

# AGENDA ITEM

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**Subject:** Approve bid for the purchase of District business supplies

**Rationale:** Each year HISD solicits bids for copy paper and other miscellaneous business supplies. We received one bid from the Business Supply Center offering cases of paper at \$33.99 each. Furthermore, they have offered us a special Price Plan for other supplies which will save us up to 80% on products purchased. Additionally, we would prefer to purchase locally as much as possible.

**Recommendation:** Approve the bid from Business Supply Center for paper and additional business supplies for the 2017-2018 school year.