

Every high school and middle school student, regardless of age, must read this page. If a student wants to use the school's network resources outside of network opportunities provided during teacher directed classroom instruction, then this form must be signed below.

I have read, understand, and agree to abide by the terms of the foregoing Acceptable Use and Internet Safety Policy. Should I commit any violation or in any way misuse my access to the school district's computer network and the Internet, I understand and agree that my access privilege may be revoked and school disciplinary action may be taken against me.

User's name (print clearly) \_\_\_\_\_ Home phone \_\_\_\_\_

User's signature \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

Status:  Student  Staff  Patron  ~~I am 18 or older~~  ~~I am under 18~~

~~If I am signing this policy when I am under 18, I understand that when I turn 18, this policy will continue to be in full force and effect and agree to abide by this policy.~~

Parent or Guardian: ~~(If applicant is under 18 years of age, a parent or guardian must also read and sign this agreement.)~~ As the parent or legal guardian of the above student, I have read, understand, and agree that my child or ward shall comply with the terms of the school district's Acceptable Use and Internet Safety Policy for the student's access to the school district's computer network and the internet. I understand that access is being provided to the students for educational purposes only. However, I also understand that it is impossible for the school to restrict access to all offensive and controversial materials and understand my child's or ward's responsibility for abiding by the policy. I am, therefore, signing this policy and agree to indemnify and hold harmless the school, the district, and the Data Acquisition Site that provides the opportunity to the school district for computer network and Internet access against all claims, damages, loses, and costs, or whatever kind that may result from my child's or ward's use of his or her access to such networks or his or her violation of the foregoing policy. Further, I accept full responsibility for supervision of my child's or ward's use of his or her access account if and when such access is not in the school setting. I hereby give permission for my child or ward to use the building-approved account to access the school district's computer network and the Internet.

Parent's/Guardian's name (please print): \_\_\_\_\_ Home pPhone: \_\_\_\_\_

Parent's/Guardian's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_