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## Disposal of District Property

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The **Board** district may, at any time, declare district property as surplus and authorize its disposal when such property is no longer useful to the district, unsuitable for use, too costly to repair or obsolete. With the exception of real property, authority is delegated to the superintendent or designee to declare as surplus and dispose of district property, including but not limited to equipment, furniture and other items.

Efforts will be made to find other uses for items declared surplus. Items that are still usable, but no longer of use in the district, may be disposed of through approved state agencies or through other means of disposal where other organizations or the public **has** have the ability to acquire surplus items.

The monies generated by sale or disposal of items are returned to the general fund. If the district property was purchased with state, federal or private grant funds, disposal of the property shall be made as outlined in the grant or by state or federal regulations.

Specific information related to disposal of district property is delineated in the district's *Purchasing Manual* which is updated periodically.

END OF POLICY

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### Legal Reference(s):

[ORS 279B.055](#)

[ORS Chapters 279A, 279B](#) and [279C](#)

[ORS 332.155](#)

Education, Title 34 C.F.R. Part 80 § 80.32(e)

### Cross Reference(s):

DID - Fixed Asset Inventories